

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer,
Commissioner Jason Fridrich

Telephone: None

Absent: Commissioner Joe Ridl

III. PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the August 19, 2025 meeting as presented.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1
Motion declared duly passed

2. CONSENT AGENDA

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

A. Approval of Meeting Minutes dated August 5, 2025

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1
Motion declared duly passed

3. ADMINISTRATION/FINANCE

A. Liquor License - The Rusty Lantern - Beer and Wine

City Administrator Dustin Dassinger presents a liquor license for The Rusty Lantern. This will be a beer and wine only on-sale license.

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

To approve the Beer and Wine Only On-Sale License for The Rusty Lantern

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1
Motion declared duly passed

B. Tobacco Compliance Checks

City Administrator Dustin Dassinger presents the tobacco compliance report. The Dickinson Police Department in conjunction with the SW District Health Unit conducted Tobacco Compliance Checks. 16 businesses were visited, one business/individual was cited for selling tobacco to a minor under the age of 18. Vapes was cited as they failed the compliance check on July 17, 2025. This is information only, no action item to be taken.

C. Unofficial Results of Special Commission Election

Dustin Dassinger announced the unofficial results of the election from August 18th.

- a. Russell Murphy 528 votes
- b. Matthew Rothstein 178 votes
- c. Amber Wanner 107 votes
- d. Dean Kluver 63 votes
- e. 1 write-in

This is informational only, no action item to be taken.

D. Canvassing Board Approval

City Administrator Dustin Dassinger states that in accordance with North Dakota Century Code §40-21-16.1, the City Canvassing Board for the Special Election that occurred on August, 18th will be composed of the following members: • Commission President Decker • City Administrator • City Attorney Wenko • Two Commissioners. He is requesting 2 commissioners to serve on the board which will meet on Tuesday, September 2nd at 1:00pm.

Commissioner Fridrich and Commissioner Baer are on board to be included.

E. NDLC Fall Conference - September 17-19, 2025 - Bismarck, ND

City Administrator Dustin Dassinger announced the date and time for the Fall Conference for the North Dakota League of Cities. If interested in attending notify Rita Binstock.

F. Abatement Packet for Tzadik Blue Hawk, LLC, with parcel 0350-2700-0400

City Assessor Joe Hirschfeld brought forth the Abatement of taxes for the years 2021, 2022 and 2023. State law does not allow for relief beyond two years, only 2023 is eligible to be heard.

Possible Motions:

- 1) Make no change (\$4,210,800) to True and Full Valuation.
- 2) Change value to owner request \$1,517,500 for 2023
- 3) Change value to some other amount (\$2,840,600)

The 2024 valuation is \$2,840,600. City Assessor Joe Hirschfeld feels this amount may be a good middle ground. Vanguard may have taken into consideration for 2024 that the parking lot is not nearby.

Chris Nyhus stepped forward as a representative for Tzadik Blue Hawk, LLC, to speak about the commercial property. They are requesting a \$2,250,000 value. They feel the years 2021 and

2022 should also be considered. In addition, they would like to have the property split out moving forward between the Oasis and Blue Hawk.

Jason Fridrich asked Attorney Wenko about the 2021 and 2022 years, she replied this is a statutory deadline so we cannot go back to 2021 or 2022. President Decker commented on the property separation that this is a discussion for another day.

Melissa Weiler, the property manager on site, was asked if there were any major changes to the property and she commented that there were not, she also verified that Vanguard did not walk through the property for a valuation.

Jason Fridrich asked about the parking area across the street. Melissa Weiler commented that the agreement was cancelled by Mr. Thompson; Blue Hawk has lost that parking area. Joe Hirschfeld commented that since this happened in 2023, it could have an impact on the 2024 valuation.

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

To adjust the value for 2023 to \$2,250,000

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1
Motion declared duly passed

G. Memorandum of Understanding – Youthworks

Deputy City Administrator Linda Carlson presented the Memorandum of Understanding. The City would be serving as the fiscal agent and official applicant and Youthworks will serve as the service provider responsible for executing the program activities in the Human Trafficking grant application.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the Memorandum of Understanding with the Mountain-Plains Youth Services Coalition (dba Youthworks)

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1
Motion declared duly passed

H. Monthly Financial Report

Deputy City Administrator Linda Carlson presented the monthly financial report.

I. HR Monthly Report

HR Director Shelly Nameniuk presented the monthly recap of open positions and the status of hiring.

4. PUBLIC WORKS

A. No report

5. PUBLIC SAFETY – FIRE

A. Contract Paramedics

Fire Chief Jeremy Presnell stepped forward to present the contract from Med Ops Staffing LLC out of Wyoming for contract paramedics. He reemphasized the funds are coming from the salaries saved from not having positions filled. They are not asking for any additional monies.

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

To approve the contracted paramedics

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1
Motion declared duly passed

6. PUBLIC SAFETY - POLICE

A. Police Department Quarterly Report

Police Chief Cianni presented the quarterly report for the 2nd quarter of 2025.

7. COMMUNITY DEVELOPMENT

A. Final Plat - Silvergate Addition Minor Subdivision

City/County Planner Josephson stated the purpose of this subdivision is to divide the property to facilitate selling the two four-plex buildings separately, as well as to establish a sanitary sewer easement for the lot to the north of the property.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve Resolution 36-2025

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 1
Motion declared duly passed

8. PUBLIC HEARING – 5:00 PM

A. Swearing in of Police Officers

Police Chief Cianni announced the police officers to be sworn in:

- Jaden Schmitz
- Connor Wood
- Eric Michel

President Decker administered their Oath of Office.

9. PUBLIC COMMENTS NOT ON AGENDA

A. None

10. COMMISSION COMMENTS

Robert Baer asked for guidance on open meeting law. Commissioners are being contacted individually by members of the public and how should they best handle the situation.

Attorney Wenko commented she found two attorney general opinions on point. It may be best for the commissioners to reach out to Attorney Wenko first to see if we are in compliance.

If seeking a conversation with another commissioner, to see if an individual had communicated already, that would be alright, however, if a constituent has discussion with a commissioner and then reaches out to another commissioner it could be an 'open meetings law' problem. Commissioners should make sure the individual has not visited with another commissioner before proceeding conversation and then make sure to tell them not to reach out to another commissioner. Jason Fridrich feels there should be training or a refresher for the commissioners on the open meetings law.

Administrator Dassinger commented there is training from the League of Cities with videos he can forward on.

11. ADJOURNMENT

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

Adjournment of the meeting was at 5:36 pm

Motion declared duly passed

OFFICIAL MINUTES PREPARED BY:

Denise Barth, Property Appraiser Tech, Assessing

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President

Board of City Commissioners

Date: _____