

CITY OF DALTON
PUBLIC SAFETY COMMISSION
MINUTES
FEBRUARY 23, 2021

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall. Present were Chairman Terry Mathis, Commissioners Luis Viamonte, Truman Whitfield, Anthony Walker, Bill Weaver (via Zoom), Fire Chief Todd Pangle, Police Chief Cliff Cason, Council member Annalee Harlan (via Zoom), and City Attorney Terry Miller.

AGENDA APPROVAL

On the motion of Commissioner Walker, second Commissioner Whitfield, the agenda was approved as presented. The vote was unanimous in favor.

PERSONNEL MATTERS

1. Fire Department - Promotions

On the motion of Commissioner Viamonte, second Commissioner Walker, the Commission approved the promotion of Lieutenant Dan Hudson to the rank of Captain. The vote was unanimous in favor.

On the motion of Commissioner Viamonte, second Commissioner Whitfield, the Commission approved the promotion of Firefighter 3 Jeremy Phillips to the rank of Lieutenant. The vote was unanimous in favor.

2. Police Department – Employee of the Year (Informational)

Police Chief Cliff Cason recognized Detective Charles Williams as the 2020 employee of the year. Chief Cason stated Detective Williams along with the Criminal Investigation Division took the lead on 6 commercial burglary incidents reported during the months of April and May 2020. Chief Cason further stated the Divisions hard work led them to a successful conclusion and arrest of one suspect who confessed to most of the burglaries.

MINUTES

The Commissioners were presented written copies of the regular called meeting minutes of January 26, 2021. On the motion of Commissioner Viamonte, second Commissioner Walker, the minutes were approved. The vote was unanimous in favor.

(2) 2021 ALCOHOL APPLICATIONS

On the motion of Commissioner Walker, second Commissioner Whitfield, the Commission approved the following new alcohol application. The vote was unanimous in favor.

1. Business Owner: PG Royal Inc.
d/b/a: Royal Food Mart
Applicant: Prahladbhai Chaudhari
Business Address: 705 S. Thornton Ave Suite A
License Type: Package Beer, Package Wine (Convenience Store / Gas Station)
Disposition: **New**

On the motion of Commissioner Walker, second Commissioner Whitfield, the Commission approved the following new alcohol application. The vote was unanimous in favor.

2. Business Owner: The Green Door Market, LLC
d/b/a: The Green Door Market
Applicant: Maricarmen Critides
Business Address: 109 West Cuyler St.
License Type: Pouring Beer, Pouring Wine (Coffee House / Bakery)
Disposition: **New**

POLICE DEPARTMENT

Crime and Crash Statistics for January 2021

Police Chief Cliff Cason gave a written and oral summary of the Crime and Crash Statistical Reports for the month of January, 2021. As noted in the written summary, Police Chief Cason reported the rate of Year to Date Part I crimes are down by 3.6% when compared to the same month in 2020. Police Chief Cason further reported that during the month, there were 102 non-private property crashes and stated injury crashes increased when compared to December 2020.

On the motion of Commissioner Viamonte, second Commissioner Walker, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Financial Statistics for January 2021

Police Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of January, 2021. Police Chief Cason reported the department has expended 5.3% of their 2021 budget and under budget, and on track for the end of the 2021 fiscal year.

On the motion of Commissioner Walker, second Commissioner Whitfield, the financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Written Directives

Police Chief Cliff Cason presented the following written directive reviews for approval:

- 4.6 Search of Motor Vehicles
- 7.1 Crime Scenes
- 7.9 Overt Electronic Recording and Monitoring
- 7.13 Polygraph Examination Procedures

On the motion of Commissioner Walker, second Commissioner Whitfield, the Commission adopted the Written Directives. The written directives are a part of these minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

Monthly Statistical Report – January 2021

Fire Chief Todd Pangle presented the January 2021 Statistical Report to the Commission. Chief Pangle outlined details of the complete report that included the Incident Report with 285 Total Responses, a Dollar Value Saved & Loss Analysis, NFPA Fire Experience Survey, and Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report, and the Inspection Summary.

On the motion of Commissioner Viamonte, second Commissioner Walker, the Commissioners approved the Statistical Report for the Fire Department. A copy of the report outlining all incident values is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – January 2021

Fire Chief Todd Pangle presented the Financial Report for the month of January 2021 to the Commission. Chief Pangle stated the department is under budget for the month and on track for the end of the 2021 fiscal year.

On the motion of Commissioner Walker, second Commissioner Whitfield, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Standard Operating Procedures & Standard Operating Guidelines

On the motion of Commissioner Walker, second Commissioner Viamonte, the Commission approved the following S.O.P & S.O.G reviews. The vote was unanimous in favor.

- SOP – SCBA-04 Daily PPE Inspection
- SOG – AO-1 Moving and Driving Fire Apparatus

COMMENTS, QUESTIONS, CONCERNS (Informational)

Public Safety Commission Liaison Councilmember Annalee Harlan encouraged the Commission to entertain the option to hold a virtual work session meeting with regards to budgeting as it relates to employee compensation and retention between now and the next regular PSC meeting. Commissioner Viamonte agreed with Councilmember Harlan's comments.

Commissioner Whitfield requested a presentation from both the Police and Fire Chiefs regarding milestones and employee retention for both departments. Whitfield also asked Consultant Jackie Killings, who has been interviewing various City Departments, to present her report.

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Walker, second Commissioner Whitfield, the meeting was adjourned at 9:42 a.m.

Terry Mathis, Chairman

ATTEST:

Anthony Walker, Secretary