

Facility Use Plan: United Way Dickinson Multi-Purpose Facility

Overview

This 3-floor, 79-room facility is designed to provide a safe, structured, and trauma-informed environment for individuals and families facing homelessness, addiction, or justice system involvement. Services include:

- Low-barrier emergency shelter
 - Inpatient and outpatient drug and alcohol treatment
 - Transitional and supportive housing
 - Secure, gender-separated living quarters
 - Private rooms with individual showers and restrooms
 - Access to a commercial kitchen shared by all residents
 - A secured, designated space for House of Manna (nonprofit partner)
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1st Floor – Emergency Shelter & House of Manna (13 Rooms + Shared Facilities)

This floor serves as the **intake level**, housing the emergency shelter, central kitchen, shared services, and House of Manna.

Emergency Shelter Room Allocation (13 Rooms):

- **5 rooms for single men** – secured male-only wing
- **6 rooms for women and/or families** – located in a separate, secured corridor
- **2 flexible use rooms** – ADA-accessible or used for overflow, based on gendered need
- **6 rooms** for staff offices

Additional First Floor Features:

- **Commercial kitchen** – accessible to Kitchen staff only
- **Dining Room** - accessible to all residents and program participants
- **Laundry room**

- **Private restrooms/showers in every room**
- **Staff office and intake desk** for 24/7 check-in, safety monitoring, and support
- **Quiet/decompression space**
- **Security station** with visibility of entrances and hallway monitors

House of Manna – Dedicated and Secured Area: Designed to serve the public

- Located in a **designated wing of the 1st floor**, separate from shelter sleeping areas
- Provides **household items, hygiene kits, bedding, and essential supplies** to individuals and families in need
- **Secured with monitored access**—only open during service hours and staffed independently
- Access restricted to clients and community members accompanied or cleared by staff
- Entry and exit monitored via **camera and staff presence** to maintain confidentiality and safety

2nd Floor – Inpatient Treatment Services (24 Rooms)

Designed as a licensed treatment floor for individuals in structured recovery from substance use disorders.

Room Allocation:

- **10 rooms** for **men in residential/inpatient treatment**
- **10 rooms** for **women in residential/inpatient treatment**, secured from men's wing
- **4 flex rooms** for overflow or staff

Program Features:

- **Private showers in each room**
- Group and individual counseling rooms
- Case management and peer recovery offices
- Secured hallway separation between men's and women's living wings

3rd Floor – Transitional & Supportive Housing / Outpatient Services (42 Rooms)

Supports individuals and families working toward long-term stability and permanent housing, including those in outpatient care.

Room Allocation:

- **10 rooms for single men**
- **10 rooms for single women**
- **5 rooms for women with children or families** (family wing)
- **5 rooms for overflow, flexible use, or staff**

Floor Features:

- **All rooms include private bathrooms with showers**
- Family wing has secured access and family-friendly features
- Shared living space, study/workroom, and play area for children
- Life skills classroom (budgeting, parenting, employment readiness)
- Case management and outpatient counselor offices
- Access to 1st floor commercial kitchen for meal prep
- Peer recovery and resident council meeting rooms

Cross-Cutting Features and Design Notes

- **Each room in the facility includes its own private shower and bathroom**
- **Key fob access** is required for entry into gender-specific and staff-only zones
- **Security cameras** are installed in common areas, hallways, and entrances (never in sleeping areas or bathrooms)
- **Trauma-informed design** ensures residents feel safe, respected, and in control of their space
- **Family unity is prioritized**, with no separation of children from parents unless for safety

- **Fire exits, emergency lights, and disaster procedures** are in place throughout the building on each floor.

Licensing & Program Compliance

This facility will meet all required standards for:

- Emergency shelter operations
- Inpatient and outpatient drug/alcohol treatment licensing
- Transitional and supportive housing regulations
- HIPAA and confidentiality for clinical services
- ADA accessibility and building safety codes