

TASK ORDER NO. 262219

This is Task Order No. **262219**,
consisting of **5** pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated **January 20, 2026**, Owner and Engineer agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	September 15, 2026
b.	Owner:	City of Dickinson, ND
c.	Engineer:	Highlands Engineering & Surveying, PLLC
d.	Specific Project (title)	Energy Center 6th Addition Construction Engineering
e.	Specific Project (description):	The project will consist of Construction Engineering including construction inspection & documentation services for the proposed public infrastructure improvements for Energy Center 6th Addition.
f.	Related Task Orders:	n/a

Task Order.

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2. BASELINE INFORMATION

Baseline Information. Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Specific Project Title:	Energy Center 6 th Addition Construction Engineering
Type and Size of Facility:	Public Infrastructure Improvements generally include: ±1.7-acre stormwater management facility within Tract 1; and ±1700-linear-feet of sanitary sewer.
Description of Improvements:	Public Infrastructure improvements proposed for this development include a stormwater management facility within Tract 1, and ±1700-linear-feet of sanitary sewer.
Expected Construction Start:	September of 2026
Prior Studies, Reports, Plans:	Sanitary Sewer and Site Improvement Plans for Energy Center 6 th Addition, dated 02/06/26, including Revision 1, dated 03/05/26, prepared by Highlands Engineering.
Facility Location(s):	Energy Center 6 th Addition to the City of Dickinson, ND
Current Specific Project Budget:	±\$400,000 Estimated Construction Cost
Funding Sources:	Construction Costs: By Private Developer Construction Engineering: Paid by City of Dickinson to be reimbursed by Private Developer
Known Design Standards:	Project follows 2017 City of Dickinson Standard Specifications
Known Specific Project Limitations:	n/a
Specific Project Assumptions:	Project assumes no more than 18 days of construction at ±10-hour work days.
Other Pertinent Information:	n/a

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3. SERVICES OF ENGINEER ("SCOPE")

A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:

☐ shown by Exhibit A to Task Order, "Engineer's Services for Task Order," as attached to this specific Task Order.

☒ as follows: Resident Project Representative Services for the Public Infrastructure Improvements for Energy Center 6th Addition, excluding the following services:

- Construction Staking Services
- Material Testing Services
- Contract Administration including, but not limited to, processing payment requests and change orders

It is anticipated that the Engineer will be on-site to observe pipe installation but may not be on-site for all backfill performed as no public infrastructure is planned over this backfill. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

B. Resident Project Representative (RPR) Services:

1. If the Scope established in Paragraph 2.A above includes RPR services, then Exhibit D to Task Order is expressly incorporated in this Task Order by reference.

C. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner's written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

4. DELIVERABLES SCHEDULE

A. In submitting required Documents and taking other related actions, Engineer and Owner will generally comply with Exhibit B to Task Order, attached to this specific Task Order.

B. Construction is assumed to be complete in 2026. All required project document is assumed to be delivered to the City within 3-months of construction completion.

5. ADDITIONS TO OWNER'S RESPONSIBILITIES

A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order: **Not Applicable**

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6. TASK ORDER SCHEDULE

- A. In addition to any schedule provisions provided in Exhibit B or elsewhere, the parties shall meet the following schedule: **Not Applicable**
- B. The terms of payment are set forth in Article 4 of the Main Agreement.
- C. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Construction Administration Services	\$40,000	Hourly Rate
TOTAL COMPENSATION	\$40,000	

- D. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered but shall not exceed the *Total Compensation* amount unless approved in writing by the Owner.

7. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:

- A. Work that may be subcontracted and the proposed subcontractors include the following.
 - 1. **None Proposed**
- B. If subconsultants are used, Engineer will notify City's Designated Representative prior to authorizing subcontracts. Subconsultant fees, if applicable, shall be included in the Total Compensation amount noted above. Subconsultant fees will be charged according to Section 4.05 of the Main Agreement

8. EXHIBITS AND ATTACHMENTS:

- A. None

Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER: **City of Dickinson, ND**

By: _____
Print Name: _____
Title: _____
Date: _____

ENGINEER: **Highlands Engineering & Surveying, PLLC**

By: _____
Print Name: **KC Homiston, PE/LS**
Title: **Principal**
Date: _____
Engineer's License or Firm's
Certificate No. (if required): **COCF #805**
State of: **North Dakota**

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____
Title: _____
Address: _____
E-Mail
Address: _____
Phone: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: **Andrew Schrank, PE, CFM**
Title: **Project Manager / Principal**
Address: **319 24th St E, Dickinson, ND 58601**
E-Mail
Address: **schrack@highlandseng.com**
Phone: **701-483-2444**

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