

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
WORK SESSION
MAY 6, 2019

The Mayor and Council held a Work Session this evening beginning at 5:15 p.m. in the Council Chambers of City Hall. Present were Mayor Dennis Mock, Council Members Denise Wood, Annalee Harlan, Tyree Goodlett and Gary Crews, City Administrator Jason Parker, City Attorney Gandi Vaughn and several department heads. Council Member Denise Wood was absent.

AGENDA REVIEW

The Mayor and Council reviewed the agenda items, in specific the following:

RENEWAL OF SPECTRA AGREEMENT

Human Resources Director Greg Batts submitted the Renewal of Spectra Agreement to clean the floors at City Hall to the Mayor and Council explaining that the agreement amount is \$4,945.92 and the City School System will pay half of that cost.

INSURANCE RENEWALS WITH MCGRIFF INSURANCE SERVICES

Human Resources Director Greg Batts submitted several Insurance Renewal policies for the Mayor and Council to review. Batts stated that property and liability insurance premiums went down approximately \$12,000 from last year to this year. Batts further stated when calculated, the City's nearly 388 vehicles including fire trucks are insured at approximately \$360.00 per vehicle, per year.

Council member Gary Crews asked if the City has a back-up plan in the event of a cyber attack?

IT Director Darin Waldrop stated that his department has partnered with KnowBe4. KnowBe4 is the world's leading Security Awareness Training organization. Waldrop stated KnowBe4 will help his department create a "human firewall" which can protect us against malicious emails. This state-of-the-art program includes security awareness training and simulated phishing attacks.

BUDGET AMENDMENTS

CFO Cindy Jackson reviewed Budget Amendment FY 2018 Final and Budget Amendment #2 FY 2019.

PURCHASING POLICY CHANGE

CFO Cindy Jackson stated to the Mayor and Council that the purchasing policy added the HB 489 language (Georgia Procurement Registry posting requirement) that was effective 7/1/18 as found in section F 1© on pages 6 &7. Jackson stated that the City has been placing bids and RFP's on the Georgia Procurement Registry since 7/1/18, but hadn't changed it in the policy.

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TRAVEL POLICY CHANGE

CFO Cindy Jackson stated to the Mayor and Council that the travel policy will be using per diem rates for Georgia as published on the US General Administrative Services Administration website instead of the flat rates noted in the policy starting 7/1/19. Jackson stated the only section that changed is on page 3 Overnight Travel 1 & 2 and single day trips outside of Whitfield County.

CDBG PROGRAM ITEMS

CFO Cindy Jackson reported that the City's 5 Year Consolidated Plan, 2019 Annual Action Plan, and Analysis of Impediments to Fair Housing (AI) is placed on the City's website and at the Finance Counter for review. Jackson stated the 5 year ConPlan identifies community and housing needs as obtained from public meetings, on-line survey, and contacting local stakeholders. Jackson further stated that the ConPlan has to be prepared and submitted to HUD every 5 years and the Annual Action Plan is prepared and submitted annually. Additionally Jackson stated that an overview of applicant funding requests and recommended funding for the 7/1/19 – 6/30/20 period was submitted to the Mayor and Council. Jackson stated the AI examines a variety of sources related to housing, ensures Dalton is affirmatively furthering fair housing, and assesses the fair housing delivery system and housing transactions.

CONTRACT FOR CDBG ADMINISTRATIVE SERVICES

CFO Cindy Jackson discussed the CDBG Administrative Services Contract. Jackson stated that Finance requested Request for Proposals and Blulynx Solutions, the current provider, is being recommended for Administrative Services for CDBG in the amount of \$62,487.00.

DALTON-WHITFIELD PLANNING COMMISSION RECOMMENDATION:

The request of Margaret Herrin to rezone from Low-Density Single-Family Residential (R-2) to Medium-Density Residential (R-3) a tract of land totaling 0.43 acres located at 511 School Street (Parcel 12-220-10-008).

Item will be tabled for further information

AIRPORT HANGAR LEASE AGREEMENTS

City Administrator Jason Parker explained to the Mayor and Council that hangar rent increased by \$10.00 per month and Consumer Price Index (CPI) was instituted. Parker stated that all tenants were asked to sign a new lease agreement that needs to be executed by the Mayor.

PYROTECHNICO CONTRACT FOR JULY 4TH FIREWORKS DISPLAY

Recreation Director Mike Miller explained the Pyrotechnico Contract for July 4th Fireworks Display. Miller stated the contact is in the amount of \$18,500.00.

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ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was
Adjourned at 5:56 p.m.

Bernadette Chattam
City Clerk

Dennis Mock, Mayor