

**Memorandum of Understanding Between
Limestone Valley Resource Conservation & Development Council
and The City of Dalton, Georgia**

The purpose of this Memorandum of Understanding (MOU) is to outline goals and expectations between Limestone Valley Resource Conservation & Development Council (Limestone) and The City of Dalton, Georgia (the City) for technical assistance and administration in regards to federal funding (Assistance Listing 10.902) obtained for the Urban Garden Project.

Duties

Limestone will provide technical assistance and administration and agrees to the following:

- A. Assist in the preparation of the revised SF-424, budget, and scope of service;
- B. Provide guidance on allowable direct and indirect costs;
- C. Prepare all required financial and programmatic reports, including final report, required by the funding agency with Dalton's assistance and final approval;
- D. Prepare request to funding agency for disbursement of funds;
- E. Participate in any audit requests from the City's independent auditors or federal funding agency.

Term

This MOU will commence once approved and signed by authorized officials from Dalton and continue until the project is completed and the grant is closed out with the funding agency.

Compensation

Compensation is contingent upon awarding of federal funding for the Urban Garden Project. Limestone will receive 13.25% of the grant award and payment will be made within fifteen (15) days of receiving invoice.

Cancellation

This agreement may be terminated if any of the following events occur:

- A. Limestone fails to perform or observe any other covenant of this agreement, and this failure remains unremedied fifteen (15) days after notice in writing;
- B. Upon fifteen (15) days written notice by either party of its intent to terminate the agreement.

Points of contact responsible for administration:

City of Dalton:

Fiscal Contact

Cindy Jackson
Chief Financial Officer
300 W Waugh St
Dalton, GA 30720
cjackson@daltonga.gov
(706) 529-2460

Programmatic Contact

Caitlin Sharpe
Director of Recreation
P O Box 1205
Dalton, GA 30722
csharpe@daltonga.gov>
(706) 278-5404

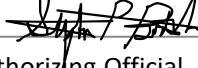
Limestone Valley Conservation:

Stephen Bontekoe
Executive Director
71 Case Avenue
Trenton, GA 30752
(423) 421-2543
Limestonevalley.org
stevenbontekoe@gmail.com

IN WITNESS WHEREOF, Limestone Valley Resource Conservation & Development Council and the City of Dalton, Georgia through duly authorized representatives, entered into this Memorandum of Understanding. The parties having read and understood the foregoing terms of this Memorandum of Understanding do by their respective signatures dated below hereby agree to the terms thereof.

Limestone Valley Resource Conservation & Development Council

By:



Authorizing Official

Stephen Bontekoe, Executive Director

5/20/2024

Date

The City of Dalton, Georgia

By:

Annalee Harlan Sams, Mayor

Date

Attest:

Bernadette Chattam, City Clerk

Date