



ENGINEERING MEMORANDUM

February 29, 2024

RE: March 5th Commission Meeting

1st ST. E. – SIMS ST to 4th AVE. E. TASK ORDER AWARD TO APEX ENGINEERING GROUP, INC.

For your consideration is a task order with APEX Engineering Group, Inc. to perform engineering services for 1st Street East from Sims to 4th Avenue East project for a lump sum not to exceed amount as specified in the task order. This task order is in reference to the proposal received through a request for proposal where three proposal were received. APEX Engineering Group, Inc. was scored the highest and awarded the project. The City Attorney has reviewed this task order, and has no comments. This phase of the project is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: project management, field surveying, existing storm sewer condition assessment, field studies (wetlands, aquatic resources) and report. This initial phase of the project will be utilized to understand the greater project scope of work for the future street repairs, street lighting needs, and the storm water main and outfall to the Heart River condition. Future phases will be defined as a task order amendment.

The storm water main and outfall to the Heart River was noted as a Tier 1 problem with high priority in the Dickinson Drainage Master Plan (DDMP) dated May 2016. Ensuring this Tier 1 problem is appropriately scoped and solutions prepared before further maturing the street improvement portion of the 1st St. E. project is essential. The City of Dickinson engineering staff has submitted this storm water main and outfall project to North Dakota Emergency Services as a possible option for funding through the Federal Emergency Management Agency Hazard Mitigation Funding. We anticipate hearing back by the end of March 2024 if we are to receive any funding.

The city engineering staff recommends approval.

