

# DALTON FIRE DEPARTMENT

## Standard Operating Procedure

**S.O.P.: GP-2**

**Effective: 10-12-2001**

**Revised: 09-26-2017**

**Reviewed: 09-24-2019**

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Fire Chief Signature

\_\_\_\_\_  
DATE

**Title:** Uniform Dress Classes and Usage

**Scope:** All Personnel

### **Procedure:**

#### Class A Uniform

A full dress uniform consisting of long sleeve dress shirt, dress pants, dress shoes with black socks, dress coat complete with badge, nameplate, and ribbons, dress cap with cap strap and insignia, black leather dress belt, and black necktie.

This uniform may be worn for special occasions and formal fire department functions. Class A uniform shall be worn for all promotional and recognition meetings.

#### Class B Uniform

A daily uniform to be worn when engaged in activities involving civilians or other outside personnel consisting of uniform shirt complete with badge and nameplate, uniform pants, black uniform shoes with black socks or black boots (white socks are acceptable with boots only), and black uniform belt. Golf shirt and tactical shorts with dark colored socks and athletic shoes can be worn within this uniform classification. Shorts shall NOT be worn during pre-incident surveys and/or other public relations events as specified by on-duty officers. Department issued ball caps and job shirts are acceptable for use with class B uniforms. A job shirt may replace the collared uniform shirt when worn with a class B uniform.

Line personnel are to keep a minimum of one clean and pressed class B uniform in their locker at all times. Officers have the authority to order their subordinates to upgrade their uniforms to this class.

The shift commander shall remain in class B uniform for the entire 24-hour shift.

#### Class C Uniform

The standard daily station uniform consisting of all elements listed under the class B uniform section **except** the collared Nomex or golf shirt.

This uniform may be worn while in quarters or on station grounds and not engaged with the public. Class C is the minimum level of dress to be worn while conducting hydrant detail.

#### Class D Uniform

This uniform consists of department issued t-shirt, gym shorts, athletic socks, and athletic shoes. Sweatshirts and sweatpants may be worn to personal preference.

This uniform is to be worn while actively engaged in physical fitness, training, and/or maintenance activities. Upon completion of the detail, personnel shall return to class B or C uniform as applicable. This level of dress may also be worn when retiring to the dorm.

#### **Miscellaneous:**

No t-shirt is required with the class B uniform, but if you choose to wear one, blue DFD t-shirts or white v-neck t-shirts may be worn with Nomex and golf shirts. White v-neck undershirts may be worn with white dress shirts.

All personnel shall be in the proper level of uniform while on-duty. Uniforms shall be pressed and neat in appearance and all footwear shall be clean and polished (as applicable).

Department issued golf shirts and business casual slacks with brown leather belt and brown shoes may be worn for off-site fire department activities.

Administrative personnel may dress as appropriate for the expected duties of the day. Other 40 hour personnel shall dress as assigned by their division head.

Non-issued clothing of a tasteful nature may be worn when the ambient temperature or wind chill drops below 20 degrees Fahrenheit. On-duty officers will determine both the tasteful nature and conditions when this clothing may be utilized.

Officers are authorized and expected to inspect the uniforms and appearance of their subordinates. If this inspection indicates a uniform does not reflect a professional appearance, the officer shall order the subordinate to change his/her uniform. This change may require the subordinate to upgrade to a higher classification of uniform. Professional appearance will be determined by the officer.