

MEMORANDUM OF UNDERSTANDING

Between the City of Dickinson and Mountain-Plains Youth Services Coalition (dba Youthworks)

This Memorandum of Understanding (MOU) establishes a cooperative agreement between the City of Dickinson (hereinafter referred to as "the Applicant" or "Subrecipient") and Mountain-Plains Youth Services Coalition (dba Youthworks) (hereinafter referred to as "Youthworks" or "Implementing Agency"), a qualifying nonprofit organization.

I. PURPOSE

The purpose of this MOU is to formalize the agreement between the City of Dickinson and Youthworks for the purpose of implementing the activities proposed in the Human Trafficking grant application through the North Dakota Office of Attorney General. The City of Dickinson will serve as the fiscal agent and official applicant, and Youthworks will serve as the service provider responsible for executing the program activities and services as outlined in the application.

II. RESPONSIBILITIES

City of Dickinson (Applicant/Subrecipient):

- Serve as the official applicant and fiscal agent for the grant.
- Submit the application and all required documentation to the funding agency.
- Manage and distribute funds in accordance with grant guidelines and applicable laws.
- Monitor program implementation for compliance with funding requirements.
- Coordinate with Youthworks for timely reporting and fiscal accountability.
- Serve as the liaison with the granting agency, as needed.

Youthworks (Implementing Agency/Service Provider):

- Implement all activities outlined in the grant application, including direct services to program participants.
- Maintain compliance with all programmatic requirements, performance standards, and reporting deadlines.
- Submit required programmatic and fiscal reports to the City of Dickinson in a timely manner.
- Maintain accurate financial and program records for audit purposes.
- Coordinate with the City of Dickinson to ensure proper oversight, communication, and compliance.
- Adhere to all federal, state, and local laws and regulations applicable to the use of grant funds.

III. TERM

This MOU shall be effective upon the execution of the grant agreement and shall remain in effect for the duration of the grant period, including any authorized extensions.

IV. TERMINATION

This MOU may be terminated by either party upon thirty (30) days written notice to the other party. In the event of termination, both parties agree to work in good faith to ensure a smooth transition of responsibilities and minimize disruption to services.

V. SIGNATURES

By signing below, the parties affirm that they have reviewed and agree to the terms outlined in this MOU and that they are authorized to enter into this agreement on behalf of their respective organizations.

Mark Heinert
Executive Director
Youthworks

Date

Scott Decker
President of City Commission
City of Dickinson, ND

Date