



## Administration

To: City Commission

From: City Administrator Dustin Dassinger

Date: 2/09/26

Subject: Harlow's Bus Service Contract – NDLC

Commissioners,

As part of the NDLC Spring Conference our community is hosting, is a tour of the Theodore Roosevelt Presidential Library on Tuesday, March 17<sup>th</sup> for attendees.

I am requesting approval for a Charter Coach Order with Harlow's Bus Service in the amount of \$4,500 to cover the cost of two (2) 56 passenger coaches to provide transportation for this event.

Thank You,

A handwritten signature in black ink, appearing to read "Dustin Dassinger", is written over a light blue horizontal line.

Dustin Dassinger

City Administrator

