



ENGINEERING MEMORANDUM

February 29, 2024

RE: March 5th Commission Meeting

5th ST. SE – 3rd AVE. W. to 6th AVE. SE - TASK ORDER AWARD TO HIGHLANDS ENGINEERING & SURVEYING, PLLC

For your consideration is a task order with Highlands Engineering & Surveying, PLLC to perform engineering services for 5th Street Southeast from 3rd Avenue West to 6th Avenue Southeast project for an hourly not to exceed amount as specified in the task order. This task order is in reference to the proposal received through a request for proposal where six proposals were received. Highlands Engineering & Surveying, PLLC was scored the highest and awarded the project. The City Attorney has reviewed this task order, and has no comments. This phase of the project is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: project management, field surveying and data collection, field studies (wetlands, cultural resources, public engagement, and environmental documents), a traffic operations study, and plans and specifications. This project was initially scoped and submitted to the North Dakota Department of Transportation (NDDOT) for Federal Highway Administration financial aid for the project (80.93% federally funded and approved for 2027 in the State Transportation Improvement Plan).

The western portion of this (the existing pavement) was initially scoped to be a microsurface project. After reviewing the 2023 pavement management plan data, which was recently delivered to the City of Dickinson, it shows the existing pavement to require a mill and overlay by 2027 or 2028. Therefore, we plan to work with the NDDOT to modify the scope of work from the microsurfacing of the existing pavement to a mill and overlay.

The city engineering staff recommends approval.

