

CITY OF DALTON  
PUBLIC SAFETY COMMISSION  
MINUTES  
OCTOBER 24, 2023

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall. Present were Chairman Truman Whitfield, Commissioners Alex Brown, Terry Mathis, Anthony Walker, Deputy Fire Chief Mike Russell, Police Chief Cliff Cason, Assistant Police Chief Chris Crossen, City Attorney Terry Miller, and Assistant City Administrator Todd Pangle.

AGENDA APPROVAL

On the motion of Commissioner Walker, second Commissioner Brown, the agenda was approved as presented. The vote was unanimous in favor.

PERSONNEL MATTERS

Police Department – Employee of the Month Award

Assistant Police Chief Chris Crossen presented Detective Charles Williams, with the September 2023 Employee of the Month award for his efforts apprehending suspects who were responsible for multiple entering auto cases in the City of Dalton.

Police Department – Traffic Safety Officer of the Year

Assistant Police Chief Chris Crossen awarded Sergeant David Saylor with the Traffic Safety Officer of the Year award.

PUBLIC COMMENTARY

There were no public comments.

MINUTES

The Commissioners were presented written copies of the regular meeting minutes for September 26, 2023. On the motion of Commissioner Brown, second Commissioner Walker, the minutes were approved as presented. The vote was unanimous in favor.

The Commissioners were presented written copies of the special called meeting minutes for September 27, 2023. On the motion of Commissioner Brown, second Commissioner Walker, the minutes were approved as presented. The vote was unanimous in favor.

The Commissioners were presented written copies of the special called meeting minutes for September 28, 2023. On the motion of Commissioner Brown, second Commissioner Walker, the minutes were approved as presented. The vote was unanimous in favor.

POLICE DEPARTMENT

Crime and Crash Statistics for September 2023

Police Chief Cliff Cason gave a written and oral summary of the Crime and Crash Statistical Reports for the month of September 2023. As noted in the written summary, Chief Cason reported the Year to Date Part I crimes are approximately 14.2% lower and Part II crimes are approximately 8.7% lower when compared to the past 5-year average. Chief Cason further reported there were 112 non-private property crashes reported for the month has increased over the previous month.

On the motion of Commissioner Brown, second Commissioner Walker, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

POLICE DEPARTMENT

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Financial Statistics for September 2023

Police Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of September 2023. Chief Cason reported the department has expended 65.1% of the budget, and are on track for the remainder of the FY 2023.

On the motion of Commissioner Walker, second Commissioner Brown, the financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Written Directive Review

Police Chief Cliff Cason presented the following written directive reviews for approval:

- 2.15 Fiscal Management
- 3.3 Uniform and Employee Appearance Standards
- 4.22 Police Escorts
- 6.8 Emergency Evacuations
- 7.19 Municipal Court and Municipal Meeting Security
- 7.22 Rapid ID Digital Fingerprint Device

On the motion of Commissioner Brown, second Commissioner Walker, the Commission adopted the Written Directives. The written directives are a part of these minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

Monthly Statistical Report – September 2023

Deputy Fire Chief Mike Russell presented the September 2023 Statistical Report to the Commission. Chief Russell outlined details of the complete report, which included the Incident Report with 302 Total Responses, an Injuries and Property Report, Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report and the Inspection Summary.

On the motion of Commissioner Brown, second Commissioner Walker, the Commissioners approved the Statistical Report for the Fire Department. A copy of the report outlining all incident values is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – September 2023

Deputy Fire Chief Mike Russell presented the Financial Report for the month of September 2023 to the Commission. Chief Russell stated the department has expended 72.3% of the budget, and are on track for the remainder of the FY 2023

On the motion of Commissioner Brown, second Commissioner Walker, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Revised Standard Operating Procedure (SOP) and Standard Operating Guidelines (SOG)

On the motion of Commissioner Walker, second Commissioner Brown, the Commission approved the following Fire Department policies.

- Reviewed SOG – FO- 17 Truck Operations at Working Structure Fires
- Reviewed SOG – FO- 12 Initial Assignment for All Structure Fires and Fire Alarms
- Reviewed SOP – SCBA-01 SCBA Testing and Maintenance

A copy of each approved policy is a part of these minutes. The vote was unanimous in favor.

Appointment of Chief

On the motion of Commissioner Mathis, second Commissioner Brown, the Commission appointed Matthew Daniel as the City of Dalton, Fire Chief. The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Brown, second Commissioner Walker, the meeting was adjourned at 9:26 a.m.

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Truman Whitfield, Chairman

ATTEST:

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Anthony Walker, Secretary