



Engineering Memorandum

November 26, 2024

RE: December 3rd Commission Meeting

202105 - 4th ST E & 26th AVE E STREET IMPROVEMENTS – TASK ORDER AWARD TO CIVIL SCIENCE INFRASTRUCTURE, INC.

For your consideration is a task order amendment with Civil Science Infrastructure, Inc. to perform engineering services for the project 202105 - 4th Street East and 26th Avenue East Street Improvements for an hourly not to exceed amount as specified in the contract of **\$59,000.00**. The original contract, which is included in your packet, was executed on October 20, 2020. The City Attorney has reviewed this contract, and has no comments. The project engineering scope of work is included in the 2025 Capital Improvement Plan budget, and it is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: project management, preliminary and final design, public involvement including a special improvement district, field survey, and bidding assistance.

The city engineering staff recommends approval.

