

**EXHIBIT A**  
**STATEMENT OF WORK (SOW #\_\_1\_\_)**

**[Company Name] / [Client Name]**

This Statement of Work ("SOW") #\_\_1\_\_ is issued under and governed by the terms and conditions of the Staffing Services Agreement ("Agreement") between Dickinson Fire Department ("Client") and Med Ops Staffing LLC ("Staffing Company"). This SOW is incorporated into the Agreement by reference and is subject to its terms and conditions.

**SECTION 1. PURPOSE**

1.1 The purpose of this SOW is to outline the scope of services, deliverables, and responsibilities related to the provision of temporary staffing services by the Staffing Company. The Assigned Employees will support the Client at the designated locations as agreed upon by both Parties.

**SECTION 2. SCOPE OF SERVICES**

**2.1 Staffing Requirements:**

The Staffing Company will provide the Client with the following temporary staff positions, including but not limited to:

- Paramedics
- EMTs

**2.2 Quantity and Duration:**

The Client will specify the number of each position required and the duration of each assignment. The minimum service period for any assignment under this SOW will be 90 consecutive days.

- 2 paramedics

**2.3 Start Date:**

The anticipated start date for the Assigned Employees is on or before 9/1/2025. This date is subject to the completion of all necessary credentialing and licensure. The Parties agree to make best efforts to ensure that the start date aligns with the date specified.

**2.4 Responsibilities of Staffing Company:**

- Ensure that all Assigned Employees meet the necessary qualifications, certifications, and licensure requirements.
- Provide the Client with staff that is adequately trained and capable of fulfilling the duties required for their respective positions.

**2.5 Responsibilities of Client:**

- Provide a safe working environment for the Assigned Employees.
- Ensure that Assigned Employees are informed of their specific duties and responsibilities.
- Adhere to all applicable labor laws, including but not limited to those regarding meal periods, rest breaks, and working conditions.

## SECTION 3. COMPENSATION AND PAYMENT TERMS

### 3.1 Rates:

The Client agrees to compensate the Staffing Company at the following hourly rates for services provided under this SOW:

Staff Position	Straight Time Cost per hour	Overtime Cost per hour	Holiday Cost per Hour
Paramedic	\$65	\$65	\$65

### 3.2 Billing and Payment:

- The Staffing Company will submit invoices to the Client on a bi-weekly basis (on the 1st and 16th of every month)
- Payment terms are Net 30, with payments due within 30 days of invoice receipt unless the invoice is disputed, in which case payment will be due when and as established in the Agreement for disputed invoices.
- Any penalties for non-compliant meal periods or rest breaks will be billed at the applicable rates as outlined above.

### 3.3 Rate Adjustments:

Rates may be subject to change with 30 days' written notice from the Staffing Company. Rates will remain fixed for the first 180 days following the execution of this SOW.

## SECTION 4. TERM AND EXTENSIONS

### 4.1 Term:

This SOW is effective upon execution and will remain in effect until the completion of the specified services or until terminated as outlined in the Service Agreement.

### 4.2 Extensions:

The term of individual assignments may be extended by mutual agreement of the Parties. Any extension must be confirmed in writing, and the request for extension should be made at least [45] days prior to the scheduled completion date.

## SECTION 5. MODIFICATIONS

### 5.1 Changes to Scope:

Any changes to the number of Assigned Employees or the duration of assignments must be communicated to the Staffing Company in writing and confirmed by both Parties. For the purposes of email confirmations:

- Confirmations to the Client will be sent to: [jeremy.presnell@dickinsongov.com](mailto:jeremy.presnell@dickinsongov.com)
- Confirmations to the Staffing Company will be sent to: [kent@medopstaffing.com](mailto:kent@medopstaffing.com)

**5.2 Amendments:**

All other modifications to this SOW or the Agreement must be made in writing and signed by both Parties.

**SECTION 6. TERMINATION**

**6.1 Termination Clause:**

This SOW may be terminated by either Party in accordance with the termination provisions outlined in the Staffing Services Agreement.

**SECTION 7. ENTIRE AGREEMENT**

7.1 This SOW, together with the Staffing Services Agreement, constitutes the entire agreement between the Parties with respect to the subject matter hereof. In the event of any conflict between this SOW and the Staffing Services Agreement, the terms of the Staffing Services Agreement shall govern.

**IN WITNESS WHEREOF**, the Parties have executed this Statement of Work as of the date last signed below.

**Dickinson Fire Department**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Med Ops Staffing LLC**

Signature: \_\_\_\_\_

Name: \_\_Kent Shutt\_\_\_\_\_

Title: \_\_\_\_CEO\_\_\_\_\_

Date: \_\_\_\_\_