

**SUGGESTED FORM OF
TASK ORDER**

This is Task Order No.
2023-5, consisting of 4 pages.

Task Order 2023-5 Downtown Lighting – Phase 1B

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 1, 2018 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: October 17, 2023
- b. Owner: City of Dickinson, ND
- c. Engineer: Apex Engineering Group, Inc.
- d. Specific Project (title): Downtown Lighting – Phase 1B
- e. Specific Project (description): Provide Bidding Documents (plans and specifications) for the next phase of the Dickinson, North Dakota downtown lighting. The project will utilize the City Standard decorative lighting assemblies Types D1 and P1. Project will also include design of the electrical circuitry, lighting standard locations based on existing underground utilities. Phase 1B of the downtown area is roughly defined as from 3rd Ave West to 1st Ave West and from 2nd St. West to 3rd St. West.

2. Services of Engineer

A. The specific services to be provided or furnished by Engineer under this Task Order are:

- ✓ the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:
 - Preliminary and Final Design Services
 - Design of the Downtown – Phase 1B lighting system on 2nd Street West from 3rd Avenue West to 1st Avenue West and from 2nd St. West to 3rd St. West including lighting circuitry to feed the street lighting installed by Bravera Bank.
 - Survey:
 - The topographic survey will include the following: Locate all hydrants, water gate valves, water curb stops (to be marked by city of Dickinson); provide a one-call for marking the private underground utilities and locate all markings.
 - Surveying would include field verification of the routing of existing power, gas, and communications utilities and other private items that would impact the lighting design.

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- Incorporate field verified items into AutoCAD file obtained from the City of Dickinson that includes the existing water, sanitary, and storm sewer routing. Data required from the City of Dickinson includes GIS.
- Design lighting system to City of Dickinson standards for the public roadways.
- Lighting design would meet AASHTO requirements.
- Proposed feed is from Downtown Lighting Phase 1A.
- Includes coordination with electric utility company.
- Design review and coordination meetings.
- Provide project plans and specifications.
- Bidding Services
 - Answer questions from potential bidders.
 - Conduct bid opening.
 - Prepare bid tabulation from all the responsive bidders.
 - Prepare contract with the low bidder.
- Construction Services
 - Conduct Preconstruction meeting.
 - Review shop drawings.
 - Answer questions from contractor.
 - On-site construction observation (part time).
 - Final punch-list.
 - Contract close-out.

3. Additional Services

A. Additional Services that may be authorized or necessary under this Task Order are:

- ✓ those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following: **None**

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

<u>Task:</u>	<u>Date:</u>
Task Order Approval	October 17, 2023
Design – Phase 1B	January 2024
Construction	Fall 2024

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

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Description of Service	Amount	Basis of Compensation
1. Preliminary and Final Design Services – Downtown Phase 1B (A1.02, A1.03)	\$22,800	Hourly Not To Exceed
2. Bidding Services (A1.04)	\$3,200	Hourly Not To Exceed
3. Construction Services (A1.05)	\$13,700	Hourly Not To Exceed
Total Compensation	\$39,700	
4. Additional Services (Part 2 of Exhibit A)	N/A	Hourly

- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order: None

8. Attachments: None

9. Other Documents Incorporated by Reference: None

10. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is October 17, 2023.

OWNER:

By: _____

Print Name: _____

Title: _____

ENGINEER:

By: Scott M. Schneider

Print Name: Scott M. Schneider

Title: Vice President

Engineer License or Firm's
Certificate No. (if required): _____
State of: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Title: _____

Address: _____

E-Mail
Address: _____

Phone: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: John Klein

Title: Project Manager

Address: 600 South 2nd St – Suite 154
Bismarck, ND 58504

E-Mail
Address: John.Klein@apexenggroup.com

Phone: 701-323-3961

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