



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor and Council

MEETING DATE

1/20/2026

AGENDA ITEM

Arcadis Task Order No. 005B Amendment for North Glenwood Avenue
Drainage Improvements

DEPARTMENT

Public Works

REQUESTED BY

Chad Townsend

REVIEWED/APPROVED BY CITY ATTORNEY?

No

COST

\$5,000.00

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

This amendment is to cover additional costs associated with finalizing the construction plans of the designed drainage improvements.

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 005B
Task Order Date: January 13, 2025

Subject to the Master Services Agreement between *the City of Dalton, Georgia* [Client] and *Arcadis U.S., Inc.* [Arcadis], dated March 1, 2020, Client hereby authorizes Arcadis to perform services as specified in this Task Order and in accordance with the above mentioned Agreement.

1. Project Description: A description of Client's Project for which work is requested is provided in Attachment 1, incorporated into this Task Order.

Client's Project Number: _____

Project Name: 631 N. Glenwood Avenue – Design Services Extension

Client's Representative: Jackson Sheppard

2. Scope of Work: Arcadis shall perform its services as described in Attachment 1, incorporated into this Task Order.

Arcadis's Job Number: _____

Arcadis's Representative: Richard Greuel, P.E.

3. Time Schedule: Arcadis shall use reasonable efforts to complete its work by: 90 days of Notice to Proceed

4. Compensation: Arcadis's Compensation authorized under this Task Order, which shall not be exceeded without prior written authorization of Client, is:

\$ 5,000 _____ [] This Task Order's Method of Payment is incorporated and attached as Attachment 2.

5. Special Conditions: This Task Order is subject to the special provisions as described in Attachment 3, attached and incorporated into this Task Order:

6. Amendment: [1] This Task Order amends a previously executed Task Order: Ridge Street Drainage Study

Previous Task Order Number: 005A Previous Task Order Date: July 14, 2022

ISSUED AND AUTHORIZED BY:

Client

By: _____

Title: _____

ACCEPTED AND AGREED TO BY:

Arcadis, INC.

By: 

Title: Principal Engineer

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Attachment 1
Description of Project & Scope of Work

Introduction

The City of Dalton Public Works Department has requested that Arcadis prepare this proposal to provide final design engineering and permitting support to develop infrastructure improvements related to known flooding issues along North Glenwood Avenue. Previously, Arcadis conducted a drainage study of the area and identified various improvements which could be implemented to reduce flooding within the basin. The findings were published in a technical memorandum (North Glenwood Avenue Drainage Study – Improvement Scenarios) was dated August 18, 2021. This scope of work is designed to assist the City with development of final construction plans for a new drainage system from 631 N Glenwood Avenue and terminating immediately downstream of North Elm Street and referred to as Scenario D in the findings.

Scope of Work

The scope of work for this Task Order will be limited to assisting the City with finalizing plans based on 60% design plans previously finalized and permit negotiations conducted by the City with the property owners. Under the previous Task Order 005B, Arcadis was able to advance the plans to approximately 90% complete and needs to finalize the plans for permitting and bid.

Support Services will include:

- Finalizing Plans for Permitting
- Permitting support with the County for issuance of a Land Disturbance Permit,
- Support for the development of bid documents

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Attachment 2
Task Order Payment Terms

All work will be completed on a time and materials basis for a fee not to exceed the amount listed in this Task Order based on the 2026 rate table below.

2026 Rate Schedule

Title	Rate \$/hr
Project Administrative Assistant	\$70
Project Assistant	\$90
Sr Project Assistant	\$120
Project Manager	\$215
Engineering Technician I	\$90
Engineering Technician II	\$110
Staff Engineer/Scientist/Architect I	\$90
Staff Engineer/Scientist/Architect II	\$100
Staff Engineer/Scientist/Architect III	\$110
Project Engineer/Scientist/Architect I	\$120
Project Engineer/Scientist/Architect II	\$135
Project Engineer/Scientist/Architect III	\$150
Senior Engineer/Scientist/Architect I	\$165
Senior Engineer/Scientist/Architect II	\$180
Senior Engineer/Scientist/Architect III	\$195
Principal Engineer/Scientist/Architect I	\$240
Principal Engineer/Scientist/Architect II	\$265
Principal Engineer/Scientist/Architect III	\$290
Registered Land Surveyor	\$150
2-man Survey Crew	\$150
3-man Survey Crew	\$225

* A rate schedule will be provided with each Task Order proposal based on the specific services that will be provided and the rates effective at that time.

*All direct expenses will be billed at cost plus 10%

*Mileage will be billed at the current federal mileage rate

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Attachment 3
Special Conditions

None.