



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 1-19-21

Agenda Item: CDBG Rental Assistance Program Administrative Contract

Department: Finance

Requested By: Cindy Jackson

Reviewed/Approved by City Attorney? Yes

Cost: \$34,962.80

Funding Source if Not in Budget CDBG-CV3 Funds

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

An RFP was issued for administrative services for the CDBG-CV3 Rental Assistance Program. Only one applicant submitted an RFP - Dalton-Whitfield Community Development Corporation. The RFP was scored by our CDBG Consultants - BluLynx, LLC. DWDCDC received a score of 92 out of 100. The cost for administration was determined by the maximum funding available per CDBG guidelines for administrative services which is 20% of program funds. Program funds to be distributed for rental assistance is \$174,814. I submit this contract for approval.