



EMCOR Services Aircond  
400 Lake Ridge Drive  
Smyrna, GA 30082  
T: 770.444.3355

January 15, 2020

City of Dalton – City Hall  
Attn: Greg Batts  
300 West Waugh Street  
Dalton, GA 30722

Re: HVAC Service Agreement Renewal / Contract #G1023636

Dear Greg:

Some of the real advantages in having EMCOR Services Aircond maintain your HVAC equipment is fewer breakdowns, better response time when you do have a problem, increased comfort and/or production, longer equipment life and increased operating efficiency.

EMCOR Services Aircond, like most companies, continually strives to keep our own operating costs in line. Normal inflationary increases in labor and materials forces us to periodically evaluate our ability to continue to provide our customers with the quality service they expect and deserve.

We truly value being your HVAC service provider; therefore, at this present time there will **not** be a Cost of Living increase added to your Preventive Maintenance Service Agreement this year. Your contract will remain at \$6,504.00 for the next year (payable \$1,626.00 per quarter) effective February 1, 2020.

We would like to take this opportunity to thank you for your continued partnership with EMCOR Services Aircond. Please feel free to contact me directly if there is anything I can do for you.

Sincerely,

Tanja Suttles  
Customer Care Manager  
Direct: 770-805-2573  
Email: [tsuttles@aircond.com](mailto:tsuttles@aircond.com)

Approved by

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_