

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
MARCH 6, 2023

The Mayor and Council held a meeting this evening at 6:00 p.m. at City Hall. Present were Mayor David Pennington, Council members Annalee Sams, Dennis Mock and Steve Farrow, City Attorney Terry Miller and City Administrator Andrew Parker. Council member Tyree Goodlett was absent.

CALL TO ORDER

Mayor Pennington called the meeting of the Mayor and Council to order.

APPROVAL OF AGENDA

On the motion of Council member Mock, second Council member Farrow, the Mayor and Council approved the agenda. The vote was unanimous in favor.

PUBLIC COMMENTARY

Isaac Rubio Director of Dalton State College Campus Activities Board came before the Mayor and Council. Rubio stated he wants to bridge the gap with the college campus and the City of Dalton. He further stated that he wants to improve the retention rate at Dalton State by getting the students involved with the City and asked for a contact person in case there are any volunteer and internship opportunities in the city.

MINUTES

The Mayor and Council reviewed the Regular Meeting Minutes of February 20, 2023. On the motion of Council member Sams, second Council member Mock, the minutes were approved. The vote was unanimous in favor.

PROFESSIONAL SERVICES AGREEMENT FOR LIMITED ASBESTOS SURVEY

Recreation Director Caitlin Sharpe presented the Professional Services Agreement for a Limited Asbestos Survey for John Davis Recreation Center with Terracon Consultants, Inc. in the amount of \$5800.00 to be paid from the 2020 SPLOST. Sharpe stated the scope of work included the proposal must be completed prior to demolition and remodeling of the building. On the motion of Council member Mock, second Council member Sams, the Agreement was approved. The vote was unanimous in favor.

AIRPORT - CONTRACT WITH GEORGIA DEPARTMENT OF TRANSPORTATION

Airport Director Andrew Wiersma presented the Contract with Georgia DOT for Grant Funding for Construction and Design Projects at Dalton Municipal Airport in the amount of \$1,922,756.66. Wiersma stated that projects include phase 2 of the main aircraft parking ramp rehabilitation; design of runway and taxiway pavement and electrical rehabilitation; and design of the runway obstruction removal. Wiersma additionally stated the local match is \$11,587.02. On the motion of Council member Mock, second Council member Sams, the Contract was approved. The vote was unanimous in favor.

PROFESSIONAL SERVICES AGREEMENT WITH BION SECURITY

IT Director Jorge Paez presented the Professional Services Agreement with BION Security for Fortinet Networking Equipment Deployment not to exceed \$20,000 to be paid from the IT Operating Budget. Paez stated this will help and guide the city's IT Department in deploying networking equipment to best practices in security. On the motion of Council member Farrow, second Council member Mock, the Agreement was approved. The vote was unanimous in favor.

RIGHT OF WAY ENCROACHMENT PERMIT FOR 265 N HAMILTON STREET

Public Works Director Chad Townsend presented a Right of Way Encroachment Permit for 265 N Hamilton Street to install a grease trap to serve a future restaurant. On the motion of Council member Sams, second Council member Mock, the permit was approved. The vote was unanimous in favor.

RIGHT OF WAY ENCROACHMENT PERMIT FOR 301 N HAMILTON STREET

Public Works Director Chad Townsend presented a Right of Way Encroachment Permit for 301 N Hamilton Street to install a grease trap to serve a future restaurant. On the motion of Council member Sams, second Council member Mock, the permit was approved. The vote was unanimous in favor.

FY- 2023 BUDGET AMENDMENT #1

CFO Cindy Jackson presented FY-2023 Budget Amendment #1. On the motion of Council member Mock, second Council member Farrow, the following FY-2023 Budget Amendment #1 was approved:

- General Fund
 1. To record donation from Community Foundation for Burr Park for the Burr Park concrete paver preplacement project and total project cost
 2. Insurance reimbursement for damage to fire apparatus' struck by an ambulance
 3. Insurance reimbursement received in 2023 for Mack Gaston gym floors damaged by sprinkler system
- CAPITAL IMPROVEMENTS FUND
 1. Estimated sales of capital assets, interest income, and fees for GovDeals
 2. Carry over of unfinished 2022 CIP projects of \$2,719,400
 3. Additional funds of \$10,000 needed for City Hall AV Project

The vote was unanimous in favor.

FY-2022 BUDGET AMENDMENT #6

CFO Cindy Jackson presented FY-2022 Budget Amendment #6. On the motion of Council member Mock, second Council member Sams, the following FY-2022 Budget Amendment #6 was approved:

2022 BUDGET AMMENDMENT #6

- 2022 Budget Amendment #6 to adjust final budgets.
 - o General Fund
 - 1. Actual exceeded estimated due to tax bills not due until 1/20/2023
 - 2. To record excess sales tax revenue for 2022
 - 3. To record interest earned due to investments and renegotiating bank terms
 - 4. OPIOID Settlement revenue from Janssen & Distributor agreements
 - 5. Excess hotel-motel tax for 2022
 - 6. To record additional legal fees incurred due to Charter re-write
 - 7. Primarily fraudulent charges to credit card #970 (awaiting charge back)
 - 8. Operating deficit for Senior Center & close out of fund
 - 9. To cover annual administrative fee to Building Authority for bond
 - 10. Airport project #2106.005 Apron Rehab Phase 2 to 6 – GDOT contract not yet written
 - 11. Transfer to cover workers compensation legacy claims shortfall – includes settlement
 - 12. Reallocate fuel budget excess to cover other budget lines
 - o Debt Service Fund
 - 1. To cover annual administrative fee to Building Authority for bond
 - o Airport Grant Fund
 - 1. Airport project #2106005 Apron Rehab Phase 2 to 6 – GDOT contract not yet written & to adjust to actual revenue and expenditures
 - o CIP Fund
 - 1. To adjust budget to actual
 - 2. Bathrooms at Civitan, AV Upgrade, GovDeals fees
 - o Grant Fund – CDBG
 - 1. To adjust to actual grant proceeds remaining
 - o Economic Development Fund
 - 1. To adjust to actual PILOT payments
 - o TAD #3 Fund
 - 1. To record 2022 actual City tax revenue
 - o Tad #5 Fund
 - 1. To record 2022 actual City tax revenue
 - o Hotel Motel Tax Fund
 - 1. To record 2022 actual revenue and increase offsetting expenditure budget
 - o 2015 SPLOST Fund
 - 1. To record 2022 actual revenue and increase offsetting capital accounts
 - o 2022 SPLOST FUND
 - 1. To record 2022 actual revenue and increase offsetting capital accounts
 - o 2021 Bonded Capital Projects
 - 1. To record 2022 actual revenue and increase offsetting capital accounts

The vote was unanimous in favor.

MASTER PROFESSIONAL SERVICES AGREEMENT – DECKARD TECHNOLOGIES INC.

City Administrator Andrew Parker presented the Master Professional Services Agreement with Deckard Technologies Inc. Parker stated the software solution will monitor new or existing short-term rental activity in the City's jurisdiction. Parker further stated the total annual fee is \$3000.00. On the motion of Council member Mock, second Council member Sams, the Agreement was approved. The vote was unanimous in favor.

INTERGOVERNMENTAL AGREEMENT WITH DALTON-WHITFIELD COUNTY JOINT DEVELOPMENT AUTHORITY - CORONET DRIVE

City Administrator Andrew Parker presented Intergovernmental Agreement with Dalton-Whitfield County Joint Development Authority for Coronet Drive Stormwater Project. Parker stated that JDA and the City would contract with each other for the City to provide certain storm water improvements upon the real property located on Cornet Drive within the City. On the motion of Council member Mock, second Council member Sams, the Agreement was approved. The vote was unanimous in favor.

RESOLUTION 23-05 - HOMESTEAD EXEMPTIONS FROM CITY OF DALTON AD VALOREM TAXES FOR CERTAIN PERSONS AND FOR OTHER PURPOSES

City Administrator Andrew Parker presented Resolution 23-05 Approving Introduction and Passage of Local Acts in the 2023 Regular Session of the General Assembly of Georgia To Provide for Local Referendum of The Electors of The City of Dalton To Consider Approval of Increases to The Homestead Exemptions from City of Dalton Ad Valorem Taxes for Certain Persons and For Other Purposes. On the motion of Council member Mock, second Council member Farrow, the Resolution was approved. The vote was unanimous in favor.

ORDINANCE 23-01 REZONING MELANIE HONIG

Ethan Calhoun of the Whitfield County Planning & Community Development presented Ordinance 23-01 The request of Melanie Honig to rezone from Low Density Single Family Residential (R-2) to Medium Density Single Family Residential (R-3) a tract of land totaling 0.21 acres located at NE corner of Tyler Street and Chattanooga Avenue. Parcel (12-200-01-025). On the motion of Council member Mock, second Council member Sams, the request was approved. The vote was unanimous in favor.

ORDINANCE 23-02 - REZONING SERGIO PAEZ

Ethan Calhoun of the Whitfield County Planning & Community Development presented Ordinance 23-02 The request of Sergio Paez to rezone from Rural Residential (R-5) to Neighborhood Commercial (C-1) a tract of land totaling 0.22 acres located at 401 Hawthorne Street. Parcel (12-200-14-001). On the motion of Council member Mock, second Council member Sams, the request was approved with conditions that include limit access to Spencer Street and must provide a parking plan. The vote was unanimous in favor.

ORDINANCE 23-04 - REZONING BRYAN SPENCE (SHERIDAN AVENUE)

Ethan Calhoun of the Whitfield County Planning & Community Development presented Ordinance 23-04 The request of Bryan Spence to rezone from Rural Residential (R-5) and High Density Residential (R-7) to Zero Lot Line Residential (R-4) a tract of land totaling 2.849 acres located on Sheridan Avenue. Parcels (12-254-45-000 and 12-254-06-001) (County+City). On the motion of Council member Sams, second Council member Farrow, the request was tabled. The vote was unanimous in favor.

REAPPOINTMENT - DALTON AIRPORT AUTHORITY

On the motion of Council member Sams, second Council member Farrow, the reappointment of Earl Boyd to the Dalton Airport Authority for a 5-year Term to Expire December 31, 2027 was approved. The vote was unanimous in favor.

APPOINTMENT - DALTON HOUSING AUTHORITY

On the motion of Council member Mock, second Council member Sams, the appointment Brenda Barrett to the Dalton Housing Authority for a 1-year Resident Member Term to Expire October 14, 2023 was approved. The vote was unanimous in favor.

APPOINTMENT - DALTON HOUSING AUTHORITY

On the motion of Council member Mock, second Council member Farrow, the appointment of Zach Adamson to the Dalton Housing Authority for a 5-year Term to Expire October 14, 2027 was approved. The vote was unanimous in favor.

Note: The WORK SESSION scheduled March 6, 2023 at 5:00 P.M. – 3RD FLOOR CONFERENCE ROOM regarding the Review of Draft Updated Charter with the Public Safety Commission was cancelled due to the death of Public Safety Commissioner Bill Weaver.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was Adjourned at 6:44 p.m.

Bernadette Chattam
City Clerk

David Pennington, Mayor

Recorded
Approved: _____
Post: _____