

**2020 Budget Amendment**  
**Budget Amendment #3**

**GENERAL FUND**

	<b>Increase (Decrease)</b>	
<b>Revenues &amp; Transfers-In</b>		
Insurance reimbursement	\$ 23,560	(1)
Insurance reimbursement	1,020	(2)
	<u>\$ 24,580</u>	
<b>Expenditures &amp; Transfers-out</b>		
Public Works - cemetery	\$ 23,560	(1)
Police - vehicle expense	1,020	(2)
Administration - legal	30,000	(3)
City Clerk - meals	640	(4)
Public Works - wages & benefits	(22,000)	(5)
Public Works - gas and oil	(33,000)	(5)
Public Works - street lights	(42,000)	(5)
Transfer to Capital Improvements Fund	266,270	(6)
	<u>\$ 224,490</u>	
<b>Net Increase (Decrease) Budgeted Fund Balance</b>	<u><u>\$ (199,910)</u></u>	

- (1) Geico Insurance company check for Rita Nicholson vehicle accident in cemetery - City will contract to replace head stones
- (2) Insurance reimbursement for damage to police vehicle
- (3) Legal fee shortfall due to Service Delivery Strategy earlier this year
- (4) Food purchase from local restaurants at the direction of mayor to simulate local businesses
- (5) Review of budget line item surplus for 4 months to subsidize equipment purchases
- (6) Knuckle Boom and Toolcat equipment approved for PW's 4/20/20

**CAPITAL ACQUISITION FUND**

	<b>Increase (Decrease)</b>	
<b>Revenues &amp; Transfers-In</b>		
Transfer In - General Fund	266,270	(6)
	<u>\$ 266,270</u>	
<b>Expenditures &amp; Transfers-out</b>		
Capital outlay - PW	266,270	(6)
	<u>\$ 266,270</u>	
<b>Net Increase (Decrease) Budgeted Fund Balance</b>	<u><u>\$ -</u></u>	

# Detailed Payment Summary

GEICO GENERAL INSURANCE CO  
Field Claim Center: 02 Southeast

NO. N 214368469

Date: 04/13/2020

ONE GEICO CENTER  
MACON, GA 31296-0001

Claim #: 0472755840101115

Date of Loss: 05/03/2019

Claimant Name: D&s Monument

Insured Name: Rita Nicholson

Tax ID / SS# /

Atty ADJ Code:

Adjuster Code: FD36

Pay To:

The City Of Dalton



The City Of Dalton  
PO Box 668  
Dalton Ga 30722-0668

Total Amount:

\$\$\$23,558.98

Payment Type:

LOSS

IP AND FEATURE AND AMOUNT

15 APD \$\$\$23558.98

In Payment Of

Property Damage Coverage

D&S Monument Invoice

E533

Visit [geico.com](http://geico.com)

Now, parties involved in a GEICO claim can track the progress of the claim, view damage photos and more at [geico.com](http://geico.com)! \*GEICO policyholders can make a payment, change drivers or vehicles and request additional coverages.\* Not insured with GEICO? 15 minutes could save you 15% or more on car insurance. Of course, we're also available for policy or claim service 24/7 at 1-800-841-3000.

\* These online services are unavailable to Assigned Risk policyholders and Commercial policyholders.

clmschck

PLEASE DETACH AND KEEP FOR YOUR RECORDS

GEICO GENERAL INSURANCE CO  
ONE GEICO CENTER  
MACON, GA 31296-0001

Claimant: D&s Monument

Insured Name: Rita Nicholson

Feature Symbol & Amount

APD \$\$\$23558.98

Bank of America

South Portland, ME 04106

52-153

112 ME

Claim Number: 0472755840101115

In Payment of: Property Damage Coverage

D&S Monument Invoice

E533

NO. N 214368469

VOID AFTER 180 DAYS

Date 04/13/2020

Amount:

\$\$\$23,558.98

\*\*TWENTY-THREE-THOUSAND-FIVE-HUNDRED-FIFTY-EIGHT\*AND\*98/100\*DOLLARS\*\*\*\*\*

Pay to the Order of:

THE CITY OF DALTON

Mail To:

The City Of Dalton

PO Box 668

Dalton Ga 30722-0668

*Neal M. Craig*

214368469 011201539 2220079607

# Detailed Payment Summary

GEICO GENERAL INSURANCE CO

Field Claim Center: 02 Southeast

NO. N 214688237

Date: 04/24/2020

ONE GEICO CENTER  
MACON, GA 31296-0001

Claim #: 0577878760101035

Date of Loss: 03/11/2020

Claimant Name: Dalton Police Department

Insured Name: Brandy Young

Tax ID / SS# /

Atty ADJ Code:

Adjuster Code: FQ33

Pay To:

Dalton Police Department



Dalton Police Department  
301 Jones ST  
Dalton Ga 30720-3462

Total Amount:

\$\*\*\*\*1,020.29

Payment Type:

LOSS

IP AND FEATURE AND AMOUNT

03 APD \$\*\*\*\*1020.29

In Payment Of

Property Damage Coverage

APR 28 2020

Visit [geico.com](http://geico.com)

Now, parties involved in a GEICO claim can track the progress of the claim, view damage photos and more at [geico.com](http://geico.com)! \*GEICO policyholders can make a payment, change drivers or vehicles and request additional coverages.\* Not insured with GEICO? 15 minutes could save you 15% or more on car insurance. Of course, we're also available for policy or claim service 24/7 at 1-800-841-3000.

\* These online services are unavailable to Assigned Risk policyholders and Commercial policyholders.

clmschck

PLEASE DETACH AND KEEP FOR YOUR RECORDS

GEICO GENERAL INSURANCE CO  
ONE GEICO CENTER  
MACON, GA 31296-0001

Claimant: Dalton Police Department

Insured Name: Brandy Young

Feature Symbol & Amount

APD \$\*\*\*\*1020.29

\*\*ONE-THOUSAND-TWENTY\*AND\*29/100\*DOLLARS\*\*\*\*\*

Pay to the Order of:

DALTON POLICE DEPARTMENT

Bank of America

South Portland, ME 04106

52-153

112 ME

Claim Number: 0577878760101035

In Payment of: Property Damage Coverage

NO. N 214688237

VOID AFTER 180 DAYS

Date: 04/24/2020

Amount:

\$\*\*\*\*1,020.29

Mail To:

Dalton Police Department

301 Jones ST

Dalton Ga 30720-3462

Neal M. Goig

214688237 011201539 2220079607

# MEMO

**TO:** Mechelle Champion  
Finance

**FROM:** Alethea Brown  
Police Department

**DATE:** April 28, 2020

**SUBJECT:** GEICO – Insurance Claim Payment for Vehicle #03-16 Crash

Please deposit the attached \$1,020.29 check from GEICO General Insurance Co. This is payment for claim #0577878760101035 for accident report #C000701470-01 from the Georgia State Patrol involving our vehicle #03-16 driven by Matthew Locke. This money will need to be moved to our Criminal Investigations/Vehicle Expenses (~~141504/000130~~) line.

I have enclosed copies of the accident report and our invoice from Carstar South for \$1,198.02 for the repairs.

Please send a copy of the receipt.

Thank you.

**CITY ADMINISTRATOR**  
JASON PARKER  
P.O. BOX 1205  
DALTON, GEORGIA 30722  
PHONE: 706-278-9500  
[jparker@daltonga.gov](mailto:jparker@daltonga.gov)  
[www.cityofdalton-ga.gov](http://www.cityofdalton-ga.gov)



**MAYOR**  
DAVID PENNINGTON

**CITY COUNCIL**  
GARY CREWS  
TYREE GOODLETT  
ANNALEE HARLAN  
DEREK WAUGH

## **MEMORANDUM**

**TO: Cindy Jackson**

**FROM: Kim Witherow**

**CC: Jason Parker**

**RE: FY-2020 Administration Budget Amendment**

**DATE: May 8, 2020**

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Administration submits the following budget amendment request to cover a budget shortfall due to legal expenses related to the Service Delivery Strategy negotiations earlier this year. Please let me know if you have any questions. Thanks.

<u>Line Item</u>	<u>Change</u>
<u>Administration</u>	
Legal Fees 141100-000360	+30,000

## Cindy Jackson

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**From:** Gesse Cabrera  
**Sent:** Friday, May 15, 2020 10:19 AM  
**To:** Cindy Jackson  
**Cc:** Bernadette Chattam  
**Subject:** RE: COVID-19 Expenditures

Hi Cindy,

We would like to request the budget amendment below to cover up the expenses for food purchasing, in order to stimulate local businesses during COVID-19. Per Mayor David Pennington.

Let me know if you need any additional information!

Budget Amendment				
Clerk				
Line Item	Org	Obj	Change	description
Misc <i>meals</i>	141200	001990	\$637.00	add \$637.00
total				\$637.00
Budget Amndenmdent				
15-May-20				

*Round  
\$640*

Sincerely,

Gesse Cabrera, CMC | Deputy City Clerk  
City Hall | Clerk's Office  
300 W Waugh St | P.O Box 1205 | Dalton, GA 30722  
P: 706-529-2490 | F: 706-529-2491

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**From:** Cindy Jackson  
**Sent:** Wednesday, May 6, 2020 2:04 PM  
**To:** Gesse Cabrera <GCabrera@daltonga.gov>  
**Cc:** Bernadette Chattam <BChattam@daltonga.gov>  
**Subject:** RE: COVID-19 Expenditures

Hi Gesse – No, that's not an eligible expense. You will need to submit a budget amendment. Thanks, Cindy

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**From:** Gesse Cabrera  
**Sent:** Wednesday, May 6, 2020 1:56 PM  
**To:** Cindy Jackson <CJackson@daltonga.gov>  
**Cc:** Bernadette Chattam <BChattam@daltonga.gov>  
**Subject:** RE: COVID-19 Expenditures

Hi Cindy,

The mayor asked Bernadette to continue making food purchases to local businesses during COVID-19. Will these expenses qualify?



## CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting  
Meeting Date: 04/20/2020  
Agenda Item: Authorization of Public Works Equipment Purchases  
Department: Public Works  
Requested By: Andrew Parker  
Reviewed/Approved by City Attorney? Yes  
Cost: \$266,270.84  
Funding Source if Not in Budget To Be Determined

*Approved  
H-D*

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Public Works is requesting authorization to proceed with the purchase of the following two (2) units from the Sourcwell Cooperative Purchasing Contract:

1. **Knuckle Boom Grapple Loader Truck** – \$208,950.00 – This will facilitate weekly bulky item pickup for residents as part of the Department's Sanitation operations.
2. **Toolcat Utility Work Machine** – \$57,320.84 – This will facilitate the Cemetery Sexton having an office at the West Hill Chapel. This unit will be stored at the Chapel to assist in cemetery maintenance operations.

See attached quotes for additional information.



## Vacuum Truck Sales & Service

5423 Kauloosa Ave.  
Tuscaloosa, AL 35405  
Cell: 601-940-6012  
Fax: 205-277-6189

Prepared for: City of Dalton GA  
Mr. Doug Blaylock  
DBlaylock@daltonga.gov  
Dalton, GA

RE: Sourcewell Quote  
Brush Hawg AWC-Model

Date: April 9, 2020  
Quote #: 04092020PM

**Standard features on the 2020 "All Weather" AWC-Model with the Freightliner M2  
Crew Cab Chassis-Built Exclusively for Brush Hawg!**

- Patented In-Cab Control System (U.S. Patent#10196098)
- Freightliner M2 Crew Cab Chassis-Built Exclusively for Brush Hawg
- Single Operator's Seat in Rear Cab Allowing Operator to Work Inside Truck Cab in a Safe and Comfortable Environment
- 18' STD Dump Body (42"-74"), 4" x Members on 12", 3/16" floor, 10 GA sides, 19 GA Side Post on 24", 3"x4" x 3/16" Top Tube, 1/4" Rear Post & (3) Front Post.
- Multiple Camera Systems for Maximum View Around Dump Body
- Boom over Height Light & Alarm
- Stabilizers Down Warning Light & Alarm
- Dual Upper Rear Doors/Tailgate Brake Lights
- Dual Upper Rear Doors/Tailgate Amber Strobing Lights
- Dual Front Bumper Strobing Lights
- Dual Boom-Mounted Work Lights
- Dual Curbside Under Body Work Lights
- 4 Corner Amber Strobing Lights to Rear Doors/Tailgate

**Special Body Options Selected:**

- ✓ Air/Electric over Hydraulic Joystick Controls in Rear Cab
- ✓ Single Surface Mount Strobing Light Under Rear of Dump Body
- ✓ Rear Vision Camera System on Drivers Dash for Backing Truck
- ✓ Dual Barn Doors In lieu of Single Tailgate
- ✓ Integrated Front of Body Toolbox with Dual Side Doors
- ✓ Roll-Rite Electric Tarp System



**Brush Hawk AWC Model Package**

<b><u>FOB:</u></b>	<b>Dalton, GA</b>
<b><u>Training Included:</u></b>	<b>Training on site and as needed.</b>
<b><u>Lead Time:</u></b>	<b>This Stock Unit is Currently Available and Ready for Immediate Delivery. Stock Equipment is on a First Come Basis and Reserved with your PO.</b>
<b><u>Delivery and PDI:</u></b>	<b>\$ 1,500.00</b>
<b><u>Brush Hawk AWC-Model:</u></b>	<b>\$209,250.00</b>
<b><u>Discount allowance for miles:</u></b>	<b>\$ - 1,800.00</b>
<b><u>Stock Unit: Soucewell Price:</u></b>	<b>\$208,950.00</b>

**(Currently in stock and is available for immediate delivery)**

*Phillip Mechatto*

VTSS Representative

Cell: 601-940-6012

Fax: 601-933-4653

Email: [pmechatto@vtsales.net](mailto:pmechatto@vtsales.net)

Web: [www.vtsales.net](http://www.vtsales.net)



**Bobcat**®  
**OF CHATTANOOGA**  
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**4288 Bonny Oaks Drive  
(Near Hwy 153 & Hwy 58)  
Chattanooga, TN 37406  
Phone (423) 698-4679  
Fax (423) 698-5258**

No. 12157

□ QUOTE

 ORDER

SOLD TO:

City of Dalton

SHIP TO:

PHONE

SALESMAN'S NAME

Page 590

DATE \_\_\_\_\_

4/13/2020

QTY.	DESCRIPTION	ITEM NO.	SERIAL NO.	SALE PRICE
1	New 5600 Tool Cat			\$44,859.36
1	7 Pin Attachment Control			\$198.24
1	Cab Enclosure Kit			\$4,085.76
1	Deluxe Road Package			\$1,950.48
1	High Flow Kit			\$1,488.24
1	Power Bobtach			\$923.16
1	62" Combo Bucket			\$2,439.60
	Freight, Del, Fuel			\$1,406

## Financing Through

Months: \_\_\_\_\_ Interest Rate: \_\_\_\_\_ Estimated Payment: \_\_\_\_\_

Credit Pending: Yes \_\_\_\_\_ Approved: \_\_\_\_\_ Denied \_\_\_\_\_

Trade Information:

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Hours \_\_\_\_\_

Attachments: \_\_\_\_\_

Financed Through: \_\_\_\_\_ Unencumbered: \_\_\_\_\_

Warranty:    Yes \_\_\_\_    No \_\_\_\_                      Date:                      Initial:                      Special Pricing:

           Manufacturer's Standard Coverage

\_\_\_\_\_ Remaining Factory Balance

\_\_\_\_\_ 30 Day Engine/Driveline

NONE - AS IS

SALE PRICE:

\$57,320.84

TRADE VALUE:

SUB TOTAL:

TAXES:

PAYOFF:

INSURANCE:

### U.C.C. FEES

CASH DOWN:

41

	<b>4 Months Budgeted</b>	<b>Actual</b>	<b>Excess</b>	<b>Budget Amend</b>
<b>Project engineer (wages + benefits)</b>	\$ 22,300.00	\$ -	\$ 22,300.00	(22,000.00)
<b>Gas and oil:</b>				
Unleaded \$2.50 per gallon (25,007 gal)	62,500.00	47,915.15	14,584.85	(14,000.00)
Diesel \$2.50 per gallon (21,858 gal)	54,645.00	35,445.81	19,199.19	(19,000.00)
<b>Street lights</b>	185,000.00	171,312.00	13,688.00	(42,000.00)
2 year average = \$501,000				
Annual budget = 556,580				

(97,000.00)
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