



CITY WEED BOARD MEETING MINUTES

Monday, August 11, 2025 at 8:00 AM
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

Chairman: Shawn Soehren

Vice Chairman: Trevor Ernst

Troy Bosch

Pat Bren

Bruce Burke

CALL TO ORDER

Meeting called to order at 8:00AM.

ROLL CALL

PRESENT

Trevor Ernst

Pat Bren

Bruce Burke

Shawn Soehren

Troy Bosch

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. STANDARD MOTIONS

A. 2024 WEED BOARD MINUTES

Motion to approve minutes as presented.

Motion made by Bren, Seconded by Burke.

Voting Yea: Ernst, Bren, Burke, Soehren, Bosch

2. REGULAR AGENDA:

A. 2024 NOXIOUS WEED REPORT

Code Enforcement Officer II Tiffany Stewart presented the 2024 grass and weed report, noting that a total of 701 properties were found in violation for either grass and weeds exceeding 10 inches or the presence of noxious weeds. Of those, 263 properties contained some form of noxious weed, representing 37.5 percent of all violations. The most common noxious weeds identified were wormwood, canadian thistle, and leafy spurge. Stewart reported that city contractors completed 171 mowing actions at 165 properties, with some locations requiring multiple visits, and sprayed 59 properties for noxious weed control.

Board Member Bruce Burke asked how the 2024 numbers compared to 2023. Stewart explained that in 2023 the city recorded 593 properties in violation, meaning 108 more notices were issued in 2024. Noxious weed violations increased from 191 in 2023 to 263 in 2024. Chairman Shawn Soehren asked how current-year violations compared to the report, and Stewart stated that as of that morning, 658 properties in 2025 had been recorded in violation, indicating trends similar to 2024. Burke asked about repeat violators, and Stewart noted that vacant properties, large acreages, and

properties with no active residents tend to be recurrent, though property sales and spraying efforts have helped reduce repeat issues.

Burke asked whether there is a systematic plan for long-term weed eradication. Stewart explained that property owners are always given the option to complete their own weed control, such as mowing prior to seeding, which is considered an acceptable method. If owners do not complete treatment by the required date, the city sprays the noxious weeds. She added that the department is certified to identify weeds before flowering and works to prevent them from reaching seed. Stewart also clarified payment procedures, explaining that the city charges \$500 per hour per lot for spraying, with different rates for larger acreages. Property owners may pay directly or have charges assessed to their property taxes if unpaid.

Board Member Pat Bren asked how code enforcement contacts violators. Stewart explained that noxious weed notices must be sent via certified mail, ensuring confirmation of receipt, and property owners often call with questions or request clarification onsite. Chairman Soehren asked whether the department is seeing progress in overall compliance. Stewart stated that more property owners are becoming willing and better informed each year, with many reaching out for guidance or contracting weed-control companies. She explained that the city maintains a list of licensed contractors for weed spraying and can direct property owners to qualified providers. With no further questions, the board concluded the presentation.

3. PUBLIC ISSUES OF CONCERN NOT ON AGENDA

4. OTHER BUSINESS

5. ADJOURNMENT

Motion to adjourn at 8:10AM

Motion made by Burke, Seconded by Ernst.

Voting Yea: Ernst, Bren, Burke, Soehren, Bosch

Link for viewing City Weed Board Meeting:

<https://youtube.com/live/TxrnOduEaFc>

**This link will not be live until the completion of the Board of Adjustment Meeting;
approximately 8:00 AM MT on August 11, 2025.**

Teams Meeting: <https://tinyurl.com/skphwyjt>

Teams Meeting ID: 263 401 956 308 9

Teams Phone #: 1-701-506-0320

Local Phone #: 701-456-7006

Meeting Passcode: 2Lk9QE6q

Phone Conference ID: 208 854 664#

Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.



Prepared by: Kylee Zastoupil, Administrative Assistant
Community Development & Engineering



Approved by: Leonard Schwindt, Building Official