Certification of Consistency with the Consolidated Plan

U.S. Department of Housing and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Con (Type or   solidated Plan. clearly print the following information:)

ApplicantName: **Multiple Applicants (see attachment)**

ProjectName: **Multiple Projects (see attachment)**

Location of the Project: **City of Dalton, Georgia**

Name of the Federal Program to which the applicant is applying: **HUD Continuum of Care (CoC) Program - New &/or Renewal Applications**

Name of Certifying Jurisdiction: **City of Dalton, Georgia**

Certifying Official of the Jurisdiction Name: *Dennis Mock*

Title: *Mayor*

Signature:

Date:

form **HUD-2991** (3/98)

Certification of Consistency with the Consolidated Plan (attachment)

Applicant Name	Project Name	Location of the Project	Name of Federal Program to which applicant is applying
~~Action Ministries, Inc.~~	~~Balance of State Rapid Re-housing~~	~~City of Dalton~~	~~HUD Continuum of Care (CoC) Program - Renewal Application~~
Action Ministries, Inc.	Consolidated Balance of State Rapid Re-Housing	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Dalton-Whitfield Community Development Corporation	PH SPC Case Manager	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Georgia Housing and Finance Authority (GHFA)	Dalton Whitfield CDC S+CR	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Georgia Housing and Finance Authority (GHFA)	Dalton Whitfield CDC S+CR2	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Georgia Housing and Finance Authority (GHFA)	Dalton Whitfield CDC S+CR3	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application

2019 Georgia Balance of State Continuum of Care Review Application
Renewal Projects ONLY

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. **Project Applicant Information:**
   a. Name of Organization: **Action Ministries, Inc.**
   b. Organization Type
      ☒ Non-profit 501 (c)(3)   ☐ Unit of Government   ☐ Public Housing Authority (PHA)
      ☐ Other: Describe:
   DUNS Number: **198895125**

2. **Sub-Recipient / Sponsor Organization (if applicable):**
   a. Name of Organization:
   b. Organization Type
      ☐ Non-profit 501 (c)(3)   ☐ Unit of Government   ☐ Public Housing Authority (PHA)
      ☐ Other: Describe:

   DUNS Number:

3. **Contact person for this application:**
   a. Name: **Kelli Ellis**
   b. Title: **Director of Grants Management**
   c. Phone: **404-502-7749**
   d. Email: **kellis@actionministries.net**

4. **Project Name:**   **Consolidated Balance of State Rapid Re-Housing**

5. **Exact HMIS Project Name in Client Track (or equivalent):**   **Consolidated project not yet in HMIS; but the individual project names areAction Ministries N GA TH CoC BOS (CoC-RRH-501) and ActionMin NGTH Mtn Initiative RRH GA 501**

6. **Location of Project Site(s) [City(ies)/County(ies)]:** **Baldwin, Barrow, Bartow, Cherokee, Clayton, Columbia, Coweta, Dawson, Fannin, Rome/Floyd, Forsyth, Gordon, Gwinnett, Henry, McDuffie, Murray, Morgan, Newton, Pickens, Polk, Putnam, Troup, Dalton/Whitfield**

7. **Total HUD 2019 Project Funding Request:** **$661,402**

8. **HUD Project Type:**
   ☐ Permanent Supportive Housing   ☒ Rapid Re-housing
      ☐ Facility-Based
      ☐ Scattered Site
   ☐ Supportive Services Only   ☐ HMIS

9. **Are any of the following changes proposed to the project grant: No**
   ☐ Reduction to grant proposed due to underutilization?

☐ General reduction to the grant for other reasons?

If any changes are proposed, please provide an explanation. **N/A**

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources or partners. *(1000 characters maximum)*

AMI is committed to supporting individuals and families to maintain a level of self-sufficiency by identifying and securing stable housing through rental assistance services and case management. AMI utilizes a client-centered approach entitled "Facilitating Access to Intervention & Resources" (FAIR). FAIR is grounded in a "Housing First" approach, designed to transition clients back into stable housing quickly, readying them for the supportive services. FAIR serves as a comprehensive pipeline, which ensures connection to services and resources that eliminate barriers to success. AMI will establish the following outcomes. Of all of the clients placed in stable housing, AMI will maintain an 80% housing stability rate. AMI and its case managers will work with participants and refer them to the necessary services to improve their income resulting in a 54% increase in total income for the adult household members served. AMI has a network of committed service providers that assist AMI's participants with eliminating barriers that impede progress, improving their income level and moving closer to financial stability and addressing mental and physical health.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

    Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

    ### *Objective 1-A: Increase Progress towards Ending Chronic Homelessness*

    a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?
        ☒ Yes   ☐ No

    Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. *(500 characters maximum)*
    Clients are referred to Action Ministries through various coordinated entry points and prioritized based on duration of homelessness and severity of special needs. At this time, coordinated entry for the several areas in the Balance of State are still in development, but AMI actively participates in coordinated entry development and is slated to be the lead agency in two areas once coordinated entry is launched.

b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable?

☒ Yes   ☐ No

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients **and** project acceptance of clients through the referral process) for this program. *(500 characters maximum)*

AMI follows a Housing First model reducing the barriers to entry for services. Priority enrollment is given based on duration of homelessness and severity of special needs.

c. Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?

☒ Yes   ☐ No

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. *(500 characters maximum)*

In order to be considered for program entry, the head of household must be at least 18 years old and must be literally homeless as defined by the Department of Housing and Urban Development.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

a. Which of the following will prohibit potential clients from being accepted into this project?

☐ Having too little income
☐ Active or history of substance abuse
☐ Having a criminal record (with the exception of state/federal-mandated restrictions)
☐ History of victimization (i.e. domestic violence, sexual assault, childhood abuse)
☒ None of the above

Please briefly explain your response. (1000 characters maximum)
In order to be considered for program entry head of household must be at least 18 years old and must be literally homeless as defined by the Department of Housing and Urban Development. Barriers such as little to

no income, substance abuse, criminal record, and/or a history of domestic violence victimization do not prevent a client from being accepted into this program.

b. Which of the following criteria are used to terminate clients from this project.

☐ Failure to participate in supportive services
☐ Failure to make progress on a service plan
☐ Loss of income or failure to improve income
☐ Domestic violence
☐ Any other activity not covered in a lease agreement typically found in the project's geographic area
☒ None of the above

Please briefly explain your response. (1000 characters maximum)
Through AMI's other CoC Permanent Supportive Housing programs it has developed a good understanding of the housing and supportive services needs of those in the BOS. Participants tend to be individuals with little to no income. Participants have a variety of additional barriers to housing including but not limited to mental health, substance abuse, job training and employment placement assistance, financial literacy and budgeting, as well as life skills.

AMI's Director identifies the Case Manager best suited to the participant based on language, experience, culture and potential for positive engagement. Case managers complete a comprehensive assessment under the FAIR service delivery model to identify both barriers and strengths for participants. Through individual and family development plans, case managers assist participants to set and achieve goals using strengths to overcome barriers. To ensure that both housing and supportive services needs are met, case managers make use of AMI's extensive network of support services and programs. Plans and service needs are reviewed and amended regularly.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -
a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: _____
b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: _____
c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): _____
d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): _____
e. Percent of persons who accomplished this measure [(c+d)/a x 100 = %]: _____

Rapid Re-Housing (RRH) projects -
a. APR Q05a, Total number of persons served: 345
b. APR Q05a, Total number of persons who exited minus Q23a & 23b, Other Destination-deceased: 58
c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): 44
d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) (c/b x 100 = %): 76%

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. *(500 characters maximum)*

AMIs' administers a housing program grounded in the "Housing First" philosophy and will continue to operate under this same framework. Our team realized success in assisting clients with securing and remaining in permanent housing due to the this philosophy in conjunction with our Facilitating Access to Intervention and Resources (FAIR) case management model. Additionally, case managers participated in multiple trainings and introduced to more community services and faith-based partners that aided in the team's ability to ensure continued housing stability for our clients.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):
a. APR Q05a Total Adult Leavers: 58

b. APR Q18 Adults with Only Earned Income – Leavers (last column): 12
    Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): 21%

c. APR Q18 Adults with Only Other Income – Leavers (last column): 4
    Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): 7%

d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): 3
    Percentage of Adult Leavers with Both (d/a x 100 = %): 5%

e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d): 19
    Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): 33%

Increased Income (All Projects):
f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line "Number of Adults with Any Income" line): 12

g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line "Number of Adults with Any Income" line): 48

h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %): 2%

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. *(500 characters maximum)*
Clients deemed able-bodied participate in obtaining, maintaining, or increasing their household income once housed. This assists with the development of their on-going Self Sufficiency Plan. For those abled

bodied clients, AMI employs an Employment Specialist providing additional support. For those who are not employable due to disability, case managers refer to a SOAR specialist within 72 hours of assessment.

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column): 15
b. APR Q20b of Total number of Leavers (third column total): 25
c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %): 60%

Permanent Supportive Housing (PSH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column): _____
b. APR Q20b of Total number of Stayers (second column total): _____
c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): _____

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (*500 characters maximum*).

As a part of the case management process, clients are screened for mainstream benefits eligibility. Assistance is provided with the completion of all appropriate benefits forms. The case manager assists in obtaining supporting documentation for applications as well as providing transportation resources to benefits offices.

Financial & Project Information

1. Start and end date of your HUD award from the 2017 competition: October 1, 2018/2019 to September 30, 2019

2. Total amount of award: $ $507,706

3. Amount of funds not yet drawn down: $ $291,827

4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
   ☒ Yes   ☐ No   If yes, how much? $$50,771 - GA0296L4B011702 & 12,811 - GA0297L4B011702

5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
   ☒ Yes   ☐ No

   If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?
   2016 CoC Competition (2017-18) $22,598 -
   GA0296L4B011601 & $3,187 - GA0297L4B011601

2015 CoC Competition (2016-17) $36,679 -
GA0296L4B011500 & $7,100 - GA0297L4B011500

2014 CoC Competition (2015-16) $26,228 -
GA0084L4B011407 & $47,960 - GA0179L4B011403

Is this a first-time renewal project? ☐ Yes ☒ No

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ Yes ☒ No

   If "Yes," please explain (identifying grant years impacted):

6. Does the applicant have any outstanding federal debt?
   ☐ Yes
   ☒ No
   If yes, please provide an explanation of debt owed and repayment arrangements *(250 characters maximum)*.

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. **N/A - Our agency has not had a monitoring visit from HUD**

   Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation. Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action *(500 characters maximum)*.
   No

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants/ Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	28	87	72
b. Number of Adults 25+	28	105	105
c. Number of Adults 18-24	0	16	0
d. Number of Children	63	192	155

Number of Households without Children (individuals, Couples w/no children)			
a. Number of Adults 25+	12	29	30
b. Number of Adults 18-24	3	3	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	106	345	290

10. Racial Diversity in Housing – Participants Served

Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018 4/30/2019	Total Percentage of People Served 5/1/2018 4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	232	67%	33	57%
Asian	0	0%	0	0%
American Indian or Alaska Native	1	0.2%	0	0%
Native Hawaiian or Other Pacific Islander	0	0%	0	0%
White	106	31%	25	43%
Multiple Races	6	2%	0	0%
Client Doesn't Know/Client Refused	0	0%	0	0%
Data Not Collected	0	0%	0	0%
Total	345		58	

11. Project Utilization   (ALL RRH and PSH Housing Projects)

   a.   Number of contracted beds: 106

   b.   Number of bed dedicated to people who are chronically homeless: 0

   c.   Number of beds designated as DedicatedPLUS (PSH/S+C only):   N/A

   d.   Number of beds not dedicated to people who are chronically
         homeless, but that will be prioritized for the chronically homeless: 106

e. Total number of units under contract: <u>42</u>

f. Total number of units being utilized on April 30, 2019: <u>98</u>

g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. <u>201%</u>

12. Sub-Populations (ALL Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	11
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	3
Mental Health Problem (APR Q13a1)	30
Alcohol Abuse (APR Q13a1)	1
Drug Abuse (APR Q13a1)	4
Both Alcohol and Drug Abuse (APR Q13a1)	2
Veteran (APR Q05a)	4
Chronic Health Condition (APR Q13a1)	35
Persons with HIV/AIDS (APR Q13a1)	1
Developmental Disabilities (APR Q13a1)	19
Physical Disability (APR Q13a1)	20
Domestic Violence History (APR Q14a)	39
Fleeing Domestic Violence (APR Q14b)	24
Households with Children	87
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	0
Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances?
☒ Yes   ☐ No

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
Action Ministries, Inc.	$89,831

Total	**$89,831**

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
Corners Outreach, Inc.	$10,000
Mosaic UMC	$15,120
Open Doors	$50,400
Total	**$75,520**

*Please note that applications indicating third-party in-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding
Gwinnett HOME	$111,773
Gwinnett CDBG	$50,000
Total	**$161,773**

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
Total	

ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the

rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.

- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name: (please type)	S. Kelley Henderson
Title:	CEO
Phone:	404-881-1991 x5602
Email:	khenderson@actionministries.net
Signature of Authorized Representative:	
☒ "X" indicates electronic signature submitted	
Date:	8/6/2019

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: https://www.hudexchange.info/e-snaps/faqs/ and search for "match." Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)
Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)
The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%. For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. **Project Applicant Information:**
   a. Name of Organization: Dalton-Whitfield Community Development Corporation
   b. Organization Type
      ☒ Non-profit 501 (c)(3)   ☐ Unit of Government   ☐ Public Housing Authority (PHA)
      ☐ Other: Describe:
   DUNS Number:

2. **Sub-Recipient / Sponsor Organization (if applicable):**
   a. Name of Organization:
   b. Organization Type
      ☐ **Non-profit 501 (c)(3)**   ☐ Unit of Government   ☐ Public Housing Authority (PHA)
      ☐ Other: Describe:

   DUNS Number: 167024426

3. **Contact person for this application:**
   a. Name: Jennifer Shearin
   b. Title: Executive Director
   c. Phone: 706-539-8270
   d. Email: jshearin@dwcdc.org

4. **Project Name: Dalton Whitfield CDC PH SPC Case Manager**

5. **Exact HMIS Project Name in Client Track (or equivalent):   GA 0076L4B01912**

6. **Location of Project Site(s) [City(ies)/County(ies)]:   Whitfield County**

7. **Total HUD 2019 Project Funding Request: 31,679**

8. **HUD Project Type:**
   ☐ **Permanent Supportive Housing** ☐ Rapid Re-housing
      ☐ Facility-Based
      ☐ Scattered Site
   ☐ Supportive Services Only   ☐ HMIS

9. **Are any of the following changes proposed to the project grant:**
   ☐ Reduction to grant proposed due to underutilization? NO
   ☐ General reduction to the grant for other reasons? NO

   If any changes are proposed, please provide an explanation.

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources **or** partners. *(1000 characters maximum)*

This SPC grant was originally designed to house families with children and 1 single adult when we began working with this grant more than 10 years ago. The targeted population for this program is households with a disabled adult and minor dependent children. There resources for housing for families is staggeringly limited in our area. There is not a true HUD Housing Authority in Dalton/Whitfield and our tax credit properties have very long waiting lists. For a parent with a disability, it can be overwhelming to find safe, affordable housing. We have a case manager who works directly with each household to help then establish goals and work to obtain them. Services vary by household and client need but include mainstream benefits, applying for disability or child support, accessing McKinney Vento services for school aged children and even help with transportation to and from medical appointments. We strive to help our clients establish themselves in housing so they can gain stability. We want to help families thrive in our program and help the household by providing them a good, solid base to call home. We work with other local non-profits for household supplies and the local school system for support for the children. We also work with the Family Support Council and other providers designed to foster parenting skills and educational needs of the children.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

   Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

   Objective 1-A: Increase Progress towards Ending Chronic Homelessness

   a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?
      ☐ ☐   ☐ ☐ No

      Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. *(500 characters maximum)*
      We use the VI-SPDAT to asses every client requesting housing services to help decide on appropriate placement (Rapid Rehousing or Shelter Plus Care). We are not participating in a coordinated entry implementation so as of now, we are just using the VI_SPDAT as a tool.

   b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable? YES

☐ ☐   ☐ ☐ No

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients **and** project acceptance of clients through the referral process) for this program. *(500 characters maximum)*

We are not part of the coordinated entry implementation. We do prioritize clients based on the longest time they been homeless and the severity of their disability. We also consider their VI-SPDAT score in the process.

Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?
☐ ☐ ☐   ☐ ☐ ☐ YES

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. *(500 characters maximum)*
_____We only have restrictions as outlined by HUD for this program at this time. We provide services for people who are in treatment, not in treatment but want to attend, and those who are not ready/willing to be in treatment. We work with each client to encourage them to reduce harm and we are always available with a referral if requested. While this program is designed for adults with children, we sometimes have clients who are trying to reestablish custody of their children from DFCS.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

a. Which of the following will prohibit potential clients from being accepted into this project?

☐   Having too little income
☐   Active or history of substance abuse
☐   Having a criminal record (with the exception of state/federal-mandated restrictions)
☐   History of victimization (i.e. domestic violence, sexual assault, childhood abuse)
☐   **None of the above**

Please briefly explain your response. (1000 characters maximum)
_____ We strive to provide housing to eligible clients despite their circumstances or history. We do not deny housing to individuals based on drug or alcohol use- past or present, criminal history, or past convictions. We do gather a history from each applicant for the purpose of establishing their needs and possible issues that might arise when in housing so we can help them address areas of concern. We do require housing arrangements to be

compliant with any probation or status restrictions (sex offenders, permanent protective orders, etc.) and will find a unit suited to their situation.

We believe that stable housing can have a profound effect on people's lives and can lead them to making more positive choices. We work with our staff as well as our landlords so they understand our philosophy of housing first and harm reduction, so everyone is aware and the expectations are not on "sober" living or being a perfect resident to remain housed. We are the only service provider in our area who are willing to house people without regard to too little income, criminal history, or actively using substances or alcohol. We truly want to focus on housing and providing services that people want instead of what we believe they need.

b. Which of the following criteria are used to terminate clients from this project.

- [ ] Failure to participate in supportive services
- [ ] Failure to make progress on a service plan
- [ ] Loss of income or failure to improve income
- [ ] Domestic violence
- [ ] Any other activity not covered in a lease agreement typically found in the project's geographic area
- [ ] **None of the above**

Please briefly explain your response. (1000 characters maximum)

_____ We do not exit participants for any of the reasons listed above. We work with clients to ensure they are able to remain in the program for as long as they want to do so. We have a case manager who visits each property on a bi-weekly basis to make contact with each resident. We discuss harm reduction and offer referrals to those who need guidance and we work to help our clients achieve their goals. Participants would be exited if they are threatening to or violent toward a staff member, another resident, or property management staff. We have worked with clients through short stays (90 days or less) in inpatient mental health/addiction treatment and incarceration. We strive to support our clients through many issues that can arise while working with this population.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -
a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: 30
b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: 6
c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): 24
d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): 4
e. Percent of persons who accomplished this measure [(c+d)/a x 100 = %]: 93.3%

Rapid Re-Housing (RRH) projects -
a. APR Q05a, Total number of persons served: _____
b. APR Q05a, Total number of persons who exited minus Q23a & 23b, Other Destination-deceased: _____
c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): _____

d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) (c/b x 100 = %): _____

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. *(500 characters maximum)*
_____ We work to help clients maintain their housing though case management and partnership with those we serve. We have plenty of issues that arise with our clients and we just try our best to address their needs to help them stay housed. We offer budgeting classes; we work with the school systems for services for school aged children and try to help our clients get their services.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):
a. APR Q05a Total Adult Leavers: 6

b. APR Q18 Adults with Only Earned Income – Leavers (last column):   0
    Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %):   0%

c. APR Q18 Adults with Only Other Income – Leavers (last column):   1
    Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %):   16%

d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): 0
    Percentage of Adult Leavers with Both (d/a x 100 = %):   0%

e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d):   1
    Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %):   16%

Increased Income (All Projects):
f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line "Number of Adults with Any Income" line): 2

g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line "Number of Adults with Any Income" line):   12

h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %):   16%

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. *(500 characters maximum)*
_____ We complete an income assessment with all of our participants to determine the types of resources they have and what they may be eligible to receive but are not. We also encourage clients to continue their education and seek employment, when possible. We have also worked through applications for SSI & SSDI with our clients.

Approved 5/22/19   2019 Georgia Balance of State CoC

**Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits**

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column): _____
b. APR Q20b of Total number of Leavers (third column total): _____
c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %): _____

Permanent Supportive Housing (PSH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column): 1
b. APR Q20b of Total number of Stayers (second column total): 4
c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): 25%

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (*500 characters maximum*).
_____ We work with each participant to identify mainstream resources they may be eligible for but are not receiving or to help them maintain the benefits they have. We have also helped clients appeal denied applications. Some mainstream resources they receive are: SNAP, TANF, Medicaid or Peach Care, and subsidized child care. In our County, TANF is reserved for grandparents raising grandchildren and subsidized childcare is only available to parents who are employed or in school full time.

Financial & Project Information

1. Start and end date of your HUD award from the 2017 competition: 4/1/18, **2018/2019** to 3/31/19, **2019**

2. Total amount of award: $ 93,975

3. Amount of funds not yet drawn down: $ _____ closed

4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
☐ ☐   ☐ ☐   If yes, how much? $ If ☐ _____ 20,253

5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
☐ ☐   ☐ ☐

If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18) $ _____ 2,811

2015 CoC Competition (2016-17) $ _____ 456

2014 CoC Competition (2015-16) $ _____

Is this a first-time renewal project? ☐ ☐   ☐ ☐ <mark>No</mark>

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ ☐   ☐ ☐ No

If "Yes," please explain (identifying grant years impacted):
_____

6. Does the applicant have any outstanding federal debt?
   ☐ Yes
   ☐ No
   If yes, please provide an explanation of debt owed and repayment arrangements *(250 characters maximum)*.
   _____

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. _____June 2018

   Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation. Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action *(500 characters maximum)*.
   _____No

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants / Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	10	10	10
b. Number of Adults 25+	10	9	9
a. 0		4	4
c. Number of Children	10	10	10
Number of Households without Children (Individuals, Couples w/no children)			
a. Number of Adults 25+	1	7	7
b. Number of Adults 18-24	0	0	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	11	23	23

Approved 5/22/19   2019 Georgia Balance of State CoC

10. Racial Diversity in Housing – Participants Served
   Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018-4/30/2019	Total Percentage of People Served 5/1/2018-4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	7	23.3	4	66.6%
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	23	76.6	2	33.3%
Multiple Races	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	30	100%	6	100%

11. Project Utilization   (**ALL** RRH and PSH Housing Projects)

   a. Number of contracted beds: _____21

   b. Number of bed dedicated to people who are chronically homeless: _____21

   c. Number of beds designated as DedicatedPLUS (PSH/S+C only): _____0

   d. Number of beds not dedicated to people who are chronically homeless, but that will be prioritized for the chronically homeless: _____0

   e. Total number of units under contract: _____11

   f. Total number of units being utilized on April 30, 2019: _____11

   g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. _____

12. Sub-Populations (ALL Programs)

Approved 5/22/19   **2019 Georgia Balance of State CoC**

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	15
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	7
Mental Health Problem (APR Q13a1)	12
Alcohol Abuse (APR Q13a1)	0
Drug Abuse (APR Q13a1)	2
Both Alcohol and Drug Abuse (APR Q13a1)	0
Veteran (APR Q05a)	0
Chronic Health Condition (APR Q13a1)	5
Persons with HIV/AIDS (APR Q13a1)	1
Developmental Disabilities (APR Q13a1)	2
Physical Disability (APR Q13a1)	7
Domestic Violence History (APR Q14a)	5
Fleeing Domestic Violence (APR Q14b)	2
Households with Children	10
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	1
Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances?

☐ Yes   ☐ No

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
DWCDC rent, utilities, admin staff, program overhead	6,566
Total	6,566

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Approved 5/22/19   **2019 Georgia Balance of State CoC**

Source	Dollar Equivalent of Value Received in the last full operating year
GA HOPE	25,000
Total	**25,000**

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding
Total	

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
Living Bridge	20,000
Highland Rivers	35,000
MedBank	20,000
Greater Works	25,000
Carter Hope	21,000
Total	**121,000**

ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.
- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name:	Jennifer Shearin

(please type)	
Title:	Executive Director
Phone:	705-529-8270
Email:	Jshearin@dwcdc.org
Signature of Authorized Representative: X ☐ "X" indicates electronic signature submitted	
Date:	7/29/19

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: https://www.hudexchange.info/e-snaps/faqs/ and search for "match." Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%. For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. **Project Applicant Information:**
   a. Name of Organization: **GA Housing and Finance Authority**
   b. Organization Type
      ☐ Non-profit 501 (c)(3)   ☒ Unit of Government   ☐ Public Housing Authority (PHA)
      ☐ Other: Describe: ____
   DUNS Number: **099306029**

2. **Sub-Recipient / Sponsor Organization (if applicable):**
   a. Name of Organization: ____Dalton-Whitfield Community Development Corporation
   b. Organization Type
      ☒ **Non-profit 501 (c)(3)**   ☐ Unit of Government   ☐ Public Housing Authority (PHA)
      ☐ Other: Describe: ____

   DUNS Number: ____167024426

3. **Contact person for this application:**
   a. Name: ____Jennifer Shearin
   b. Title: ____Executive Director
   c. Phone: ____706-539-8270
   d. Email: ____jshearin@dwcdc.org

4. **Project Name:** ____Dalton Whitfield CDC S+CR

5. **Exact HMIS Project Name in Client Track (or equivalent):** ____DWC-SPC-Families-OrigGrnt-GA01

6. **Location of Project Site(s) [City(ies)/County(ies)]:** ____Whitfield County

7. **Total HUD 2019 Project Funding Request:** ____96,831

8. **HUD Project Type:**
   ☒ **Permanent Supportive Housing** ☐ Rapid Re-housing
      ☒ Facility-Based
      ☐ Scattered Site
   ☐ Supportive Services Only   ☐ HMIS

9. **Are any of the following changes proposed to the project grant:**
   ☐ Reduction to grant proposed due to underutilization? NO
   ☐ General reduction to the grant for other reasons? NO

   If any changes are proposed, please provide an explanation. ____

Approved 5/22/19

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources **or** partners. *(1000 characters maximum)*

This SPC grant was originally designed to house families with children and 1 single adult when we began working with this grant more than 10 years ago. The targeted population for this program is households with a disabled adult and minor dependent children. There resources for housing for families is staggeringly limited in our area. There is not a true HUD Housing Authority in Dalton/Whitfield and our tax credit properties have very long waiting lists. For a parent with a disability, it can be overwhelming to find safe, affordable housing. We have a case manager who works directly with each household to help then establish goals and work to obtain them. Services vary by household and client need but include mainstream benefits, applying for disability or child support, accessing McKinney Vento services for school aged children and even help with transportation to and from medical appointments. We strive to help our clients establish themselves in housing so they can gain stability. We want to help families thrive in our program and help the household by providing them a good, solid base to call home. We work with other local non-profits for household supplies and the local school system for support for the children. We also work with the Family Support Council and other providers designed to foster parenting skills and educational needs of the children.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

   Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

   Objective 1-A: Increase Progress towards Ending Chronic Homelessness

   a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?
   ☒Yes   ☐ No

   Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. *(500 characters maximum)*

   We use the VI-SPDAT to asses every client requesting housing services to help decide on appropriate placement (Rapid Rehousing or Shelter Plus Care). We are not participating in a coordinated entry implementation so as of now, we are just using the VI_SPDAT as a tool.

b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable? <mark>YES</mark>

☒ OBJ ☐ OBJ No

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients **and** project acceptance of clients through the referral process) for this program. *(500 characters maximum)*

The DWCDC follows the standards, completes VI-SPDAT in HMIS, and maintains a prioritization spreadsheet internally to prioritize those who are assessed.

Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?
☒Yes ☐ OBJ/OBJ

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. *(500 characters maximum)*

We only have restrictions as outlined by HUD for this program at this time. We provide services for people who are in treatment, not in treatment but want to attend, and those who are not ready/willing to be in treatment. We work with each client to encourage them to reduce harm and we are always available with a referral if requested. While this program is designed for adults with children, we sometimes have clients who are trying to reestablish custody of their children from DFCS.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

a. Which of the following will prohibit potential clients from being accepted into this project?

☐ Having too little income
☐ Active or history of substance abuse
☐ Having a criminal record (with the exception of state/federal-mandated restrictions)
☐ History of victimization (i.e. domestic violence, sexual assault, childhood abuse)
☒ <mark>None of the above</mark>

Please briefly explain your response. (1000 characters maximum)

Approved 5/22/19

_____ We strive to provide housing to eligible clients despite their circumstances or history. We do not deny housing to individuals based on drug or alcohol use- past or present, criminal history, or past convictions. We do gather a history from each applicant for the purpose of establishing their needs and possible issues that might arise when in housing so we can help them address areas of concern. We do require housing arrangements to be compliant with any probation or status restrictions (sex offenders, permanent protective orders, etc.) and will find a unit suited to their situation.

We believe that stable housing can have a profound effect on people's lives and can lead them to making more positive choices. We work with our staff as well as our landlords so they understand our philosophy of housing first and harm reduction, so everyone is aware and the expectations are not on "sober" living or being a perfect resident to remain housed. We are the only service provider in our area who are willing to house people without regard to too little income, criminal history, or actively using substances or alcohol. We truly want to focus on housing and providing services that people want instead of what we believe they need.

b. Which of the following criteria are used to terminate clients from this project.

☐ Failure to participate in supportive services
☐ Failure to make progress on a service plan
☐ Loss of income or failure to improve income
☐ Domestic violence
☐ Any other activity not covered in a lease agreement typically found in the project's geographic area
☒ **None of the above**

Please briefly explain your response. (1000 characters maximum)
_____ We do not exit participants for any of the reasons listed above. We work with clients to ensure they are able to remain in the program for as long as they want to do so. We have a case manager who visits each property on a bi-weekly basis to make contact with each resident. We discuss harm reduction and offer referrals to those who need guidance and we work to help our clients achieve their goals. Participants would be exited if they are threatening to or violent toward a staff member, another resident, or property management staff. We have worked with clients through short stays (90 days or less) in inpatient mental health/addiction treatment and incarceration. We strive to support our clients through many issues that can arise while working with this population.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -
a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: _____ 30
b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: _____ 6
c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): _____ 24
d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): _____ 4
e. Percent of persons who accomplished this measure [(c+d)/a x 100 = %]: _____ 93.3%

Rapid Re-Housing (RRH) projects -

a. APR Q05a, Total number of persons served: _____
b. APR Q05a, Total number of persons who exited minus Q23a & 23b, Other Destination-deceased: _____
c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): _____
d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) (c/b x 100 = %): _____

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. *(500 characters maximum)*
_____ We work to help clients maintain their housing though case management and partnership with those we serve. We have plenty of issues that arise with our clients and we just try our best to address their needs to help them stay housed. We offer budgeting classes; we work with the school systems for services for school aged children and try to help our clients get their services.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):
a. APR Q05a Total Adult Leavers: _____ 6

b. APR Q18 Adults with Only Earned Income – Leavers (last column): _____ 0
   Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): _____ 0%

c. APR Q18 Adults with Only Other Income – Leavers (last column): _____ 1
   Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): _____ 16%

d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): _____ 0
   Percentage of Adult Leavers with Both (d/a x 100 = %): _____ 0%

e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d): _____ 1
   Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): _____ 16%

Increased Income (All Projects):
f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line "Number of Adults with Any Income" line): _____ 2

g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line "Number of Adults with Any Income" line): _____ 12

h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %): _____ 16%

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. *(500 characters maximum)*

_____ We complete an income assessment with all of our participants to determine the types of resources they have and what they may be eligible to receive but are not. We also encourage clients to continue their education and seek employment, when possible. We have also worked through applications for SSI & SSDI with our clients.

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column): _____
b. APR Q20b of Total number of Leavers (third column total): _____
c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %): _____

Permanent Supportive Housing (PSH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column): _____ 1
b. APR Q20b of Total number of Stayers (second column total): _____ 4
c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): _____ 25%

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (_500 characters maximum_).
_____

We work with each participant to identify mainstream resources they may be eligible for but are not receiving or to help them maintain the benefits they have. We have also helped clients appeal denied applications. Some mainstream resources they receive are: SNAP, TANF, Medicaid or Peach Care, and subsidized child care. In our County, TANF is reserved for grandparents raising grandchildren and subsidized childcare is only available to parents who are employed or in school full time.

Financial & Project Information

1. Start and end date of your HUD award from the 2017 competition: _____, **2018/2019** to _____, **2019**
    4/1/18 to 3/31/19
2. Total amount of award: $ $96,831

3. Amount of funds not yet drawn down: $ 82,863 (FY18)

4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
    ☐ OBJ   ☐ OBJ   If yes, how much? $If13,020

5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
    ☒ Yes   ☐ OBJ

    If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18)	$10,122
2015 CoC Competition (2016-17)	$32,430
2014 CoC Competition (2015-16)	$41,746

Is this a first-time renewal project? ☐ ⬚ ☒ ⬚ No

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ ⬚ ☒ ⬚ No

If "Yes," please explain (identifying grant years impacted):

6. Does the applicant have any outstanding federal debt?
   ☐ Yes
   ☒ No
   If yes, please provide an explanation of debt owed and repayment arrangements *(250 characters maximum)*.

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. _____June 2018

   Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation. Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action *(500 characters maximum)*.
   _____No

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants / Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	10	9	7
b. Number of Adults 25+	10	8	7
a. Number of Adults 18-24		3	2
c. Number of Children	10	12	10
Number of Households without Children (Individuals, Couples w/no children)			

a. Number of Adults 25+	1	7	5
b. Number of Adults 18-24	0	0	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	11	23	23

10. Racial Diversity in Housing – Participants Served
    Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018-4/30/2019	Total Percentage of People Served 5/1/2018-4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	7	23.3	4	50%
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	23	76.6	4	50%
Multiple Races	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	30	100%	8	100%

11. Project Utilization   (**ALL** RRH and PSH Housing Projects)

    a. Number of contracted beds: 21

    b. Number of bed dedicated to people who are chronically homeless: 0

    c. Number of beds designated as DedicatedPLUS (PSH/S+C only):   0

    d. Number of beds not dedicated to people who are chronically
       homeless, but that will be prioritized for the chronically homeless: 21

    e. Total number of units under contract: 11

f. Total number of units being utilized on April 30, 2019:   11

g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. **100%**

12. Sub-Populations (ALL Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	15
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	7
Mental Health Problem (APR Q13a1)	12
Alcohol Abuse (APR Q13a1)	0
Drug Abuse (APR Q13a1)	2
Both Alcohol and Drug Abuse (APR Q13a1)	0
Veteran (APR Q05a)	0
Chronic Health Condition (APR Q13a1)	5
Persons with HIV/AIDS (APR Q13a1)	1
Developmental Disabilities (APR Q13a1)	2
Physical Disability (APR Q13a1)	7
Domestic Violence History (APR Q14a)	5
Fleeing Domestic Violence (APR Q14b)	2
Households with Children	10
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	1
Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances?
    ☒ Yes   ☐ No

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
DWCDC rent, utilities, admin staff, program overhead	6,566

Total	6,566

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
GA HOPE	25,000
Total	25,000

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding
Total	

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
Living Bridge	20,000
Highland Rivers	35,000
MedBank	20,000
Greater Works	25,000
Carter Hope	21,000
Total	121,000

ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.
- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name: (please type)	Jennifer Shearin
Title:	Executive Director
Phone:	705-529-8270
Email:	Jshearin@dwcdc.org
Signature of Authorized Representative: X	
☒ "X" indicates electronic signature submitted	
Date:	7/29/19

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: https://www.hudexchange.info/e-snaps/faqs/ and search for "match." Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for <u>renewal</u> projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for <u>new</u> projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%. For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. **Project Applicant Information:**
   a. Name of Organization: **Georgia Housing and Finance Authority**
   b. Organization Type
      ☐ Non-profit 501 (c)(3)   ☒ Unit of Government   ☐ Public Housing Authority (PHA)
      ☐ Other: Describe:
   DUNS Number: **099306029**

2. **Sub-Recipient / Sponsor Organization (if applicable):**
   a. Name of Organization: Dalton-Whitfield Community Development Corporation
   b. Organization Type
      ☒ **Non-profit 501 (c)(3)**   ☐ Unit of Government   ☐ Public Housing Authority (PHA)
      ☐ Other: Describe:

   DUNS Number: 167024426

3. **Contact person for this application:**
   a. Name: Jennifer Shearin
   b. Title: Executive Director
   c. Phone: 706-529-8270 ext. 1625
   d. Email: jshearin@dwcdc.org

4. **Project Name:** Dalton Whitfield CDC S+CR2

5. **Exact HMIS Project Name in Client Track (or equivalent):** DWC- SPC- GA0048 (CoC-PSH)

6. **Location of Project Site(s) [City(ies)/County(ies)]:** Whitfield County

7. **Total HUD 2019 Project Funding Request:** $94,319

8. **HUD Project Type:**
   ☒ **Permanent Supportive Housing** ☐ Rapid Re-housing
      ☐ Facility-Based
      ☒ Scattered Site
   ☐ Supportive Services Only   ☐ HMIS

9. **Are any of the following changes proposed to the project grant:**
   ☐ Reduction to grant proposed due to underutilization? no
   ☐ General reduction to the grant for other reasons? no

   If any changes are proposed, please provide an explanation.

<u>Program Overview and Priority Alignment</u>
Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources **or** partners. *(1000 characters maximum)*

This Samaritan program is dedicated to chronically homeless individuals. We target severely mentally ill with the longest periods of homelessness. We work to assist clients to maintain stable housing once they enter the program by working with them to establish goals, connect with services, and provide education and guidance. A case manager meets with each client every two weeks, more often if needed and is on call 24/7 for emergencies. Our first goal is for the client to remain in housing for the first year which, in our experience, is when they are more likely to exit back to homelessness. Other goals include increasing their income, establish and maintain mainstream services, and to help them reduce harm in their lifestyles, and get back to a state of normalcy. We work with a variety of providers for mental health services, addiction recovery, and crisis stabilization that have benefitted out clients and partner with other nonprofits for food and household goods to help set up housekeeping in the unit.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

   Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

   Objective 1-A: Increase Progress towards Ending Chronic Homelessness

   a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?
      ☒Yes ☐[OBJ]

      Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. *(500 characters maximum)*

      All of our referral clients are scored using the VI-SPDAT section of Client Track, regardless of which service they have requested. We use that score to help us determine the appropriate housing option based on our availability. Clients who seem appropriate for SPC but do not score high enough on the VI-SPDAT are reviewed by program staff to determine eligibility. In some cases, we have reached out to DCA for further guidance.

   b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable?
      ☒Yes ☐[OBJ][OBJ][OBJ]

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients **and** project acceptance of clients through the referral process) for this program. *(500 characters maximum)*

The DWCDC follows the standards, complete VI-SPDAT in HMIS, and maintain a prioritization spreadsheet internally to prioritize those who are assessed. We use the VI-SPDAT to help determine the housing needs of the client. Outside of the VI-SPDAT, we prioritize applicants based on their time being homeless (longest time, first) and the severity of their disability.

c.   Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness? <mark>YES</mark>
     ☒Yes   ☐ No

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. *(500 characters maximum)*

The only restrictions we have are the eligibility requirements established by HUD. We accept clients with mental health diagnosis regardless of their treatment status and symptoms.   We work to help each client meet their goals regarding treatment and establish a plan with them to obtain those services. In the event a client is threat to harm, we take action to ensure their safety.   We do encourage clients to receive treatment and will help them schedule appointments and offer transportation to and from. There are also programs that will assist them with medications, if needed and we help with that process as well.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

a.   Which of the following will prohibit potential clients from being accepted into this project?

    ☐   Having too little income- NO
    ☐   Active or history of substance abuse- NO
    ☐   Having a criminal record (with the exception of state/federal-mandated restrictions)- NO
    ☐   <mark>History of victimization (i.e. domestic violence, sexual assault, childhood abuse)- NO</mark>
    ☒   <mark>None of the above</mark>

Please briefly explain your response. (1000 characters maximum)

We strive to provide housing to eligible clients despite their circumstances or history. We do not deny housing to individuals based on drug or alcohol use- past or present, criminal history, or past convictions. We do gather a history from each applicant for the purpose of establishing their needs and possible issues that might arise when in housing so we can help them address areas of concern. We do require housing arrangements to be compliant with any probation or status restrictions (sex offenders, permanent protective orders, etc.) and will find a unit suited to their situation.

We believe that stable housing can have a profound effect on people's lives and can lead them to making more positive choices. We work with our staff as well as our landlords so they understand our philosophy of housing first and harm reduction, so everyone is aware and the expectations are not on "sober" living or being a perfect resident to remain housed. We are the <u>only</u> service provider in our area who are willing to house people without regard to too little income, criminal history, or actively using substances or alcohol. We truly want to focus on housing and providing services that people want instead of what we believe they need.

b. Which of the following criteria are used to terminate clients from this project.

☐ Failure to participate in supportive services- NO
☐ Failure to make progress on a service plan- NO
☐ Loss of income or failure to improve income- NO
☐ Domestic violence- NO
☐ Any other activity not covered in a lease agreement typically found in the project's geographic area- NO
☒ **None of the above**

Please briefly explain your response. (1000 characters maximum)
_____ We do not exit participants for any of the reasons listed above. We work with clients to ensure they are able to remain in the program for as long as they want to do so. We have a case manager who visits each property on a bi-weekly basis to make contact with each resident. We discuss harm reduction and offer referrals to those who need guidance and we work to help our clients achieve their goals. Participants would be exited if they are threatening to or violent toward a staff member, another resident, or property management staff. We have worked with clients through short stays (90 days or less) in inpatient mental health/addiction treatment and incarceration. We strive to support our clients through many issues that can arise while working with this population.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -
a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: _____17
b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: _____4
c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): _____13
d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): _____2
e. Percent of persons who accomplished this measure [(c+d)/a x 100 = %]: _____ 88%

Rapid Re-Housing (RRH) projects -

a. APR Q05a, Total number of persons served: ____
b. APR Q05a, Total number of persons who exited minus Q23a & 23b, Other Destination-deceased: ____
c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): ____
d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) (c/b x 100 = %): ____

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. *(500 characters maximum)*
____ This year, we had two clients who gained income and decided to leave the program. We are always excited when clients can exit to a positive housing situation. Another was incarcerated while another left without letting us know he was entering inpatient treatment. Once he exited that program, he entered a group home setting. We work diligently to help the clients acclimate to housing and be comfortable in the program while accessing services.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):
a. APR Q05a Total Adult Leavers: ____ 5

b. APR Q18 Adults with Only Earned Income – Leavers (last column): ____ 0
    Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): ____ 0%

c. APR Q18 Adults with Only Other Income – Leavers (last column): ____ 3
    Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): ____ 60%

d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): ____ 0
    Percentage of Adult Leavers with Both (d/a x 100 = %): ____ 0

e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d): ____ 3
    Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): ____ 60%

Increased Income (All Projects):
f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line "Number of Adults with Any Income" line): ____ 7

g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line "Number of Adults with Any Income" line): ____ 14

h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %): ____ 50%

Approved 5/22/19

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. *(500 characters maximum)*
_____ The CM works with clients to identify income the participant may be eligible for but not receiving and also assists with locating employment, if requested. Many of our clients have finally received SSDI after many years in the application process. Our CM helps with applications, transportation, and support during the process.

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column): _____
b. APR Q20b of Total number of Leavers (third column total): _____
c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %): _____

Permanent Supportive Housing (PSH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column): _____ 6
b. APR Q20b of Total number of Stayers (second column total): _____ 13
c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): _____ 46%

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program *(500 characters maximum)*.
_____ Case Managers work with each client to ensure they are receiving any benefits they may qualify for and help them apply or maintain those benefits. It is often difficult to maneuver online recertifications and appointments so having a case manager helps the process. We also provide transportation to appointments and help gather documentation for the client- social security cards, birth certificates, letters documenting their situation, etc.

Financial & Project Information

1. Start and end date of your HUD award from the 2017 competition: _____ , 2018/2019 to _____ , 2019
   9/1/18 to 8/31/19
2. Total amount of award: $ $87,623

3. Amount of funds not yet drawn down: $ $24,659

4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
   ☒ YES ☐ If yes, how much? $3,672

5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
   ☒ Yes ☐

Approved 5/22/19   2019 Georgia Balance of State CoC

If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18)	$$9,899
2015 CoC Competition (2016-17)	$11,394
2014 CoC Competition (2015-16)	$7,747

Is this a first-time renewal project? ☐ ⊡ ☒ ⊡ **No**

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ ⊡ ☒ ⊡ **No**

If "Yes," please explain (identifying grant years impacted):
▭

6. Does the applicant have any outstanding federal debt?
☐ Yes
☒ **No**
If yes, please provide an explanation of debt owed and repayment arrangements *(250 characters maximum)*.
▭

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. _____ June 2018- DCA monitoring

Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation. Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action *(500 characters maximum)*.
_____ NO

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants / Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	0	0	0
b. Number of Adults 25+	0	0	0
c. Number of Adults 18-24	0	0	0
d. Number of Children	0	0	0
Number of Households without Children (Individuals, Couples w/no children)			
a. Number of Adults 25+	13	18	13

Approved 5/22/19   **2019 Georgia Balance of State CoC**

b. Number of Adults 18-24	1	0	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	14	18	13

10. Racial Diversity in Housing – Participants Served
Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018- 4/30/2019	Total Percentage of People Served 5/1/2018- 4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	3	17%	1	25
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	15	83%	3	75
Multiple Races	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	18	100	4	100

11. Project Utilization   (**ALL** RRH and PSH Housing Projects)

    a.   Number of contracted beds: 14

    b.   Number of bed dedicated to people who are chronically homeless: 14

    c.   Number of beds designated as DedicatedPLUS (PSH/S+C only):   0

    d.   Number of beds not dedicated to people who are chronically homeless, but that will be prioritized for the chronically homeless: 0

    e.   Total number of units under contract: 14

    f.   Total number of units being utilized on April 30, 2019:   18

Approved 5/22/19   **2019 Georgia Balance of State CoC**

g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. **91.07%**

12. Sub-Populations (ALL Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	13
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	13
Mental Health Problem (APR Q13a1)	14
Alcohol Abuse (APR Q13a1)	3
Drug Abuse (APR Q13a1)	0
Both Alcohol and Drug Abuse (APR Q13a1)	1
Veteran (APR Q05a)	4
Chronic Health Condition (APR Q13a1)	8
Persons with HIV/AIDS (APR Q13a1)	1
Developmental Disabilities (APR Q13a1)	1
Physical Disability (APR Q13a1)	1
Domestic Violence History (APR Q14a)	1
Fleeing Domestic Violence (APR Q14b)	1
Households with Children	0
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	0
Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances? YES

☒ [OBJ]   ☐ [OBJ]

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
DWCDC operating costs- rent, utilities, admin staff	6,566
Total	6566

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
Highland Rivers	24,500
Total	24,500

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding
Total	

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
GA HOPE	35,000
MedBank	20,000
Greater Works	25,000
Carter Hope	20,000
Living Bridge	20,000
Total	120,000

ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.

- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name: (please type)	Jennifer Shearin
Title:	Executive Director
Phone:	706-529-8270
Email:	Jshearin@dwcdc.org
Signature of Authorized Representative: ☒ "X" indicates electronic signature submitted	
Date:	7/29/19

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: https://www.hudexchange.info/e-snaps/faqs/ and search for "match." Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%. For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. **Project Applicant Information:**
    a. Name of Organization: **GA Housing and Finance Authority**
    b. Organization Type
        ☐ Non-profit 501 (c)(3)   ☒ Unit of Government   ☐ Public Housing Authority (PHA)
        ☐ Other: Describe:
    DUNS Number: **099306029**

2. **Sub-Recipient / Sponsor Organization (if applicable):**
    a. Name of Organization: Dalton-Whitfield Community Development Corporation
    b. Organization Type
        ☒ Non-profit 501 (c)(3)   ☐ Unit of Government   ☐ Public Housing Authority (PHA)
        ☐ Other: Describe:

    DUNS Number: 167024426

3. **Contact person for this application:**
    a. Name: Jennifer Shearin
    b. Title: Executive Director
    c. Phone: 706-529-8270
    d. Email: jshearin@dwcdc.org

4. **Project Name:** Dalton Whitfield CDC S+CR3

5. **Exact HMIS Project Name in Client Track (or equivalent):** DWC-SPC 100-GA0207(CoC-PSH)

6. **Location of Project Site(s) [City(ies)/County(ies)]:** Whitfield

7. **Total HUD 2019 Project Funding Request:** 107,979

8. **HUD Project Type:**
    ☒ Permanent Supportive Housing   ☐ Rapid Re-housing
        ☐ Facility-Based
        ☒ Scattered Site
    ☐ Supportive Services Only   ☐ HMIS

9. **Are any of the following changes proposed to the project grant:**
    ☐ Reduction to grant proposed due to underutilization? NO
    ☐ General reduction to the grant for other reasons? NO

    If any changes are proposed, please provide an explanation.

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources **or** partners. *(1000 characters maximum)*

This program is designed to house many types of household types- singles, couples, and those with children. For this program, we target those who have been homeless the longest period of time and those who have the most severe disabling condition. Housing in our area if very difficult to find if you have little or no income so this program bridges a very important gap for those in need. We conduct a needs assessment during intake to help clients establish goals while in the program. During this process, we identify any services they need and make proper referrals. We strive to help our clients maintain stable housing and we do this by offering them assistance with applying for or maintaining resources, providing transportation to appointments, and other needs as they arise. We also work with local non-profits to help clients set up housekeeping and work with the school system to ensure the children have their educational goals met.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

   Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

   ### Objective 1-A: Increase Progress towards Ending Chronic Homelessness

   a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?
   ☒Yes ☐No

   Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. *(500 characters maximum)*

   We use the VI-SPDAT when people request housing services from our agency, regarless of the service type. We use this information as a guide to which service is most appropriate to them (Shelter Plus Care or Rapid Rehousing). We are not in an implementation area.

   b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable?
   ☒Yes ☐No

   Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients **and** project acceptance of clients through the referral process) for this program. *(500 characters maximum)*

The DWCDC follows the standards, completes VI-SPDAT for each client in HMIS, and maintains a prioritization spreadsheet internally to prioritize those who are assessed.

c. Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?
☒Yes   ☐ No

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. *(500 characters maximum)*
_____ A large portion of our client base have mental health diagnosis. We work with local mental health providers to refer our clients who are interested in receiving services and work with those who are not interested in receiving treatment. We do partner with a mental health crisis response team in the event there are ever safety concerns for our clients.
We do not have any restrictions on housing that are not part of the HUD eligibility requirements.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

a. Which of the following will prohibit potential clients from being accepted into this project?

☐ Having too little income
☐ Active or history of substance abuse
☐ Having a criminal record (with the exception of state/federal-mandated restrictions)
☐ History of victimization (i.e. domestic violence, sexual assault, childhood abuse)
☒ **None of the above**

Please briefly explain your response. (1000 characters maximum)
_____ We make every effort to provide housing and services to everyone who meets the eligibility requirements for the program. We understand there are not many houisng options for those who are dealing with some of the issues, combined with little to not income, that our clients face. We have clients who have many needs and this includes those who are in active addiction, who have mental health diagnosis and are treatment resistant, who are registered sex offenders, felons, and other populations that may have difficulty being served elsewhere. We have a philosophy that people can improve their lives once they have stability and we apply that to our participants on a daily basis.

b. Which of the following criteria are used to terminate clients from this project.

☐ Failure to participate in supportive services

☐ Failure to make progress on a service plan
☐ Loss of income or failure to improve income
☐ Domestic violence
☐ Any other activity not covered in a lease agreement typically found in the project's geographic area
☒ **None of the above**

Please briefly explain your response. (1000 characters maximum)
‾‾‾‾‾‾We do not exit clients for any of the reasons listed. ‾‾Clients who leave our program usually do so because of a different housing opportunity or they have been remanded to jail as part of their participation in drug court.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -
a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: ‾‾‾‾22
b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: ‾‾‾‾8
c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): ‾‾‾‾14
d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): 8
e. Percent of persons who accomplished this measure [(c+d)/a x 100 = %]: 95.45%

Rapid Re-Housing (RRH) projects -
a. APR Q05a, Total number of persons served: ‾‾‾‾
b. APR Q05a, Total number of persons who exited minus Q23a & 23b, Other Destination-deceased: ‾‾‾‾
c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): ‾‾‾‾
d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) (c/b x 100 = %): ‾‾‾‾

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. *(500 characters maximum)*
‾‾‾‾Of the people who left, 2 households moved to another SPC offered by the DWCDC. Another household of 2 (mother and adult daughter) had a large increase in income and left the program due to increased financial stability. One household left to stay with family so he could have live-in support for his mental illness. We work with all types of people and situations and we try to work with all of them to improve their living situation.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):

a. APR Q05a Total Adult Leavers: ____8

b. APR Q18 Adults with Only Earned Income – Leavers (last column): ____1
   Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): ____12%

c. APR Q18 Adults with Only Other Income – Leavers (last column): ____6
   Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): ____75%

d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): ____0
   Percentage of Adult Leavers with Both (d/a x 100 = %): ____0

e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other
   Income (c), and Adult Leavers with Both Earned and Other Income (d): ____7
   Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): ____87.5%

Increased Income (All Projects):
f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit
   Average Gain (last column of Q19a3 on the line "Number of Adults with Any Income" line): ____8

g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line "Number of
   Adults with Any Income" line): ____18

h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit
   Average Gain (f/g x 100 = %): ____44%

Please briefly explain what steps your agency has in place to assist participants in increasing their income.
Projects with zero client turnover during the reporting period should describe client progress in meeting the
objective to maintain or improve income for participants staying in the program. *(500 characters maximum)*

We work with client to apply for disability and to work, if they are able. We help parents apply for subsidized
childcare as well. We also help clients apply for benefits and to maintain their benefits while in the program.

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-
Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column): ____
b. APR Q20b of Total number of Leavers (third column total): ____
c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %): ____

Permanent Supportive Housing (PSH) projects:
a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column):
   ____5
b. APR Q20b of Total number of Stayers (second column total): ____14
c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): ____35%

Please briefly describe how your agency plans to increase the percentage of participants who access
mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream
resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the

reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (*500 characters maximum*).

_____*This past year, we have an increase in people having difficulty recertifying their benefits, so the amount has decreased. We are working with them to reapply. We also conduct assessments for all of our participants to ensure they are receiving all the benefits they may qualify for and help them gather needed documentation to apply, we help with trasportation to appointments, and we help with the recertification process. We have also worked through the appeals process with clients who were denied.*

Financial & Project Information

1. Start and end date of your HUD award from the 2017 competition: _____, **2018/2019** to _____, 2019**7/1/18 to 6/30/19**

2. Total amount of award: $ 99,951

3. Amount of funds not yet drawn down: $ 32,923

4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
   ☐   ☐   If yes, how much? $17,481

5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
   ☐ Yes   ☒ No

   If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18)	**$N/A Legacy**
2015 CoC Competition (2016-17)	**$ N/A Legacy**
2014 CoC Competition (2015-16)	**$N/A Legacy**

   Is this a first-time renewal project? ☐   ☒ **No**

   Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐   ☒ **No**

   If "Yes," please explain (identifying grant years impacted):
   _____

6. Does the applicant have any outstanding federal debt?
   ☐ Yes
   ☒ **No**
   If yes, please provide an explanation of debt owed and repayment arrangements (*250 characters maximum*).
   _____

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. _____June 2018

   Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation.

Approved 5/22/19   2019 Georgia Balance of State CoC

Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action *(500 characters maximum)*.
   _____no

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants / Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	5	1	0
b. Number of Adults 25+	5	1	0
c. Number of Adults 18-24	0	0	0
d. Number of Children	8	1	0
Number of Households without Children (Individuals, Couples w/no children)			
a. Number of Adults 25+	7	20	14
b. Number of Adults 18-24	0	1	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	20	23	14

10. Racial Diversity in Housing – Participants Served
    Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018-4/30/2019	Total Percentage of People Served 5/1/2018-4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	2	8.69	0	0
Asian	0		0	0

American Indian or Alaska Native	0		0	0
Native Hawaiian or Other Pacific Islander	0		0	0
White	21	91.304	9	100%
Multiple Races	0		0	0
Client Doesn't Know/Client Refused	0		0	0
Data Not Collected	0		0	0
Total	23	100	7	100%

11. Project Utilization   (**ALL** RRH and PSH <u>Housing Projects</u>)

    a. Number of contracted beds: 20

    b. Number of bed dedicated to people who are chronically homeless: 0

    c. Number of beds designated as DedicatedPLUS (PSH/S+C only):   0

    d. Number of beds not dedicated to people who are chronically homeless, but that will be prioritized for the chronically homeless: 20

    e. Total number of units under contract: 12

    f. Total number of units being utilized on April 30, 2019:   12

    g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. <u>**127.08%**</u>

12. Sub-Populations (<u>ALL</u> Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	14
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	10
Mental Health Problem (APR Q13a1)	11
Alcohol Abuse (APR Q13a1)	1
Drug Abuse (APR Q13a1)	4
Both Alcohol and Drug Abuse (APR Q13a1)	0
Veteran (APR Q05a)	1
Chronic Health Condition (APR Q13a1)	13
Persons with HIV/AIDS (APR Q13a1)	0
Developmental Disabilities (APR Q13a1)	1
Physical Disability (APR Q13a1)	6
Domestic Violence History (APR Q14a)	4
Fleeing Domestic Violence (APR Q14b)	2
Households with Children	1
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	0

Approved 5/22/19   **2019 Georgia Balance of State CoC**

Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances?
☒Yes   ☐ⁿᵒ

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
DWCDC- program operation, office space, admin, and overhead	7,317
Total	**7,317**

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
Highland Rivers	$20,000
Total	**26,244**

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding

Approved 5/22/19   **2019 Georgia Balance of State CoC**

Total	

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
GA HOPE	27,000
Living Bridge	25,000
Carter Hope	20,000
Greater Works	30,000
Medbank	30,000
Total	**132,000**

ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.
- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name: (please type)	Jennifer Shearin
Title:	Executive Director
Phone:	706-529-8270
Email:	Jsheairn@dwcdc.org
Signature of Authorized Representative: X	
☒ "X" indicates electronic signature submitted	
Date:	7/29/19

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: https://www.hudexchange.info/e-snaps/faqs/ and search for "match." Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%. For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.