



# ENGINEERING MEMORANDUM

September 14, 2023

RE: September 19<sup>th</sup> Commission Meeting

## 2024 Various Geotech Projects Award to American Engineering Testing, Inc.

For your consideration is a proposal with American Engineering Testing, Inc. to perform the geotechnical engineering services for the following projects:

- 2024 Watermain and Lead Service Line Replacement project for a fixed fee amount of **\$9,135.00**.
- Sims Street Phase II project for a fixed fee amount of **\$8,805.00**.
- Public Safety Training Center project for a fixed fee amount of **\$10,165.00**.
- 2024 Road Maintenance project for a fixed fee amount of **\$20,700.00**.
  - Total Proposal Fee of **\$48,805.00**

This proposal was received through a request for proposal where three proposals were received. The proposals were scored based on the following criteria:

<b><i>Ability of Professional Personnel</i></b>	10
<b><i>Willingness to Meet Time and Budget Requirements</i></b>	15
<b><i>Location</i></b>	10
<b><i>Recent, current, and projected workloads of the persons and/or firms</i></b>	10
<b><i>Related experience on similar projects</i></b>	15
<b><i>Project understanding, issues, &amp; approach</i></b>	40
<b><i>Total</i></b>	<b>100</b>

The intent of bundling the four projects together is to minimize the costs associated with field crew and equipment mobilization, overall economy of scale for the multiple project, and ensure continuity in the project recommendations. All field work related to the projects is to be completed in October 2023 before the ground freezes. The geotechnical evaluations and recommendations for each project will minimize risk to the projects, and ensure site specific pavement design, trenching and excavation, and other soils and geology related information is available to engineer and design the projects. The geotechnical evaluations will also be used as supplemental information for project bidding.

The city engineering staff recommends approval

