

# TASK ORDER NO. 241335-02

This is Task Order No. **241335-02**, consisting of 4 pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated **January 20, 2026**, Owner and Engineer agree as follows:

## 1. TASK ORDER DATA

a.	Effective Date of Task Order:	<b>March 24, 2026</b>
b.	Owner:	City of Dickinson, ND
c.	Engineer:	Highlands Engineering & Surveying, PLLC
d.	Specific Project (title)	<b>5<sup>th</sup> Street SE – S Main Ave to 6<sup>th</sup> Ave SE Construction Engineering</b>
e.	Specific Project (description):	<b>Construction Engineering Services for the 5<sup>th</sup> Street SE Project that was awarded to BEK Consulting, LLC with a total bid price of \$1,888,035.10. Services provided by Highlands Engineering are to generally include: Construction Administration, Construction Staking, Material Testing, and preparation of Project Final Records.</b>
f.	Related Task Orders	<b>Preliminary Engineering Services for this project were provided by Highlands Engineering under Task Order 241335-01</b>

Task Order.

## 2. BASELINE INFORMATION

**Baseline Information.** Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Specific Project Title:	5 <sup>th</sup> Street SE from S Main Ave to 6 <sup>th</sup> Ave SE
Type and Size of Facility:	±0.5-mile total project length
Description of Improvements:	Project generally consist of a Mill and Overlay from S Main Ave to east of Highlands Ave, and Urban Road Construction with underground improvements from east of Highlands Ave to 6 <sup>th</sup> Ave SE.
Expected Construction Start:	April 2026
Prior Studies, Reports, Plans:	See documents prepared under Task Order 241335-01
Facility Location(s):	5 <sup>th</sup> Street SE from S Main Ave to 6 <sup>th</sup> Ave SE
Current Specific Project Budget:	Contract Amount is \$1,888,035.10
Funding Sources:	NDDOT Urban Roads Program (80.93%) and City of Dickinson (19.07%) for roadway improvements; 60% cost-share from NDDWR for water system improvements with remaining underground improvements funded by the City of Dickinson.
Known Design Standards:	Project will follow FHWA & NDDOT Policies and Procedures for Local Public Agency Projects that receive federal funds.
Known Specific Project Limitations:	n/a
Specific Project Assumptions:	Scope of this proposal is based on a 70-day construction period for the work of the original Contract Documents awarded to BEK Consulting, LLC on 3/3/26
Other Pertinent Information:	n/a

Task Order.

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### 3. SERVICES OF ENGINEER (“SCOPE”)

- A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:
- Exhibit A to Task Order, “Engineer's Services for Task Order,” as attached to this specific Task Order.
  - as follows:  
  
All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order, with the exception of Resident Project Representative Services, if any, which are compensated separately.
- B. Resident Project Representative (RPR) Services:
1. If the Scope established in Paragraph 2.A above includes RPR services, then Exhibit D to Task Order is expressly incorporated in this Task Order by reference.
- C. Additional Services: Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

### 4. DELIVERABLES SCHEDULE

- A. In submitting required Documents and taking other related actions, Engineer and Owner will comply with Exhibit B to Task Order, attached to this specific Task Order.

### 5. ADDITIONS TO OWNER'S RESPONSIBILITIES

- A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order: **Provide a designated representative employed by the City to perform the Responsible Charge duties required by NDDOT policy for projects receiving federal funding.**

### 6. TASK ORDER SCHEDULE

- A. In addition to any schedule provisions provided in Exhibit B or elsewhere, the parties shall meet the following schedule: **n/a**

### 7. ENGINEER'S COMPENSATION

- A. The terms of payment are set forth in Article 4 of the Main Agreement.
- B. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
2. Construction Engineering Services*		
a. Construction Administration	\$ 143,780	Hourly Rate
b. Construction Staking	\$ 25,550	Hourly Rate
c. Material Testing	\$ 28,670	Hourly Rate
d. Project Final Records	\$ 16,884	Hourly Rate
<b>TOTAL COMPENSATION (Lines 2.a.-d.)</b>	<b>\$ 214,884</b>	

\*Compensation amount is based on a **70-day** construction period.

C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

**8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:**

A. n/a

**9. EXHIBITS AND ATTACHMENTS:**

A. Exhibit A to Task Order—Engineer's Services Under Task Order

Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

The Effective Date of this Task Order is **March 24, 2026**

OWNER: City of Dickinson, ND

ENGINEER: Highlands Engineering & Surveying, PLLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: KC Homiston, PE/LS

Title: \_\_\_\_\_

Title: Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Engineer's License or Firm's  
Certificate No. (if required): COCP #805

State of: North Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: \_\_\_\_\_

Name: Andrew Schrank, PE, CFM

Title: \_\_\_\_\_

Title: Project Manager / Principal

Address: \_\_\_\_\_

Address: 319 24<sup>th</sup> Street E, Dickinson, ND 58601

E-Mail: \_\_\_\_\_

E-Mail: schrank@highlandseng.com

Phone: \_\_\_\_\_

Phone: 701-483-2444

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Task Order.

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## **EXHIBIT A—ENGINEER’S SERVICES UNDER TASK ORDER**

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Article 1 of the Main Agreement, Services of Engineer, is supplemented to include the following provisions:

Engineer shall provide Basic Services as set forth below.

### **ARTICLE 1—BASIC SERVICES**

#### **1.01 Construction Administration**

- A. Provide construction administration services according to NDDOT Policies and Procedures for projects receiving federal funding as outlined by the NDDOT Construction Records Manual as last updated December of 2025.

#### **1.02 Construction Staking**

- A. Provide construction staking of proposed improvements shown by the Contract Documents for the Contractor to properly locate the improvements on-site.
- B. Staking provided will follow industry standards for procedures and spacing of stakes.

#### **1.03 Material Testing**

- A. Provide material testing services according to NDDOT Policies and Procedures for projects receiving federal funding as outlined by the NDDOT Field Sampling and Testing Manual as last updated August of 2025.

#### **1.04 Project Final Records**

- A. Prepared project final records according to NDDOT Policies and Procedures for projects receiving federal funding as outlined by the NDDOT Construction Records Manual as last updated December of 2025.
- B. Provide copies of project final records to the City of Dickinson.