

February 20, 2025

Commissioners,

I am recommending approval of guidelines to be implemented to promote respectful and productive discussions during commission meetings. I understand and appreciate the importance of public's cooperation and engagement in city affairs. I also believe we need to maintain the integrity and professionalism of commission meetings.

To ensure professional, and orderly public engagement in City of Dickinson Commission meetings, I am proposing the following rules and expectations to be adopted by the commission.

**These are the RULES:**

- Members of the public who wish to speak during this public comment period must sign-up no later than 12 p.m. the day prior to the commission meeting they wish to attend.
  - The public comment sign-up form will be available on the City of Dickinson Website.
  - No late or in-person signups immediately before or during the commission meeting will be accepted.
- A public comment from a citizen during a commission meeting shall be limited to 5 minutes.
  - A commissioner may make a request to extend the time
- Comments shall pertain to matters that are within the scope of municipality business.
- May not interfere with the orderly conduct of the regular meeting.
- Must be limited in frequency to one comment per individual per meeting.
- Presentations and videos will not be allowed during the comment period.

**These are the expectations** of the public when making public comments:

- The comments made are not to be personal in nature toward the commission nor any city employee.
- The comments shall not be defamatory, abusive, harassing or unlawful.

I am looking for a motion to approve these changes

Thank You,

Dustin Dassinger  
City Administrator

