

2025 Budget

10/01/24

Presented by: Deputy City Administrator, Carlson

Second Reading and Final Passage of Ord. # 1811



General Fund Recap Summary

- General Fund 2024 Expenses \$ 27,025,495
- General Fund 2025 Expenses \$ 27,556,349
- Increase 1.96%
- Indicators for increase:
 - 2% merit step per performance of annual evaluation
 - General inflationary cost increase
 - Ambulance funding \$500,000 for 2025

2025 General Fund Budget Recap Comparison of the Expenditures by Department

	2024	2025	Increase	
	<u>Ordinance</u>	<u>Ordinance</u>	<u>(Decrease)</u>	
Administration	852,220	866,240	14,020	1.65%
Animal Control	337,909	360,545	22,636	6.70%
Assessing	817,136	797,530	(19,606)	-2.40%
Buildings and Codes	661,847	663,440	1,593	0.24%
Buildings and Sites	1,675,223	1,961,533	286,310	17.09%
City Commission	199,975	195,895	(4,080)	-2.04%
Community Development Admin	372,715	374,065	1,350	0.36%
Contingency/Reserves & Transfers Out	2,060,368	2,392,947	332,579	16.14%
Engineering	884,815	701,445	(183,370)	-20.72%
Finance	519,345	541,165	21,820	4.20%
Fire	3,268,325	3,364,525	96,200	2.94%
Forestry	287,281	244,225	(43,056)	-14.99%
Human Resources & Risk Management	541,583	527,945	(13,638)	-2.52%
Information Technology	1,089,388	1,119,440	30,052	2.76%
Marketing	260,652	219,715	(40,937)	-15.71%
Municipal Court	678,304	665,230	(13,074)	-1.93%
Museum	802,722	780,925	(21,797)	-2.72%
Planning	159,761	159,810	49	0.03%
Police Department	8,091,272	8,287,860	196,588	2.43%
Public Works Administration	628,022	553,809	(74,213)	-11.82%
Street	2,562,074	2,487,140	(74,934)	-2.92%
Utility Billing	274,559	290,920	16,361	5.96%
<u>Totals</u>	27,025,495	27,556,349	530,854	1.96%

2025 General Fund Balancing

General Fund Revenue	\$ 10,897,349.00
General Fund Expenses	\$ 27,556,349.00
	\$ (16,659,000.00)
1% Sales Tax Transfer	\$ 4,700,000.00
1/2% Sales Tax Transfer	\$ 2,500,000.00
Hospitality Transfer	\$ 1,000,000.00
Future Fund Transfer	\$ 280,000.00
Highway Tax Transfer	\$ 1,100,000.00
Interest Rev Transfer	\$ 2,600,000.00
Oil Impact Transfer	\$ 4,000,000.00
Over (Under)	\$ (479,000.00)
Use of Cash on Hand	\$ 479,000.00
	\$ -

Budget Recap Summary

- All City Funds 2024 Expenses \$ 106,405,231
- All City Funds 2025 Expenses **\$ 107,547,294**
- Increase **1.07%**
- Indicators for increase:
 - 2% merit step and general inflationary cost increase
 - NEW Ambulance Fund added \$3,383,633 for 2025

2025 Budget Recap Comparison of the Total Budget Expenditures by Fund

	2024 <u>Ordinance</u>	2025 <u>Ordinance</u>	Increase (Decrease)	
<u>General Fund</u>	27,025,495	27,556,349	530,854	1.96%
<u>Special Revenue Funds</u>				
1% Sales Tax	10,884,500	8,895,770	(1,988,730)	-18.27%
1/2% Sales Tax	5,225,000	3,350,000	(1,875,000)	-35.89%
Ambulance	-	3,383,633	3,383,633	100.00%
Cemetery	149,000	90,500	(58,500)	-39.26%
Downtown Streetscape	50,000	50,000	-	0.00%
Future Fund	300,000	280,000	(20,000)	-6.67%
Highway Tax	1,300,000	1,486,000	186,000	14.31%
Hospitality Tax	1,084,000	1,084,000	-	0.00%
Legacy Square	563,250	474,390	(88,860)	-15.78%
Library	1,695,743	1,378,145	(317,598)	-18.73%
Oil Impact	29,254,976	28,000,000	(1,254,976)	-4.29%
<u>Debt Service Funds</u>				
General Capital Lease	400,000	485,000	85,000	21.25%
WRCC Bond	1,435,000	2,080,600	645,600	44.99%
<u>Enterprise/Proprietary Funds</u>				
Solid Waste	5,892,753	5,329,631	(563,122)	-9.56%
Storm Water	114,230	227,315	113,085	99.00%
Waste Water	9,575,755	9,713,700	137,945	1.44%
Water Distribution	7,956,317	8,341,758	385,441	4.84%
Water Reclamation Facility	1,128,381	1,189,545	61,164	5.42%
<u>Other Funds</u>				
Internal Service (Fleet)	1,270,831	915,958	(354,873)	-27.92%
Interest Revenue	1,100,000	3,235,000	2,135,000	194.09%
<u>Totals</u>	106,405,231	107,547,294	1,142,063	1.07%

2025 Personnel Requests

NO new additional
Positions for 2025

	Current By Achievable	\$21,500.00	
	NEW By Achievable	\$13,500.00	
	By Promotion and Reclass	\$37,000.00	
Fire	Senior Firefighter by Achievable	\$2,500.00	Grade F2 Step 3
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Police	6 Senior PD Achievables	\$5,500.00	Per PD
Wastewater	Operator II by Achivable	\$1,000.00	Grade 14
Water Distribution	Operator II by Achievable	\$1,000.00	Grade 14
Water Reclamation Facility	Operator II by Achievable	\$3,000.00	Grade 14
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Building and Grounds	NEW Building Service Tech by Achievable	\$1,000.00	Grade 12
Police	NEW Senior Promotion to CPL	\$3,500.00	Per PD
Library	NEW Senior Librarian by Achievable	\$9,000.00	Grade 14 Step 3
Building and Codes	NEW Code Enforcement II by Internal Promotion - Not backfilled.	\$5,000.00	Grade 15 Step 1 from Grade 13
Forestry	City Forester Supervisor Promotion by Reclass Nonexempt	\$8,000.00	Grade 17 from Grade 15
Information Technology	System/Network Administrator Promotion by Reclass Exempt	\$7,000.00	Grade 17 from Grade 15
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	Multimedia & Computer Support Specialist Promotion by Reclass	\$5,000.00	Grade 14 from Grade 12
Library	Assistant Library Director Job Description Reclass	\$1,000.00	Grade 17 Step 1 from Grade 16
Water Reclamation Facility	Internal WRF Supervisor Promotion	\$4,000.00	Grade 17 from Grade 15



Department Capital Requests



Animal Control	Roof and Side Panels for Dog Kennels	\$ 18,000.00	
Building and Grounds	One desktop station	\$ 1,000.00	
	New JD Side by Side	\$ 38,000.00	
	Remove Cubicles at PW & Build Two Offices - Cubicles given to FD	\$ 30,000.00	
	New Shingles on Czech Building	\$ 10,000.00	
	Public Safety Parking Lot Concrete Work	\$ 20,000.00	
Fire	Two Thermal Imager - Reduce to One	\$ 10,000.00	FD Reserve
	Hose & Nozzle Replacement	\$ 30,000.00	FD Reserve
	Misc Tools & Equipment	\$ 20,000.00	FD Reserve
	15 sets of Structural Fire Gear	\$ 50,000.00	Interest Revenue
IT	On Premise Immutable backup storage server	\$ 140,000.00	
	SQL Licensing Updates	\$ 30,000.00	
	Two additional UPS in Server Room	\$ 16,000.00	
	Museum Center Camera System Updates	\$ 6,500.00	
Museum	Used 19' Scissor Lift	\$ 11,000.00	
	Painting Wood Trim on CVB & Museum Building	\$ 13,500.00	
Police	Axon Fleet 3 Licensing Yearly Contract	\$ 30,500.00	
	Axon Interview Room 5 year Contract \$90,000	\$ 18,000.00	PD Reserve
	Dictation Software (Drago/Axon Draft One)	\$ 25,000.00	PD Reserve
	Community Engagement Software - Officer Wellness 2 Year Contract	\$ 11,250.00	
	SWAT Room TV & Web Video Replacement	\$ 3,500.00	
	Patrol Squad Cards (3) - All Equipment Included	\$ 228,900.00	
	DOJ Vest Grant 50/50	\$ 6,725.00	
	Sigma Tactical Screenings	\$ 12,800.00	PD Reserve
	Axon Contracts	\$ 200,000.00	Interest Revenue Transfe
Street	Roll-off Brine Unit	\$ 30,000.00	
	LEASE Replacement Crack Sealer \$75,000	\$ 15,000.00	
	LEASE Replacement Dura-Patcher \$115,000	\$ 23,000.00	
Cemetery*	Replacement of B33 48" Zero Turn Mower	\$ 20,000.00	
	Reburials	\$ 60,000.00	
Library*	Historical Structure Work to Doors, Windows, and Siding.	\$ 60,000.00	
SW Collections*	LEASE Replacement of Front-Load Garbage Truck	\$ 78,000.00	
	Purchase Pickup Replacement	\$ 50,000.00	
	Container Inventory - side, front, and roll-off	\$ 60,000.00	
SW Disposal*	LEASE Replacement of R11 Cat950M Loader	\$ 80,000.00	
Storm*	New Purchase of Skid Steer with Tracks Sewer/Storm Split	\$ 67,500.00	
Sewer*	New Purchase of Skid Steer with Tracks Sewer/Storm Split	\$ 67,500.00	
TOTAL Budgeted 2025 Capital Requests		\$ 1,591,675.00	
* - Signifies that this department is not part of the General Fund			

Subsidy Grant Breakdown

	2024	2025	
		Recommended	Funding Source
Domestic Violence Shelter	\$27,500	\$30,000.00	1% Sales Tax
Stark Development	\$750,000	\$750,000.00	1% Sales Tax
Stark Devl. City Match Grant	\$150,000	\$150,000.00	1% Sales Tax
Public Transit / Eldercare	\$250,000	\$250,000.00	1% Sales Tax
United Way Of Dickinson		\$5,770.00	1% Sales Tax
Sunrise Youth Bureau	\$22,000	\$22,000.00	1% Sales Tax
TOTAL	\$1,199,500	\$1,207,770.00	
Imagination Library	\$8,000	\$10,000.00	General Fund
Community Action Partnership	\$15,000	\$17,500.00	General Fund
Dickinson City Band	\$2,500	\$2,500.00	General Fund
House of Manna	\$12,500	\$12,500.00	General Fund
Western Wellness Foundation	\$15,000	\$15,000.00	General Fund
TOTAL	\$53,000	\$57,500.00	
Theodore Roosevelt Symposium	\$6,500	\$6,500.00	Hospitality Tax
Chamber of Commerce	\$12,500	\$12,500.00	Hospitality Tax
CVB Grant (per municipal code)	\$50,000	\$50,000.00	Hospitality Tax
Roughrider Commission	\$15,000	\$15,000.00	Hospitality Tax
TOTAL	\$84,000	\$84,000.00	
Park and Rec Projects	\$325,000	\$350,000.00	1/2% Sales Tax
WRCC Subsidy	\$950,000	\$500,000.00	1/2% Sales Tax
TOTAL	\$1,275,000	\$850,000.00	
Sign on Bonuses PW/PD/PSCC	\$45,780	\$50,000.00	ARPA
Vision West Behavioral Summit	\$5,000		ARPA
Fire House Assessment Study	\$20,102	\$50,000.00	ARPA
SW Art Gallery & Science Center	\$125,000	\$125,000.00	ARPA
Park & Rec Community Center Improvm.	\$100,000	\$100,000.00	ARPA
New Ambulance Service	\$1,200,000		ARPA
Subsidy Support		\$500,000.00	ARPA
TOTAL	\$1,495,882	\$825,000.00	

➡ **Any Questions??**