



HISTORIC PRESERVATION COMMISSION MEETING

MINUTES
THURSDAY, MARCH 14, 2019
9:00 A.M.
2ND FLOOR CONFERENCE ROOM
DALTON CITY HALL

Meeting called to order at 9 a.m. by Chairman Jeff Granillo.

Attending: Jeff Granillo, Cathy Snyder, Kathryn Sellers, Joanne Lewis, Carolyn Roan, and Kimberley Witherow. Also in attendance Kristina Callaway and Diane Westmoreland.

Minutes of February 14, 2019: motion by Carolyn Roan, second by Cathy Snyder, to approve minutes as submitted. Motion passed.

Kristina Callaway – 908 Sunset Circle - Docket 105-HPC

Mrs. Callaway presented the request to add an addition to the side and rear of their home. The addition will be added onto the room in the back of the house and will be approximately 558 total square feet. The front of the house will remain the same and the addition will be visible from the street along the side of the house where the driveway is located. A master bedroom will be on the main level and a bedroom and bath on the 2nd floor. Wood windows with muntins inside to match the existing windows (windows that were non-compliant and previously not approved were installed before historic district designation). The siding will match the existing siding on the dormers and the left side of the house, shutters also to match.

On motion by Jeff Granillo, second by Carolyn Roan, the request was approved as presented. All were in favor.

Diane Westmoreland – 917 Sunset Circle – Docket 106-HPC

Mrs. Westmoreland presented the request to demolish the existing shed and decking behind their house. The wood decking will be replaced with concrete and a new shed will be constructed that is larger and approximately 18x15 in size. The shed will have hardie board siding and higher pitched roof to match the house and carport. There will be a covered walkway from the house to the building.

On motion by Kathryn Sellers, second by Carolyn Roan, the request was approved as submitted. All were in favor.

Selection of 2018 Outstanding Preservation Projects

After reviewing the commercial COA list, on motion by Kathryn Sellers, second by Carolyn Roan, the award goes to Cheryl Crouch for 304 S. Hamilton Street. All were in favor.

After reviewing the residential COA list, on motion by Carolyn Roan, second by Kathryn Sellers, the award goes to Cookie Cook for his rear façade at 404 Fairview Drive. All were in favor.

Miscellaneous Business

Kathryn asked Kimberley to check with Greg Williams to see if he contacted the property owners on Valley Drive/Murray Hill/Downtown on the code violations as discussed at the February meeting.

Chairman Granillo signed a letter to send to Mr. and Mrs. Adamson at 902 Sunset Circle regarding the unauthorized work that is being done at their residence. The letter stated the exterior work will need to cease until a COA is submitted and approved. The letter is a part of these minutes.

Kathryn reiterated the need for updated guidelines. She is very impressed with the guidelines that Augusta just updated. Kathryn will contact Sarah Rogers at State HPD to see who has updated guidelines recently. Since this may be something that can be done internally, Kathryn and Joanne volunteered to be on the committee to work on tweaking the guidelines and they will recruit Reed to help.

The Commission discussed potentially awarding more than 2 outstanding preservation plaques per year and stated they may need to review the process and prior lists. Kimberley will email them the COA lists for 2016-2018 for their review and recommendations on additional plaques.

Adjournment: Meeting adjourned at 10:0 a.m.

Next HPC meeting: April 11, 2019.

Signed:

Jeff Granillo, Chairman

Kimberley Witherow, Secretary