

Memo

To: City Commissioners
From: City Staff
Date: 11/16/2023
Re: Order of Business for November 21, 2023 Commission Meeting

1. **Order of Business**
2. **Consent Agenda**
 - A. **Approval of meeting minutes dated November 7, 2023 (Enc.)**
 - B. **Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)**
3. **Non-Timetable Agenda**
4. **Administration/Finance**
 - A. **Board of Adjustment Appointment (Enc.)**
 - B. **2024 Tobacco License Renewals (Enc.)**
 - C. **2024 Liquor License Renewals (Enc.)**
 - D. **Monthly Financial Report (Enc.)**
 - E. **Abatement Hearing for 1015-0100-0200 for 2021 and 2022 (Enc.)**
 - F. **Abatement Hearing for 1188-0300-0100 for 2021 and 2022 (Enc.)**
 - G. **HR Monthly Report (Enc.)**

5. **Public Works**

A. Ryan Kilwein Agreement (Enc.)

This agreement will allow Ryan Kilwein to connect to the Cities water distribution system. Kilwein is outside city limits and has asked the city to connect to their system. Southwest Water does not have the capacity to serve and agrees to the connection without fees or assessments.

Consideration to approve Kilwein water contract

B. Fee Schedule Amendment (Enc.)

Recommend Fee Schedule for Kilwein to equal the city meter base rate plus 10%. This is consistent with what we have done with sewer connections outside city limits.

Recommendation to approve fee schedule resolution

C. Brightly Software Agreement (Enc.)

This agreement is for the purchase of a computer maintenance management system for asset management in the public works department. This will be an upgrade to our current system and will integrate GIS with our service requests and work orders. This is an approved budget item in 2024.

Recommendation to approve Brightly Software Agreement

D. Request to Opt out of MDL Cases (Enc.)

The Public Works Utilities Department was notified of the class action settlements via certified USPS mail. Details of the settlements can be found at www.PFASWaterSettlement.com. Summaries of each settlement and a fact sheet about PFAS compounds are included with your packet. It is the recommendation of Public Works staff in concurrence with city attorney to opt out of both the 3M and DuPont settlements resolving claims for PFAS contamination in public water systems' drinking water.

Recommendation to approve opting out of multidistrict litigation (MDL) cases

- E. Public Works Monthly Report (Enc.)
- 6. Public Safety
 - A. Fire Department
 - A. Reports:
 - 1. None
 - B. Police Department
 - A. Reports:
 - 1. Monthly Report (Enc.)
- 7. Community Development
 - A. Rezone – TCB Subdivision (Enc.)
 - B. East Broadway Dam – Barr proposal Consideration for Final Plan Design (Enc.)
 - C. 2024 Road Maintenance SID District #202401-01 (Enc.)
 - D. 2024 Road Maintenance SID District #202401-02 (Enc.)
 - E. 2024 Watermain and Lead Service Line Replacement Project SID creation (Enc.)
 - F. 2024 Watermain and Lead Service Line Replacement Project Pavement and Concrete Cost Breakdown Report (Enc.)
 - G. Transportation and Master Plan and Comprehensive Plan Update (Enc.)
 - H. Monthly Report (Enc.)
- 8. Public Hearing and Public Comments not on Agenda
 - A. Swearing in of Youth Commission
 - B. Swearing in of Police Officers
 - C. Public Hearing – Rezone – TCB Subdivision (Enc.)
 - D. Public Comments not on Agenda
- 9. Commission