

**PUBLIC WORKS DEPARTMENT**

**CHAD TOWNSEND, DIRECTOR**

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**ANNALEE HARLAN SAMS, MAYOR**

**CITY COUNCIL MEMBERS:**

DENNIS MOCK  
NICKY LAMA  
TYREE GOODLETT  
STEVE FARROW

**M E M O R A N D U M**

**TO:** Mayor and City Councilmembers

**FROM:** Chad Townsend, Public Works Director

**RE:** Corrective Action Plan & Permanent Easement –  
2251 Rocky Face Circle

**DATE:** February 12<sup>th</sup>, 2024

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The Public Works Department (the Department) has been working on stormwater issues throughout the City, and an area of concern is located on the property at 2251 Rocky Face Circle (the Property). In the past, the Department installed riprap to mitigate erosion from stormwater conveyed through Rocky Face Circle. The stormwater travels East down the City right of way toward two catch basins Southwest of the Property. A 30" reinforced concrete pipe (RCP) under the road conveys the runoff from the catch basin on the South side of the road towards the catch basin on the North, and the runoff from the two catch basins outfall at the Southwest corner of the Property through a 30" RCP. A drainage swale then conveys the runoff North for approximately 115' before turning North-Northeast for approximately 190', at which point the runoff exits the Property.

The Department has received a request to mitigate the erosion at the outfall of the 30" pipe on the Southwest of the Property. Therefore, the Department is proposing to install a 30" pipe for approximately 88' to prevent further erosion issues to the West of the Property's driveway. Therefore, a temporary construction easement and permanent maintenance easement will be required for 2251 Rocky Face Circle.

Sec. 96-1 of City Code provides for the acceptance of temporary or permanent easements for public dedication of certain drainage systems including those connected directly to the City's existing system and conveys runoff from City right of way. The Public Works Department has developed the enclosed Corrective Action Plan drawings for the subject location and is recommending that City Council adopt this plan to allow city intervention. This plan would provide a long-term solution for a key drainage network for the watershed. The Corrective Action Plan requires a temporary construction and permanent drainage easement be provided by the property owner and accepted by the City Council. The property owner must provide written commitment to provide the easement areas described. The City Attorney will prepare the

temporary work easement, and approval of this Corrective Action Plan will authorize the city to accept a permanent drainage easement along the proposed storm drain system. The Corrective Action Plan is subject to minor revisions related to the exact alignment of the pipe to accommodate unforeseen field conditions.

Should you have any questions or need additional information regarding this matter, please do not hesitate to contact me.

Respectfully Submitted,



Chad Townsend  
Public Works Director

Cc: City Administrator, Andrew Parker, P.E.  
City Attorney, Jonathan Bledsoe

Enclosures:

Corrective Action Plan – 2251 Rocky Face Circle  
Temporary Construction Easement