

# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
City of Dalton  
City Hall HVAC Renovations  
300 West Waugh Street  
Dalton, GA 30720

**CONTRACT INFORMATION:**  
Contract For: HVAC Replacement  
  
Date: November 1, 2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 003  
  
Date: December 9, 2025

**OWNER:** *(Name and address)*  
City of Dalton  
P.O. Box 1205  
Dalton, GA 30722

**ENGINEER:** *(Name and address)*  
March Adams & Associates  
P.O. Box 3689  
Chattanooga, TN 37404

**CONTRACTOR:** *(Name and address)*  
Cherokee Mechanical Inc.  
1220 U.S. 41 North  
Calhoun, GA 30701

### THE CONTRACT IS CHANGED AS FOLLOWS:

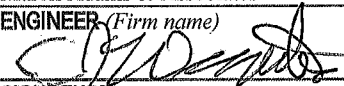
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

The original Contract Sum was	\$ 1,587,812.50
The net change by previously authorized Change Orders	\$ 39,425.00
The Contract Sum prior to this Change Order was	\$ 1,627,237.50
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,475.00
The new Contract Sum including this Change Order will be	\$ 1,630,712.50


The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ENGINEER, CONTRACTOR AND OWNER.

March Adams & Associates  
**ENGINEER** *(Firm name)*  
  
**SIGNATURE**

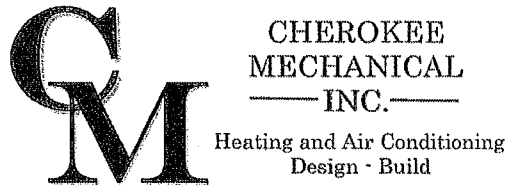
Jeff Westbrook, Project Manager  
**PRINTED NAME AND TITLE**  
12/10/2025  
**DATE**

Cherokee Mechanical Inc.  
**CONTRACTOR** *(Firm name)*  
  
**SIGNATURE**

Bryant White, President  
**PRINTED NAME AND TITLE**  
12/10/2025  
**DATE**

City of Dalton  
**OWNER** *(Firm name)*  
  
**SIGNATURE**

Annalee Harlan Sams, Mayor  
**PRINTED NAME AND TITLE**  
  
**DATE**



## Change Order Proposal

Date: 12/4/2025

To: Dalton City Hall  
Address: Dalton, GA  
Project: Insulate Buffer Tank

Quote to strip existing insulation and fab cloth from tank and re-insulate with 1" elastomeric foam (Armaflex).

Total: \$3,475.00

By Bryant L. White Accepted \_\_\_\_\_ Date \_\_\_\_\_