



BOARD OF ADJUSTMENT MEETING MINUTES

Monday, December 11, 2023 at 7:30 AM
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

Chairman: Larry Bares

Vice Chairman: Pat Bren

Troy Bosch

Trevor Ernst

Bruce Burke

Shawn Soehren

CALL TO ORDER

Introduction of New Board Member- Troy Bosch

Building Official Leonard Schwindt introduced the new board member, Troy Bosch. Mr. Schwindt asked Troy Bosch to state a few words about himself and what other boards he is part of. Board Member Troy Bosch stated he is a native of Dickinson, and he has been back living here for over twenty years. Mr. Bosch stated he is part of the Planning and zoning board. He also is part of the Dickinson Hockey Club and Dickinson Youth Activities club.

ROLL CALL

OPENING CEREMONIES:

Pledge of Allegiance

1. STANDARD MOTIONS

A. Meeting Minutes

Chairman Larry Bares asks if there is any change in the minutes. Board member Pat Bren motioned to approve the meeting minutes of October.

Motion made by Pat Bren, Seconded by Shawn Soehren.

Voting Yea: Larry Bares, Trevor Ernst, Pat Bren, Shawn Soehren Soehren

Voting Abstaining: Troy Bosch

2. REGULAR AGENDA:

A. Reduce the required 5-foot sign setback on a CC zoned lot by 1-foot on the North and West property line.

Chairman Larry Bares asks if there is anyone in the audience to represent this property. There is nobody in the audience to speak. Building Official Leonard Schwindt states that this property is the previous Perkins Building. There is an existing sign on the Northwest side of the property. The existing setbacks do not meet the current setback guidelines. They are within the foot of the required setback. Mr. Bares asks if this interferes with the sidewalk and Mr. Schwindt states this is on the highway side, the Northwest corner of the property. Board Member Shawn Soehren asks if they are removing the sign and Mr. Schwindt states, they are not removing the sign. Every time you attach a new sign to an existing pole you have to meet the current standards. Mr. Soehren clarifies that they are going down to four foot setback and not a one foot setback. Mr. Schwindt states it is a four foot setback. There have no been no comments called in to be for or against this property. Board Member Troy Bosch motioned to approve this variance request.

Motion made by Troy Bosch, Seconded by Trevor Ernst.

Voting Yea: Larry Bares, Trevor Ernst, Pat Bren, Shawn Soehren, Troy Bosch

3. OTHER BUSINESS

A. **Vote for Chair and Vice-Chair of Board of Adjustment**

Chairman Larry Bares asks for nominations for the Vice Chair of the Board of Adjustments. Board member Shawn Soehren nominated Board Member Trevor Ernst.

Motion made by Shawn Soehren, Seconded by Troy Bosch.

Voting Yea: Larry Bares, Trevor Ernst, Pat Bren, Shawn Soehren, Troy Bosch

Chairman Larry Bares asks for nominations for Chair of the Board of adjustments.

Board member Pat Bren nominated Board member Shawn Soehren as Chair.

Motion made by Pat Bren, Seconded by Trevor Ernst.

Voting Yea: Larry Bares, Trevor Ernst, Pat Bren, Shawn Soehren, Troy Bosch

B. **Resignation of Larry Bares**

Building Official Leonard Schwindt would like to thank Chairman Larry Bares on the behalf of the City of Dickinson for the decades of service to the City of Dickinson.

4. ADJOURNMENT

Motion made by Troy Bosch, Seconded by Shawn Soehren.

Link for viewing Board of Adjustment Meeting and Packet:
<https://www.dickinsongov.com/meetings>

To Join meeting via TEAMS:

Teams Meeting: <https://tinyurl.com/BOA-12-11-2023-Teams>

Meeting ID: 240 390 055 611

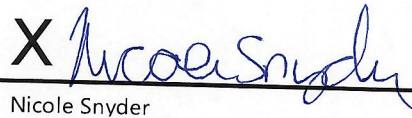
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Teams Phone #: +1 701-506-0320

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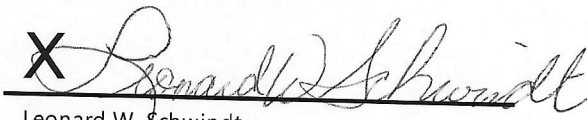
Local Phone #: 701-456-7006

Prepared By:

X 

Nicole Snyder

Approved By:

X 

Leonard W. Schwindt