

**CITY OF DALTON  
PUBLIC SAFETY COMMISSION  
MINUTES  
SEPTEMBER 25, 2018**

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall at 8:30 a.m. Present were Chairman Bill Weaver, Commissioners Terry Mathis, Carlos Calderin, Kenneth Willis, Keith Whitworth, Fire Chief Todd Pangle, Police Chief Cliff Cason, and Attorney Jonathan Bledsoe. City Attorney Jim Bisson and Councilmember Denise Wood were absent.

**AGENDA APPROVAL**

On the motion of Commissioner Whitworth, second Commissioner Willis, the Public Safety Commission Agenda was approved as presented.

**PERSONNEL MATTERS**

**Police Department – New Officer Confirmation**

On the motion of Commissioner Whitworth, second Commissioner Willis, the Commissioners approved David Michael Rayborn as a new Dalton Police Officer. The vote was unanimous in favor.

**Police Department – Employee of the Month – August 2018**

Police Chief Cliff Cason presented Detective Scott C. Murray with an “Employee of the Month” Certificate for the month of August 2018. Chief Cason stated the selection was based on Detective Murray’s proactive action and assistance to his fellow officer’s investigation during an assault case on August 16, 2018.

**Police Department – Promotion Recommendation**

On the motion of Commissioner Mathis, second Commissioner Willis, the Commissioner approved the promotion of Ricky L. Long and Barry D. Woods from Sergeant to Lieutenant. The vote was unanimous in favor.

**Fire Department – DEA Recognition**

Fire Chief Todd Pangle presented to the Commission a letter of recognition from the Drug Enforcement Administration (DEA) to the Fire Department’s Squad I, consisting of Lt. Dan Hudson, Firefighter I Michael Sam’s, Firefighter II Justin Rishel, Firefighter III Greg Metcalf and Engineer Andy Brock for their outstanding efforts and assistance while processing a large illicit drug laboratory near Ringgold, Georgia on July 27, 2018.

**Fire Department – Commendations**

Fire Chief Todd Pangle presented to the Commission commendations to Engineer Brandon Elliott and Battalion Chief Steve Hollingsworth for outstanding performance in providing aid to individuals involved in a motor vehicle accident on Interstate 75, Gordon County on June 30, 2018.

**MINUTES**

The Commissioners were presented written copies of the regular called meeting minutes of August 28, 2018. On the motion of Commissioner Willis, second Commissioner Whitworth, the minutes were approved. The vote was unanimous in favor.

**(3) 2018 ALCOHOL APPLICATIONS**

On the motion of Commissioner Whitworth, second Commissioner Willis the following alcohol application was approved. The vote was unanimous in favor.

1. Business Owner:	La Esquinita, LLC
d/b/a:	La Esquinita
Applicant:	Mirtha Carranza
Business Address:	1205 East Morrist St.
Type:	Package Beer
Disposition:	New

(3) 2018 ALCOHOL APPLICATIONS

.....Continued

On the motion of Commissioner Willis, second Commissioner Whitworth the following alcohol application was approved. The vote was unanimous in favor.

2. Business Owner: Café Ostro, LLC  
d/b/a: Café Ostro  
Applicant: Aykut Demirhat / Café Ostro  
Business Address: 240 N. Hamilton St.  
Type: Pouring Beer, Package Beer, Pouring Wine, Package Wine  
Disposition: **New**

On the motion of Commissioner Mathis, second Commissioner Willis the following alcohol license addition was approved. The vote was unanimous in favor.

3. Business Owner: RBKG Holdings, LLC  
d/b/a: Stadium BBQ & Grill  
Applicant: RBKG Holdings, LLC  
Business Address: 933 Market St. Suite 14  
Type: Pouring Wine  
Disposition: **License Addition**

FIRE DEPARTMENT

Monthly Statistical Report – August 2018

Fire Chief Todd Pangle presented the August, 2018 Statistical Report to the Commission. Chief Pangle outlined details of the complete report that included the Incident Type Report, Dollar Value Saved & Loss Analysis, NFPA Fire Experience Survey, Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report, Engine Company Pre-Plan Updates, and the Inspection Summary.

On the motion of Commissioner Whitworth, second Commissioner Calderin, the Commissioners approved the August 2018 Statistical Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – August 2018

Fire Chief Todd Pangle presented the Financial Report for the month of August, 2018 to the Commission. Chief Pangle stated the department is around 3% under budget for the month and on track for the year.

On the motion of Commissioner Willis, second Commissioner Whitworth, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Revised SOP

On the motion of Commissioner Calderin, second Commissioner Willis the following two (2) S.O.P amendments were approved.

- 1.) FO-14 Mayday Procedures
- 2.) FO-16 Emergency Evacuation

A copy of each S.O.P and its changes is a part of these minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

.....Continued

GoVDeals Seller's Certificates (Informational)

Fire Chief Todd Pangle presented to the Commission for informational purposes various GoVDeals seller's transactions that took place in the month of August for the Fire Department. No motion was needed. A copy of each transaction is a part of these minutes.

POLICE DEPARTMENT

Crime Statistics for August 2018

Police Chief Cliff Cason presented the Crime Statistical Report for the month of August, 2018. Chief Cason gave a written and oral summary of the crime statistics. As noted in the written summary, Chief Cason reported that the rate of Part I Crimes in August increased by 18.7% when compared to the same month in 2017 and year to date Part I crimes are down 4.58% from 2017.

On the motion of Commissioner Calderin, second Commissioner Whitworth, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Financial Statistics for August 2018

Police Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of August 2018. Chief Cason reported that the department has expended 63% of their 2018 budget and are 3.6% under budget for the year.

On the motion of Commissioner Willis, second Commissioner Whitworth, the Financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Written Directives

On the motion of Commissioner Mathis, second Commissioner Calderin, the Commission adopted the following Written Directives. The directives are a part of these minutes. The vote was unanimous in favor.

- A. 2.4 Oath of Office and Code of Ethics
- B. 2.9 Table of Organization
- C. 2.10 Complaint Review Policy
- D. 2.19 Vehicle Assignment
- E. 2.22 Accident Review Procedures
- F. 3.3 Uniform and Employee Appearance Standards
- G. 3.6 Commendation/Achievement and Recognition Program
- H. 3.10 Off-Duty/Extra-Duty Employment
- I. 4.20 Blood Borne Pathogens and Other Infectious Diseases
- J. 4.27 Responding to Suspicious Mail/Biological Threats
- K. 7.19 Municipal Court and Municipal Meeting Security

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Mathis, second Commissioner Whitworth, the meeting was adjourned at approximately 9:58 a.m.

---

Bill Weaver, Chairman

ATTEST:

---

Terry Mathis, Secretary