CITY OF Dickinson North Dakota

Public Works Department

Request for Proposals

Crane Inspection and Maintenance Services
for the
City of Dickinson

PROPOSALS MUST BE SUBMITTED BY 2:00 PM MST, MONDAY FEBRUARY 10, 2025, TO THE CITY OF DICKINSON AT 3411 PUBLIC WORKS BOULEVARD, DICKINSON, ND, 58601

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1. SCOPE OF SERVICES

The selected vendor will be required to provide the following services to 19 overhead cranes and 3 service trucks as outlined in **Appendix A**.

A. Inspection Services

- Perform annual inspections in accordance with local, state, and federal safety standards (OSHA, ANSI, etc.).
- Perform monthly inspections for the baler building overhead crane.
- Provide detailed reports after each inspection, highlighting any issues or potential risks.
- Identify required repairs, maintenance, or replacements and estimate associated costs.

B. Repairs and Replacement

- Provide on-demand repairs for any equipment found to be malfunctioning.
- Replace any worn-out parts or components as necessary.
- Perform lubrication, adjustments, and calibrations to keep equipment in safe operating condition.
- Priority scheduling of major repairs deemed necessary from service inspection.

2. QUALIFICATIONS OF THE VENDOR

Vendors must meet the following minimum qualifications:

- **Experience**: At least 5 years of experience in inspecting, servicing, and repairing overhead cranes, and service trucks.
- **Certifications**: Proper certifications for technicians, including but not limited to OSHA certifications, crane operator certifications, and any relevant industry certifications.
- **Compliance**: Ability to comply with all local, state, and federal safety and environmental regulations

3. Term of Agreement

- Initial Term: The contract will be for a three year term starting from the date of execution.

<u>City reserves the right</u>

All costs associated with proposal preparation shall be borne by the proposer. The City reserves the right to reject any and/or all proposals, and to not award contracts for any and/or all projects.

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CITY OF Dickinson North Dakota

Public Works Department

Transfer of Contract

The Contractor shall not transfer, sublet or assign the contract to any person, firm or corporation, or in any way vary the terms of the contract without written permission from the Public Works Director. In the event that the Contractor attempts to transfer, sublet or assign this contract to any person, firm, or corporation, including any entity controlled by the Contractor, this Agreement shall terminate at the option of the City.

Payment

The City shall compensate the contractor for all inspections, services, and repairs performed as specified in this contract.

All invoices must be mailed to the City of Dickinson, Attn: Duane Zastoupil, 3411 Public Works Blvd, Dickinson, ND 58601.

All communications between the contractor and the City will be directed to the contract administrator.

Insurance

Prior to the commencement of a contract, copies of all required insurance policies shall be submitted to the City for review. The Contractor agrees to remain fully insured during the course of a contract as follows:

Comprehensive general liability insurance including premises – operations coverage, completed operations coverage, independent contractor's coverage and contractual liability coverage, covering the indemnity agreement under Section H, with limits not less than $2,000,000 combined single limit, including bodily injury liability and property damage liability.

Workers' compensation insurance and employers' liability insurance as required by law.

Comprehensive automobile, bodily injury and property damage, liability insurance, including coverage for all owned and hired vehicles and employers' non-ownership liability coverage. Limits of liability should be for not less than $2,000,000 combined single limit bodily injury and property damage liability.

The Contractor shall name the City as an additional insured on such insurance and shall furnish evidence of the same to the City.

The policy shall be a standard form policy provided for by a carrier approved by the State of North Dakota and shall not contain any exclusion that will restrict coverage on any operations performed by this Contractor or any subcontractors thereof.

It shall be a condition of a Contract that the policy or policies waive any or all governmental immunity as a defense in any action brought against the insured or any other party to the Contract.

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It shall be a condition of a Contract that the policy or policies waive any or all governmental immunity as a defense in any action brought against the insured or any other party to the Contract.

The policy shall provide full insurance to cover the entire Contractor's operating exposure including the collection of the materials and the operation of vehicles.

Approval of the insurance by the City shall not in any way relieve or decrease the liability of the Contractor hereunder, and it is expressly understood that the City does not in any way represent that the above specified insurance or limits of liability are sufficient or adequate to protect the Contractor's interests or liabilities.

The City shall be given at least thirty (30) days prior written notice of any cancellation, termination or material modification of the required insurance coverage.

All responsibility for payment of any sums resulting from any deductible provisions, corridor, or self-insured retention conditions of the policy or policies shall remain with the Contractor.

Indemnification

The Contractor shall indemnify and hold harmless the City, its officers, agents, representatives, and employees from and against all claims, damages, losses, costs or expenses, including reasonable attorney fees, which may be asserted against the City or for which it may be held liable, its employees, agents, representatives, or subcontractors, in the performance of the Contract.

Termination

The City shall have the right to terminate the Contract if in the City's judgment there has been a breach of any material provision thereof by the Contractor, or if in the City's judgment there is other good cause for termination. Continuing breach or good cause shall not be deemed acceptable because it was not followed by prompt termination.

Upon the failure of the Contractor to fulfill any of the provisions of the Contract, the City Administrator shall be authorized to hire such persons and equipment, or assign City employees and equipment, as may be necessary to do such work and the cost of such expenses thereof may be charged and deducted from any monies due the Contractor, collected from the Contractor, or collected by recourse to the Contractor's bond or financial guarantee instrument submitted.

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CITY OF Dickinson North Dakota

Public Works Department

PROPOSAL COVER SHEET

NAME [redacted] Northern Crane + Equipment

ADDRESS 826 Implement Dr, Dickinson ND 58601

CONTACT NAME Brandon Dunbar

PHONE 701-934-0432

The abovementioned company hereby proposes to provide crane inspection and maintenance services, as follows:

Contract length	3-yr contract price
2025	12,225
2026	15,612
2027	18,734.40

Other Fees

Any additional service fees should be outlined in the space provided below.

Above is just inspection prices

Anything other is 185 for service calls + 195 an hour plus supplies to fix + repair

CITY OF
DICKINSON
North Dakota

Public Works Department

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NAME Northern Crane + Equipment

ADDRESS 840 Employment Dr, Dickinson ND 58601

CONTACT NAME Brandon Dunbar

PHONE 701-934-0732

The abovementioned company hereby proposes to provide crane inspection and maintenance services, as follows:

Contract length	3-yr contract price
2025	13,965
2026	15,163
2027	18,734.40

Other Fees

Any additional service fees should be outlined in the space provided below.

Above is just inspection prices

Anything other is $125 for service calls + $95 an hour plus supplies to fix + repair

CITY OF Dickinson North Dakota

Public Works Department

Summary and Signature Page

IMPORTANT DATE:

RFP Posted and Advertised:	January 22 and January 29, 2025
Due Date:	February 10, 2025 3:00 PM MST
Projected Award Date	February 18, 2025

SUBMITTAL REQUIREMENTS and CONTACT INFORMATION: one bound and one electronic copy of the proposal must be submitted on or before the due date above. Send proposals to the following address:

City of Dickinson
Attn: Aaron Praus
3411 Public Works Blvd.
Dickinson, ND 58601
aaron.praus@dickinsongov.com
(701) 456-7840

Proposal is to be signed only by an authorized representative of the proposer who has authority to enter into a contract with the city on behalf of the proposer, such as a President, Vice President, or other corporate officer.

BY SIGNING THIS PROPOSAL, THE PROPOSER VERFIES THAT THEY HAVE READ AND WILL COMPLY WITH THE TERMS AND CONDITIONS OF THIS PROPOSAL WITH RESPECT TO ANY INFORMATION CONTAINED IN THE PROPOSAL FOR WHICH PROPOSER ASSERTS ANY CLAIM OF CONFIDENTIALITY OR TRADE SECRETS.

[signature]	Shop Manager
PROPOSER'S SIGNATURE	PROPOSER'S TITLE
Brandon Dunbar	Nothern Crane + Equipment
PROPOSER'S PRINTED NAME	COMPANY NAME

CITY OF
DICKINSON
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PROPOSER'S SIGNATURE	PROPOSER'S TITLE
Brandon Dunbar	Northern Crane & Equipment
PROPOSER'S PRINTED NAME	COMPANY NAME

CITY OF Dickinson North Dakota

Public Works Department

Appendix A

Station #	Address	Crane 1	Access	Frequency inspected
WRF				
Process Building	10816 38th Street SW	Upstairs Single Girder - 1 electric Chain Hoist 2 Ton	12' Ladder	Yearly
Process Building	10816 38th Street SW	Downstairs Single Girder - 1 Electric Wire Rope Hoist 2 Ton	12' Ladder	Yearly
Reuse Booster	10816 38th Street SW	Monorail - 1 manual Chain Hoist 1Ton	12' Ladder	Yearly
Sewer Collection				
1	500 Broadway E	Monorail - 1 Electric Chain Hoist 1 Ton	12' Ladder	Yearly
5	300 5th Street SW	Monorail - 1 Electric Chain Hoist 1.5 Ton	12' Ladder	Yearly
12	989 15th Street W	Up Stairs Monorail - 1 Electric Chain Hoist 5 Ton	19' Scissor	Yearly
12	989 15th Street W	Down Stairs Monorail 1 Electric Chain Hoist 5 ton		Yearly
14	977 21st Street E	Monorail - 1 Electric Chain Hoist 1.5 Ton	12' Ladder	Yearly
18	1073 Sims	Monorail - 1 Electric Chain Hoist 1/2 Ton	12' Ladder	Yearly
20	1820 Yellowstone Circle	Monorail - 1 Electric Chain Hoist 2 Ton	No lift needed	Yearly
21	11470 Highway 10	Monorail - 1 Electric Chain Hoist 2 Ton	12' Ladder	Yearly
22	2486 Villard Street W	Up Stairs Monorail - 1 Electric Chain Hoist 5 Ton	19' Scissor	Yearly
22	2486 Villard Street W	Down Stairs Monorail 1 Electric Chain Hoist 5 ton		Yearly
Influent	485 10th Avenue SE	Single Girder - 1 Electric Chain Hoist 3 Ton	19' Scissor	Yearly
W89 Service Truck	3411 Public Works Blvd	7630 Stellar Water Utilities		Yearly
Water distribution				
State Ave Booster	3052 State Ave N	Single Girder - 1 Manual Chain Hoist 1 Ton	No lift needed	Yearly
River Booster	140 6th Ave SE	Single Girder - 1 Manual Chain Hoist 1 Ton	No lift needed	Yearly
Street/Fleet				
FM 2 Service Truck	3411 Public Works Blvd	Service Truck Palfinger 4329		Yearly
S86 Sign service Truck	3411 Public Works Blvd	Service Truck		Yearly
Fleet Shop Welding shop	3411 Public Works Blvd	5 Ton - R&M 176832	Onsite Lift	Yearly
Fleet Shop Main Shop	3411 Public Works Blvd	5 Ton - R&M 176831	Onsite Lift	Yearly
Bailer Building				
Bailer Building Crane	3389 Energy Drive	2 Ton - Konecranes CLX s/n 58153963	Onsite Lift	Monthly

Appendix A

Station #	Address	Crane 1	Access	Frequency Inspected
WPF				
Truscott Building	12024 38th Street SW	Morrison Shipley Hoist - 1 Electric Chain Hoist 2 Ton	12' Ladder	Yearly
Pioneer Building	3040 38th Street SW	Downing Industries Bridge - 2 Electric Wire Rope Hoist 2 Ton	12' Ladder	Yearly
Annex Storage	3440 38th Street SW	Morrison - 1 Manual Chain Hoist 1 Ton	12' Ladder	Yearly
Sewer Collection				
1	1300 Kensington	Morrison - 1 Electric Chain Hoist 2 Ton	12' Ladder	Yearly
2	300 Sun Street NW	Morrison - 1 Electric Chain Hoist 2 Ton	12' Ladder	Yearly
12	888 12th Street W	Lee Shipley Morrison - 1 Electric Chain Hoist 5 Ton	12' Ladder	Yearly
13	845 12th Street W	Downing Shipley Morrison - 1 Electric Chain Hoist 2 Ton		Yearly
14	2717 1st Street E	Morrison - 1 Electric Chain Hoist 1.5 Ton	12' Ladder	Yearly
15	1215 5th	Morrison - 1 Electric Chain Hoist 2 Ton	12' Ladder	Yearly
16	1300 Yellowstone Circle	Morrison - 1 Electric Chain Hoist 2 Ton	Not Needed	Yearly
17	1417 Highway 20	Morrison - 1 Electric Chain Hoist 2 Ton	12' Ladder	Yearly
18	2400 Ward Street W	Lee Shipley Morrison - 1 Electric Chain Hoist 2 Ton	12' Ladder	Yearly
19	1209 Williams Street W	Downing Shipley Morrison - 1 Electric Chain Hoist 2 Ton		Yearly
Anthony	1451 12th Avenue W	Tuttle Gardner - 1 Electric Chain Hoist 3 Ton	12' Ladder	Yearly
Wild Berry Trace	3812 Elbow Water Blvd	7830 Steel Water Hoist 1.5 Ton		Yearly
Wastewater Treatment				
Sewer Maintenance	3500 Ogden Road	Morrison - 1 Electric Chain Hoist 1.5 Ton	12' Ladder	Yearly
Biosolids Facility	3000 19th Street	Gorman Rupp - 1 Electric Chain Hoist 1 Ton	12' Ladder	Yearly
Storage/Fleet				
Fire 1 Service Truck	3400 Kyle Crossing Blvd	Sem Lee Truck Hoist 4000		Yearly
2000 Sign Service Truck	3400 Kyle Crossing Blvd	Sem Lee Truck		Yearly
Fleet Shop Vehicle Hoist	3400 Kyle Crossing Blvd	5 Ton - REM 2000	Ground	Yearly
Fleet Shop Hoist	3400 Kyle Crossing Blvd	2 Ton - REM 1000	Ground	Yearly
Building Maintenance				
Maintenance Shop	1300 Kensington	Tuttle Gardner 1.5 Ton		Yearly