

*December 3, 2024*

*Multimedia and Computer Support Specialist*

*In an effort to fairly and accurately represent the IT Staff positions, we have undergone an extensive review process throughout 2024 in order to update the existing Computer Technician Job Description. This position will be renamed to Multimedia and Computer Support Specialist. The intent of this rewrite is not only to encompass the job duties that are being performed, but also to ensure it remains current with our ever changing field. With the rewrite, we focused on including references to existing job descriptions across the industry (Multimedia Specialist, Desktop Administration, and Website Content Administration) and breaking down the duties to be more clear and concise. While the old job description focused on the duties primarily around computer support, the new description expounds more into the realm of Multimedia and Web Support as well as Desktop Administration to as we continue to grow and evolve our department. This change will move the position from Grade 12 to Grade 14, and will remain as Non-Exempt.*

*Aaron Meyer,*

*IT Director*

