

CITY OF DALTON
PUBLIC SAFETY COMMISSION
MINUTES
MAY 26, 2020

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall. Present were Chairman Bill Weaver, Commissioners Terry Mathis, Anthony Walker, Luis Viamonte, Fire Chief Todd Pangle, Police Chief Cliff Cason, City Attorney Gandhi Vaughn, and Councilmember Annalee Harlan. Commissioner Kenneth Willis was absent.

AGENDA AMENDMENT

On the motion of Commissioner Mathis, second Commissioner Walker, the Agenda was amended to add the following items to the agenda.

- Public Commentary – End of Agenda
- Fire Department S.O.P – After Item #10
- Fire Department Accreditation Recommendation – After Item #9

The vote was unanimous in favor.

PERSONNEL MATTERS

1. New Employee Confirmation – Police Department

On the motion of Commissioner Walker, second Commissioner Viamonte, the Commission approved the following personnel as new Dalton Police Officers.

- Nicholas Ryan Hill
- Leslie Allen O’Neal
- Jacqueline Perez

The vote was unanimous in favor.

2. Dalton Police & Fire Department Appreciation to First responders by the Public Safety Commission – Commissioner Luis Viamonte

Commissioner Dr. Luis Viamonte recognized the City of Dalton’s first responders. Commissioner Viamonte highlighted the Dalton Fire Department’s involvement with medical assist calls and the instances where the Fire Department’s first responders arrive first on the premises before the ambulance and denoted the value trained EMTs bring to the community.

Commissioner Viamonte further thanked the Dalton Police Department for providing assistance on 714 medical calls in 2019. Among those, were at least two involving Narcan and 5 others involving officers administering CPR. In addition, Viamonte noted that in 2020 the Police Department was involved in one Narcan resuscitation and another instance when a tourniquet was applied due to arterial bleeding.

The Commissioners thanked the first responders from both Departments for their dedication and selflessness and commended them on their hard work.

MINUTES

The Commissioners were presented written copies of the regular called meeting minutes of February 25, 2020. On the motion of Commissioner Walker, second Commissioner Mathis, the minutes were approved with a change. Commissioner Walker asked for the correction on Page 3 under the Fire Department’s Financial Report regarding voting / attendance error; requesting that PSC Commissioner Whitworth be removed and replaced with Commissioner Viamonte. A copy of the amended minutes is a part of the folder. The vote was unanimous in favor.

(2) ALCOHOL APPLICATIONS

On the motion of Commissioner Mathis, second Commissioner Walker, the Commission approved the following new alcohol application. The vote was unanimous in favor.

1. Business Owner: Creative Arts Guild Community Support Corporation
d/b/a: Creative Arts Guild Community Support Corporation
Applicant: Leanne Martin
Business Address: 520 West Waugh St
Type: Pouring Beer, Pouring Wine
Disposition: **New**

On the motion of Commissioner Mathis, second Commissioner Walker, the Commission approved the following new alcohol application. The vote was unanimous in favor.

1. Business Owner: Tenoch, LLC
d/b/a: Tenoch
Applicant: Laura Vital
Business Address: 319 N. Hamilton St.
Type: Pouring Beer, Pouring Wine, Pouring Liquor
Disposition: **New**

POLICE DEPARTMENT

Crime and Crash Statistics for April 2020

Police Chief Cliff Cason presented the Crime and Crash Statistical Reports for the month of April, 2020. Chief Cason gave a written and oral summary of the crime and crash statistics. As noted in the written summary, Chief Cason reported the rate of Year to Date Part I crimes are down by 20.9% when compared to the same month in 2019. Chief Cason further reported that during the month there were 59 non-private property crashes and stated injury crashes decreased from March 2020.

On the motion of Commissioner Walker, second Commissioner Viamonte, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Financial Statistics for April 2020

Police Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of April, 2020. Chief Cason reported that the department expended 28.4% of their 2020 budget and are 4.9% under budget, and on track for the fiscal year.

On the motion of Commissioner Walker, second Commissioner Mathis, the financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

POLICE DEPARTMENT

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Written Directives

Police Chief Cliff Cason presented the following directives for approval:

- 2.8 News Media / Public Information
- 2.16 Form Development, Modification, and Approval
- 2.26 Field Training Officer and Mentoring Programs
- 3.14 Employee Timekeeping, Compensation, and Benefits
- 3.18 Grievance Procedures
- 4.8 Preliminary Investigations
- 4.28 Juvenile Procedures
- 6.1 Emergency Call-Out and Notification
- 6.2 Hazardous Materials Incident Response
- 6.7 Automated Emergency Notification System
- 7.2 Robbery or Burglar Alarm Procedures
- 7.15 Roadblocks
- 7.26 Unmanned Aircraft Systems

On the motion of Commissioner Walker, second Commissioner Viamonte, the Commission adopted the following Written Directives. The directives are a part of these minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

Monthly Statistical Report – April 2020

Fire Chief Todd Pangle presented the April, 2020 Statistical Report to the Commission. Chief Pangle outlined details of the complete report that included the Incident Type Report, Dollar Value Saved & Loss Analysis, NFPA Fire Experience Survey, Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report, Engine Company Pre-Plan Updates, and the Inspection Summary.

On the motion of Commissioner Mathis, second Commissioner Viamonte, the Commissioners approved the April, 2020 Statistical Report for the Fire Department. A copy of the report outlining all incident values is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – April 2020

Fire Chief Todd Pangle presented the Financial Report for the month of April 2020 to the Commission. Chief Pangle stated the department is 4% under budget for the month and on track for the fiscal year.

On the motion of Commissioner Walker, second Commissioner Viamonte, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Review Standard Operating Procedure: GP-1

On the motion of Commissioner Mathis, second Commissioner Viamonte, the Commission approved SOP: GP-1 titled “Reinstatement of Certified Employees.” A copy of the policy is a part of the minutes. The vote was unanimous in favor.

Review Standard Operating Procedure: GP-6

On the motion of Commissioner Viamonte, second Commissioner Walker, the Commission approved SOP: GP-6 titled “Vehicle Accident’s Involving DFD vehicles versus public property.” A copy of the policy is a part of the minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

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Capital Purchase

On the motion of Commissioner Walker, second Commissioner Viamonte, the Commission approved the following competitive sealed bids for the following Fire Department.

1. Mid-size SUV #DFD 2020-01
2. Full-size SUV #DFD 2020-02
3. 3/4 Ton Pickup Crew Cab 4x4

A copy of each competitive bid report and the amount is a part of these minutes. The vote was unanimous in favor.

Accreditation Process Recommendation

On the motion of Commissioner Viamonte, second Commissioner Walker, the Commission recommended Fire Chief Todd Pangle to move forward the accreditation process for the Fire Department. Chief Pangle stated the next step would be to apply and assign an accreditation manager and a staff member. Chief Pangle further stated the process would be around 3 years total until completion. The vote was unanimous in favor.

PUBIC COMMENTARY

Mayor & Council Liaison Annalee Harlan extended an invitation to the Public Safety Commission for a special called Mayor & Council Work session on Wednesday 27, 2020 at 12:00 p.m. at the conference room inside Public Work's department. Councilmember Harlan stated the topic of discussion would be a possible new City of Dalton refuse / waste ordinance.

Councilmember Harlan further touched upon various Service Delivery Agreement comments made back in October 2019 with regards to possible efficiency studies being done with regards to the Fire Department's emergency calls.

Fire Chief Pangle summarized to the Commission the vendor being chosen for the study, the ISO rating, and accreditation impact on establishing procedures for service efficiency from the Fire Department as they move forward. Chairman Bill Weaver informed both Councilmember Harlan and Fire Chief Pangle to keep the Commission informed as much as possible and to have the opportunity to be a part of any discussion with regards to the study.

A copy of the full audio commentary recording is a part of the PSC agenda packet. No motion was needed.

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Mathis, second Commissioner Viamonte, the meeting was adjourned at 10:24 a.m.

Bill Weaver, Chairman

ATTEST:

Anthony Walker, Secretary