

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer
Commissioners Jason Fridrich, Joe Ridl and Russ Murphy.

Telephone: None

Absent: None

PLEDGE OF ALLEGIANCE**1. ORDER OF BUSINESS**

MOTION BY: Joe Ridl

SECONDED BY: Russ Murphy

To approve the January 20, 2026 meeting as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. CONSENT AGENDA

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

A. Approval of the City Commission Meeting Minutes dated January 20, 2026

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. ADMINISTRATION/FINANCE**A. Tobacco Compliance – Vapes and Cenex General Store**

City Administrator Dustin Dassinger states recently a citywide compliance check of retail tobacco outlets in Dickinson, two licensed establishments, Cenex General Store and Vapes were found to be non-compliant with tobacco sales regulations. The compliance checks were conducted in coordination with the Southwest District Health. This took place on December 22, 2025. He states due to Cenex General Store's first offense they shall receive a written warning for a first offense. The Municipal Code further states that if the agent or employee does not possess a server training certificate card at the time of the violation, the city shall assess an administrative fine in the amount of \$500.00 against the licensee.

City Administrator Dustin Dassinger states in regards to Vapes and failing the tobacco compliance check on December 22, 2025. The records provided to the city; this violation represents the establishment's third violation within the last 24 months. The administrative fine will be in the amount of \$2,000.00. The City shall further suspend the licensee's license and authority to sell tobacco products for no less than four days or revocation of license. City Administration has determined that the appropriate enforcement action is a suspension of the sale of tobacco products for Vapes on the following dates: February 13, 2026, February 14, 2026, February 15, 2026, February 16, 2026.

Commissioner Robert Baer questions who determined the dates of closure.

Thanksgiving community lunch had several PD employees and families – over 800 people at DSU. Shop with a cop over 55 kids. Longevity – Mike Legler 15 years; Cori Wallace 10 and Tenille Weyer 10 years. Kim McGarvey – 20 years of service and has now retired. Heroes ball coming up on 4/10/26. He states to get your tickets as this does sell out.

6. COMMUNITY DEVELOPMENT SERVICES

A. Introduction of Project Engineer – Daniel Minor

Engineer and Community Development Director Joshua Skluzacek introduces the City's new Project Engineer Daniel Minor. Mr. Daniel Minor states he is excited to be working for the City of Dickinson and improving the City as he sees fit.

B. Chapter 62 – Industrial Off-Street Parking Standards

City Planner Natalie Birchak states the City is requesting a zoning text amendment. This amendment is in regards to off-street parking design standards to prevent scoria and dirt from being considered finished surfacing within City limits and to add a requirement for a 50-foot minimum paved area from the right-of-way for any unpaved parking areas. The intention of this amendment is to limit dust generation, track out, and erosion from industrial parking areas and to prevent maintenance issues from tracking debris into the rights-of-way or stormwater drains.

MOTION BY: Jason Fridrich

SECONDED BY: Russ Murphy

To approve second reading and final passage of Ordinance 1846.

ORDINANCE NO. 1846

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 62, RELATING TO INDUSTRIAL OFF-STREET PARKING AND TRAFFIC CIRCULATION AREA STANDARDS AND SPECIFICATIONS

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. 2026 Utility and Street Improvement NDDWR Letter of Support

Engineer and Community Development Director Joshua Skluzacek presents a letter of support for approval to the North Dakota Department of Water Resources (DWR) grant application regarding the 2026 Utility and Street Improvements project. The project is anticipated to replace approximately 4,100-feet of existing 6-inch watermain with new 8-inch PVC watermain. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the grant. The municipal water supply cost share maximum is 60% from the DWR, and 40% from the City of Dickinson. Based on the current estimates, this grant application is anticipated to be for \$3,200,000, and the City of Dickinson cost share is estimated to be \$6,000,000 due to some of the pavement and other miscellaneous costs not being eligible for the grant. Both construction and construction engineering costs are eligible cost share items. The City Engineering staff recommends approval.

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

To approve 2026 Utility and Street Improvement NDDWR Letter of Support

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Various Intersection Analysis Task Order Award to Civil Science Infrastructure

Engineer and Community Development Director Joshua Skluzacek presents for consideration a task order with Civil Science Infrastructure, Inc. to perform engineering services for the City of Dickinson Project Number 202614, the Various Intersection Analysis project for a time and materials fee as specified in the task order of \$79,936.00. Director Skluzacek reviews the scope of work in regards to State Avenue: Empire Road,

12th Street West, 15th Street West, and 21st Street West. The primary scopes of services for each intersection will be: traffic counts, warrant analysis, mitigation alternatives, and a summary of findings report.

MOTION BY: Russ Murphy

SECONDED BY: Joe Ridl

To approve the Various Intersection Analysis Project Task Order award to Civil Science Infrastructure, Inc.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Monthly Report

Engineer and Community Development Director Joshua Skluzacek presents the Community Development monthly report. He compares the development applications with previous years. He is quite pleased with planning staff. He reviews the developed and standardized application meeting. Process quality applications and move them through as reasonable through the process. There were 6 development application for the 2026 calendar year; 1 preliminary plat, zoning map amendment and 4 zoning text amendment, and 7 development meetings. The city is working with Gate City Bank with revitalization Dickinson. Building and codes had a number of permits paid and picked up for the City of Dickinson and out of city limits. He reviews many of the happenings in the department to include bid openings, flex funding and grants awarded. The city hired Ryan Fell to start working in March for the GIS Tech position.

7. PUBLIC HEARING – 5:00 P.M.

A. Public Hearing – Chapter 20-3 – Floods Ordinance Amendment

Engineer and Community Development Director Joshua Skluzacek presents a Chapter 20-3 amendment with Senate Bill 2027 (SB 2027) which took effect on August 1, 2025. SB 2027 made several changes to North Dakota Century Code related to floodplain management authority. The North Dakota Department of Water Resources (NDDWR) has determined the specific statute authorizing communities to regulate floodplains has changed. As a result, each North Dakota community is required to update their floodplain management ordinance to ensure compliance with the State and Federal Law. Communities failing to update their ordinance by June 1, 2026, may be suspended from the National Flood Insurance Program. The City Engineering staff recommends approval.

President Scott Decker opens the public hearing at 5:05 p.m. Hearing no public comments, the public hearing is closed at 5:06 p.m. and the following motion is made.

MOTION BY: Robert Baer

SECONDED BY: Russ Murphy

To approve first reading of Ordinance No. 1847

ORDINANCE NO. 1847

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 20-3 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO FLOOD PLAIN MANAGEMENT

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

9. PUBLIC COMMENTS NOT ON AGENDA

None

10. COMMISSION COMMENTS

None

11. ADJOURNMENT

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 5:20 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: February 17, 2026