



Engineering Memorandum

April 29, 2025

RE: May 6th Commission Meeting

2025 ROAD MAINTENANCE – TASK ORDER AWARD AMENDMENT TO KLJ ENGINEERING, LLC

For your consideration is a task order amendment with KLJ Engineering, LLC to perform construction engineering services for the 2025 Road Maintenance project for an hourly not to exceed amount as specified in the contract of **\$580,000.00**. The City Attorney has reviewed this task order amendment and has no comments. The project construction engineering scope of work is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: mark concrete for the special improvement district for repair or replacements, two full time resident project representatives during construction, contract administration, field survey for the asbuilt documents and maps, and final special assessment calculations and letters.

The city engineering staff recommends approval.

