

**I. CALL TO ORDER**

President Scott Decker called the meeting to order at 4:30 PM

**II. ROLL CALL**

Present were: President Scott Decker, Vice President Robert Baer, Commissioner Jason Fridrich

Telephone: None

Absent: Commissioner Joe Ridl

**1. PLEDGE OF ALLEGIANCE****2. ORDER OF BUSINESS**

MOTION BY: Robert Baer

SECONDED BY: Joe Ridl

To approve the July 1, 2025 meeting as presented.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

**3. CONSENT AGENDA**

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

**A. Approval of Meeting Minutes dated June 17, 2025**

**B. Approval of Condemnation Hearing Special commission Meeting Minutes dated May 28, 2025**

**C. Approval of Special Commission Meeting Minutes dated June 24, 2025**

**D. Approval of Accounts Payable, Commerce Bank and Checkbook**

**E. Approval of Dispatch Service Agreement – Rural Fire**

**F. Approval of Dispatch Service Agreement – Rural Ambulance**

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

**4. ADMINISTRATION/FINANCE****A. Special Election Update – Absentee Ballot**

Deputy City Administrator Linda Carlson updates the Commission and the public on the special election to include the absentee ballot. She states the absentee ballots are being printed as we speak and on July 9, 2025 voters will be able to request an absentee ballot. She reviews the process of the special election.

**B. Consolidated Fiber Agreement for Department of Motor Vehicle Location**

IT Director Aaron Meyer presents a new contract for the Department of Motor Vehicle which the City will be taking ownership of on July 1, 2025. He states this contract is for a one gig rented line. The cost is \$4,615 annually. The renewal date is February 28, 2028.

MOTION BY: Robert Baer

SECONDED BY: Joe Ridl

To approve the Consolidated Fiber Agreement for the Motor Vehicle Department.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

**C. Findings of Demo Hearing – 219 5<sup>th</sup> Street East**

City Attorney Christina Wenko presents the Findings of Facts for 219 5<sup>th</sup> Street East. She states this statement of Findings of Facts is a result of the hearing. The owner will be served and has 30 days to appeal. After this time the City will seek bids for demolish and assess the property.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the Findings of Facts for 219 5<sup>th</sup> Street East.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

**D. Chapter 58 Code Amendment – Traffic and Vehicles**

City Attorney Christina Wenko states always after the legislative session the City has to do code updates and the most recent results of code updates is a little more prominent to the Code. She states changes to Chapter 58 would be careless driving would increase fine to \$100 with an infraction, damage of \$4,000. Changes to rotary traffic islands, roundabouts – not required to use a turn signal when exist a roundtable. Window tint – new change to be darker than what it was in previous code sections. Driving under suspension – changed court procedure and amend charge to driving without a license but also increased the fine to \$100. Also, an increase in fines for over taking a school bus. Attorney Wenko states that some legislation does allow cities to increase certain fines for speeding but Dickinson has never followed position or taken that position. Follow suit when following century code and keep them consistent.

Commissioner Robert Baer discusses the fines between life of 1<sup>st</sup> responders is worth more than \$100.

City Attorney Christina Wenko states the City is bound by what legislature states. Even if driver is cited for reckless driving they could be cited for other things as well.

MOTION BY: Robert Baer  
To approve first reading of Ordinance 1822

SECONDED BY: Jason Fridrich

**ORDINANCE NO. 1822**  
**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 58-196, 58-613, 58-696, 58-102, 58-100, 58-161 AND 58-258 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO TRAFFIC AND VEHICLES**

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

**E. Chapter 58 Code Amendment - Off-Highway Vehicles**

Police Chief Joe Cianni presents a Chapter 58 code amendment in regards to Off Highway Vehicles. He states that this is recommended by the Police Department and many people from the community. He states there are a lot of ATVs, dirt bikes, UTV and side by sides. He states side by sides allow 12 years or older to operate as long as they took a UTV course. A 12-year-old driving around a UTV around city. Chief Cianni would like to address this issue and be more restrictive than century code. He states if a person is operating a UTV you need a driver's license. ATV, snow mobile and dirt bikes can take most direct route out of town. This is problematic. He would like to remove this as making it illegal to operate a four-wheeler, dirt bike for off road use and snow mobiles (other than emergency) in city limits. These would be illegal in city limits. He states it is also hard to judge the intent along with the fact that 4 wheelers, dirt bikes and snow mobile are also not insured, not controlling licenses for these as long as they are driving the most direct route out of town. Hazard for citizens in the amount that we are seeing all over town. Predominantly dirt bikes.

Commissioner Jason Fridrich states that UTV's are licensed through the state.

Chief Cianni states the City needs a better definition and clarity to the ordinance. Basically, the jest is banning snow mobiles, 4 wheelers and dirt bikes from being able to drive on city street while taking most direct route out of town. UTV have to have a driver's license. He states when officers to pursue because dirt bikes, they run from us. This brings clarity to not operate in city limits.

Commissioner Jason Fridrich asks about the amber flashing light.

Chief Cianni states the City does not require this. Complaint driven but will need to have on books as a tool.

Commissioner Robert Baer is concerned as he sees a lot of dirt bikes using the sidewalks. If we take them off the road and will think the sidewalk is how to get around, cut across yards and so they don't go on sidewalk.

City Attorney Christina Wenko states what matters to her the most the age requirement. The City has some situation minor individuals involved in accidents, some very bad so I think this a step in the right direction, unlicensed motorist doesn't know rules of the road, unfair advantage. We have had some previous situations and minor in UTV have been involved in the accidents.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve first reading of Ordinance 1823.

**ORDINANCE NO. 1823**

**AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR  
REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR  
TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE  
CITY OF DICKINSON, NORTH DAKOTA.**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**F. Public Comment Resolution**

City Administrator Dustin Dassinger presents for key points the City has an obligation to follow SB2180. This SB2180 had a mandated public comment section. This item can either be the last item or in the beginning of the meeting. The speaker will need to complete a speaker card before meeting starts with their name, address and relative agenda item, 5 minutes, no time share, comment to current or previous agenda items, reads all the policies and procedures.

Commissioner Robert Baer has read over these examples that are proposed. Question about Section 4 and the County. He states the speaker must be resident of Stark County or have business in Stark County, how important is that to the city? The County also adopted a total of 30 minutes.

City Attorney Christina Wenko states that was not included in the version of NDLC. When the policy was being considered the restriction of residents was not included. Required the address for commission for deference to the individual that was speaking. The restriction was not included but could be included. The entity hearing comments could give the weight that they felt was appropriate to the comments. She did not see the restriction in NDLC policy. The City's is 5 minutes and there is at 3 minutes. Theirs is limited to 30 minutes collectively and City's is allowing everyone can speak. Currently limits public comments to items on agenda or preceding agenda.

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

To approve Resolution 25-2025.

**RESOLUTION NO. 25 – 2025**

**BOARD OF CITY COMMISSIONERS' RESOLUTION OF POLICY  
REGARDING PUBLIC COMMENT REQUIREMENTS AT REGULAR  
MEETINGS**

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

**G. Streaming of Live Meeting on You Tube**

City Administrator Dustin Dassinger states previously the City Commission discontinued streaming live on YouTube. Discussion was held recently to relook at that topic and bring the meeting back live on YouTube.

President Scott Decker states since the resolution was passed to have public comments only stick to the current agenda or previous agenda items, he is comfortable about turning on the live commission meeting to YouTube.

Commissioner Jason Fridrich states he agrees with President Decker on live streaming the commission meeting. He states that some people did rely on the live feed and because of a few bad actors over the last several months the city had to make some changes. Therefore, he agrees to live stream the commission meeting on YouTube.

Commissioner Robert Baer states when he made the motion, he was not thinking of the individuals watching through live stream and YouTube.

MOTION BY: Jason Fridrich  
To approve the return of live streaming to YouTube.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

#### H. Restaurant Liquor License – Seven K Huts (Pizza Hut)

City Administrator Dustin Dassinger presents a restaurant liquor license for Seven K Huts which will be the new Pizza Hut located at 506 15<sup>th</sup> Street West. This will be a beer only liquor license. City Administrator Dassinger recommends approval.

MOTION BY: Jason Fridrich  
To approve the Restaurant Liquor License for Seven K Huts (Pizza Hut)

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

## I. Retirement Plan Amendment

HR Generalist Natalie Torgerson state since HB1419 has been introduced it will allow the City's Dispatchers to join the retirement plan. Generalist Torgerson states there are 14 eligible dispatchers allowed too on. Their retirement contribution will decrease to 5.5. They will be allowed to opt into this program.

MOTION BY: Robert Baer                                      SECONDED BY: Jason Fridrich  
To approve the retirement plan amendment to allow dispatchers into the program.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

## 5. PUBLIC WORKS

### A. No Report

## 6. PUBLIC SAFETY

### A. Fire

**No Report**

## B. Police

## No Report

## 7. COMMUNITY DEVELOPMENT SERVICES

### A. A. Marilyn Koch Rezone Request

City Planner Natalie Birchak presents a rezone request for an applicant for the approval of a zoning map amendment from Low Density Residential to Medium Density Residential for Lots 1 of Block 14 of the Koch's Meadow Hills Fourth Addition Subdivision. The

purpose of this rezoning is to allow the applicant to develop the properties with single-family attached residences.

MOTION BY: Robert Baer

SECONDED BY:

To approve the second reading and final passage of Ordinance 1820.

**ORDINANCE NO. 1820**

**AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.**

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

**B. Community Orchard Rezone**

City Planner Natalie Birchak presents a rezoning request for the Community Orchard. She states the applicant is requesting the approval of a zoning map amendment from unzone and Community Commercial to Public for Part of Block 4 of the Nuhaven Second Addition Subdivision, located within the City of Dickinson. The purpose of this rezoning is to allow the Park District to utilize the space for plantings to establish a community orchard. Staff recommends approval of this rezone. Ms. Birchak states there were some requests for a fence to be put around the area. Staff does not agree with placing a barrier fence around the orchard.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve second reading and final passage of Ordinance 1821.

**ORDINANCE NO. 1821**

**AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.**

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

**C. Eagle View Master Service Agreement**

Removed from agenda

**D. Engineering and Community Development Month Report**

Engineer and Community Development Director Joshua Skluzacek presents the monthly report. He states it is a fairly busy year with 20 development applications; 6 final plats; 3 SUP; 5 zoning map amendment; 3 Renaissance Zone Apps; 1 future land use map amendment and 2 zoning text amendments. There was a total of 15 lot modifications. There were 27 development meetings or pre-applications meeting. Director Skluzacek states there is a lot of activity and look to have additional applications come through in the future. Building and Codes had shown an increase in permits that have been paid and this has picked up and slightly ahead of residential city permits but down a little on commercial permits. He states fees collected are significantly higher. Director Skluzacek reviews engineering projects. He states the road maintenance projects going well and getting headway. He reviews currently engineer and design projects which are 10 projects and 60% or greater complete. Ongoing push on some of the projects that have been going on for over a year at times getting close to finish line. The NW Regional Pond had received a grant request which was approved on June 12, 2025. The City is finalizing sewer sanitary manhole project.

**8. PUBLIC HEARING – 5:00 P.M.**  
**None**

**9. PUBLIC COMMENTS NOT ON AGENDA**

1. Brett Messall questions about City Assessor Joe Hirschfeld and his contract with the City of Killdeer and what is going on there as far as what the Commission has done about this.

President Scott Decker states this issue has been addressed.

City Administrator Dustin Dassinger states as far as he knows Mr. Hirschfeld has not signed a contract with the City of Killdeer. Administrator Dassinger states Mr. Hirschfeld has submitted his letter of resignation and will be sometime done at the end of August and is pursuing other options in his personal life at this time.

2. Ryan Messano discusses the speech regulations and this whole format of allowing people to speak. He does not hear anything about the first amendment. The city's business is affected by other cities and other states. Why would you put restrictions on people and expressing their views? He states no elected official is elected to police speech. Citizens control the government. He states the Commission should honor the first amendment.

**10. COMMISSION COMMENTS**

Commissioner Robert Baer states he has been working for the past two years to try to get NDLC Spring Conference to Dickinson and this year they have agreed to hold the Conference in March, 2026 in Dickinson. Commissioner Baer has been working with Astoria Hotel and has things worked out for the City. They are expecting 175 participants. Commissioner Baer is requesting \$4,500 dollars from the City of Dickinson to help assist with hosting this event. There needs to be a commitment to put a hold on the facility.

MOTION BY: Jason Fridrich

SECONDED BY: Scott Decker

To approve \$4,500 from the City of Dickinson to support the NDLC Conference to be held at the Astoria in March, 2026.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1  
Motion declared duly passed

President Scott Decker states he appreciates all the updates from the City Engineer and the Development Staff. He states the City is going to be inundated over the next year with tasking our work force. This fourth of July is just the start. The City is going to be busy from this 4<sup>th</sup> to the next 4<sup>th</sup> of July. He states the kick off of the ambulance last night at 12:00 midnight was a great event. He states it was monumental in seeing all the energy in the room. Momentum to take this over and service the city, pretty cool. Fun time. Energy was unreliable.

City Administrator Dustin Dassinger states it was an honor to witness what transpired last night. All hands were on deck and rocking with the transition with ambulance service. Administrator Dassinger commends Chief Presnell and his staff. He states this was affectively done and mood was very impressive. This was a very impressive event. A lot going on in Dickinson with events, July 1, 2025 ambulance was taken over; the Motor Vehicle Department was taken over on July 1, 2025 and the City is in the process of 1/2025 hiring and working with state of ND. This DMV will be on July 21<sup>st</sup> soft opening with a 2-week training required. Working with IT Department which played a vital role with ambulance and is very dedicated and Administrator Dassinger commends Aaron Meyer and staff and being over at MVD also this week. Administrator Dassinger states Legacy square has a concert on July 3, 2025 and wishes the best of luck on Big Sticks. Parade on July 4, 2025 and also fireworks.

President Scott Decker states it is good to see special election candidates in the audience. He states he hopes they know what you are getting their selves into.

**11. ADJOURNMENT**

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

Adjournment of the meeting was at 5:40 P.M.

DISPOSITION:        Roll call vote... Aye 3, Nay 0, Absent 1  
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

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Rita Binstock, Assistant to City Administrator

APPROVED BY:

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Dustin Dassinger, City Administrator

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Scott Decker, President  
Board of City Commissioners

Date:        July 15, 2025