

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Commissioners Suzi Sobolik and Robert Baer

Telephone: Commissioner Jason Fridrich

Absent: Vice President John Odermann

1. PLEDGE OF ALLEGIANCE**2. ORDER OF BUSINESS**

MOTION BY: Suzi Sobolik

SECONDED BY: Robert Baer

To approve the September 5, 2023 Order of Business as presented with removing item 8C from the agenda.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

A. Approval of Meeting Minutes dated August 15, 2023 and August 21, 2023.

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

4. ADMINISTRATION/FINANCE**A. Chapter 2 Code Amendment**

City Attorney Christina Wenko presents a chapter 2 ordinance amendment which requests several oaths of offices for various city officials. She has analyzed the code and century code and is recommending that the city convert these positions from appointed to employee positions. She states because of the City's home rule the City has the right to have designation. Positions would be employed and no further oaths needed. This would distinguish between positions that would be employed positions and kept positions that would be appointed positions. The City does need a Public Health Officer and still want the ability for the Board of City Commissioners to appoint any other board as appropriate. Ms. Wenko did remove the Street Commissioner from appointed position. The Commissioners could choose to require new department heads to take the oath.

Commissioner Robert Baer feels the City should still swear in Police Officers as this is important that the officers know what is expected of them and he also does agree with President Decker.

MOTION BY: Suzi Sobolik

SECONDED BY: Robert Baer

To approve first reading of Ordinance No. 1784.

ORDINANCE NO. 1784

AN ORDINANCE AMENDING AND RE-ENACTING ARTICLE 2.12 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO CHAPTER 2 ADMINISTRATION – APPOINTIVE OFFICERS

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

B. Chapter 13 Code Amendment

City Attorney Christina Wenko states this Chapter 13 amendment would follow Chapter 2 amendment.

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

To approve first reading of Ordinance No. 1785.

ORDINANCE NO. 1785

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 11.12.010 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO FINES AND IMPRISONMENTS

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

C. Combined Copier Agreement from ABM

IT Director Aaron Meyer presents a copier agreement with ABM. He states that this contract would pull all the printer copy pages from all buildings together. He states this would save the city approximately \$3,000 a year. Director Meyer has had the contract reviewed by legal and recommends approval.

MOTION BY: Jason Fridrich

SECONDED BY: Suzi Sobolik

To approve ABM copier contract.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

D. Dickinson Theodore Roosevelt Regional Airport Budget Presentation

Airport Manager Kelly Braun presents the 2024 airport budget which was approved by his board during the last meeting. He states the budget is \$1,388,179 for expense with a projected income of \$1,417,106.

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

To approve the 2024 Airport Budget as presented.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

E. Widmer Roel Engagement Letter

Deputy City Administrator Linda Carlson presents the 2022 Engagement Letter from Widmer Roel. She states they would begin fieldwork on August 22, 2023 and predicted to be completed by December 31, 2023. Administrator Carlson recommends approval.

MOTION BY: Suzi Sobolik

SECONDED BY: Jason Fridrich

To approve the Engagement Letter from Widmer Roel to complete the 2022 audit.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

F. Legacy Square Update

Marketing and Events Director Joel Walters updates the Commission on the 2023 summer programming for the legacy Square. He states the media and outreach was outstanding and hit 10,000 hits on google platform. The digital marketing outreach started in May and has reached many people. He reviews Geo Fencing which pulls data from cell phones to see the headcount per event. The city had hosted 40+ events for the summer. Mr. Walters states he has received good reviews. He states about 20 vendors participated in the events. Mr. Walters thanks Bravera bank and Bob Tuttle for their help during the events. Mr.

MOTION BY: Jason Fridrich
Sobolik

SECONDED BY: Suzi

To approve the Task Order for the 2024 Water Main and Lead Service Line Replacement.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

8. **PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.**

A. Dickinson Public Schools Presentation and Bond Referendum Discussion

Dr. Marcus Lewton states enrollment is increasing and there are over 4,000 kids at DPS today. DPS has an aging system in the buildings. He states the CTE has opened up in February and has many trades. This is a great opportunity for the kids. He states DPS has partnered with DSU and there are 55 kids attending DSU to create some space in the high school. He states the school has presented a \$69 million dollar plan for a new school. There are about 300-325 kids not in the building daily as they are at DSU, working in the public, at the CTE and others. He states Dickinson High School has building challenges as there is an aging system in the high school. HVAC is a major problem. He states it will cost \$12 million dollars to replace. He states they will not have school if the boilers go down. There are a lot of ADA issues. Dr. Lewton states on October 24, 2023 there will be a bond referendum to vote on. This will cost the tax payer \$11 dollars per \$100,000 of the cost of their home.

President Scott Decker states that if the boiler system goes down this will be a real issue. The building is 57 years old. He asks the Commissioners to get the word out to the community. He feels the city should stand behind the school and present a resolution to the community.

Commissioner Robert Baer states eventually there will be no choice then to build a school. He does support the bond.

Commissioner Suzi Sobolik thanks Dr. Lewton for taking charge of this issue. She states that a great job has been done with the CTE.

B.National Indian Council on Aging

Ms. Cindy Haderlie presents the National Indian Council on Aging program which is a program for the aging. The senior committee employee program. This is job assistance for 55 and older and this program tries to find jobs for people 55 years of age and older. Mainly they help entities understand that elderly people have a lot to give. They want them to get out of the house and having something to do. Individuals can be in the program for 48 months and then they have to leave. She has 40 people in the program right now. This program is for all races, poverty level population and 55+ years of age.

Commissioner Robert Baer states this is an excellent program. He states the city is frequently talking about the lack of people to fill positions so bring seniors back into the work force is one group that the city can utilize with the shortage of workers in Dickinson.

C. Public Comments not on Agenda

Stacy Piatz whom is the Dickinson Dolphins swim team has come before the commission asking for help in purchasing a diving board. She states the Rec Center still has the original diving boards and at this time they are in no condition for competition. Ms. Piatz has approached the Rec Center's board and they are not willing to purchase the boards. Ms. Piatz states the Rec Center's board had asked her to purchase one board and they would purchase the other board. The cost for one board is \$6,500 and Ms. Piatz has gone to the community and has raised only \$3,000 for the board. She feels these board are important as they have started a collegiate program and in order for them to practice need to drive 100 miles. Ms. Piatz states Parks and Rec has not ordered any boards at this time. She states one of the boards has been out of commission for the past five years. She states to purchase two boards at one time would be \$12,000 and this is cheaper than purchasing one at a time.

City Administrator Dustin Dassinger states he has contacted the Park and Rec and they stated they had asked the Dolphins to purchase one board and they would purchase the other board.

President Scott Decker states the city will see what they can assist with. He feels that the city could use \$3,000 out of the ARPA funding for the board. President Decker states Administrator Dassinger will visit with the Parks and Rec and see what is happening.

Commissioner Robert Baer feels ARPA funding could be used to offset the costs of the board. He would make a motion to use the ARPA funding for the board. He understands the City is giving Parks and Rec funds but he feels since the board is the responsibility of the Dolphin swim team the city should fund part of it.

Commissioner Suzi Sobolik state the city has already increased the funding for Parks and Rec and they are to see the best way to use those funds. Commissioner Sobolik would like for the city to review this issue further to see what is really going on.

9. COMMISSION

No discussion.

ADJOURNMENT

MOTION BY: Suzi Sobolik

SECONDED BY: Robert Baer

Adjournment of the meeting was at 6:05 P.M.

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: _____ October 3, 2023