

CITY OF DALTON
PUBLIC SAFETY COMMISSION
MINUTES
NOVEMBER 27, 2018

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall at 8:30 a.m. Present were Chairman Bill Weaver, Commissioners Terry Mathis, Carlos Calderin, Kenneth Willis, Fire Chief Todd Pangle, Police Chief Cliff Cason, Councilmember Denise Wood, and Attorney Christiane Bard. Commissioner Keith Whitworth and City Attorney Jim Bisson were absent.

AGENDA APPROVAL

On the motion of Commissioner Mathis, second Commissioner Willis, the Public Safety Commission's Agenda was approved as presented. The vote was unanimous in favor.

PERSONNEL MATTERS

Fire Department – Georgia Smoke Diver – Andrew Carlson

Fire Chief Todd Pangle recognized Andrew Carlson with a Georgia Smoke Diver ribbon for graduating from the Fire Department's 56th spring 2018 smoke diver class which took place early this spring.

MINUTES

The Commissioners were presented written copies of the regular called meeting minutes of October 23, 2018. On the motion of Commissioner Calderin, second Commissioner Willis, the minutes were approved. The vote was unanimous in favor.

(2) 2018-2019 ALCOHOL APPLICATIONS

On the motion of Commissioner Calderin, second Commissioner Willis the following alcohol applications were approved. The vote was unanimous in favor.

1. Business Owner: Cacao Dominican Restaurant, Inc.
d/b/a: Cacao Dominican Restaurant
Applicant: Marisol A. Figueroa
Business Address: 702 5th Avenue.
Type: Pouring Beer
Disposition: **New**

2. Business Owner: Cold Creek, LLC
d/b/a: Cold Creek at North Oaks
Applicant: Keith Burton
Business Address: 101 North Oaks Dr. Suite 1
Type: Package Beer, Pouring Beer, Pouring Wine, Pouring Liquor
Disposition: **New**

2019 ALCOHOL BEVERAGE RENEWALS

On the motion of Commissioner Calderin, second Commissioner Willis the following 2019 alcohol beverage renewals were approved. A complete list itemizing the renewals is a part of these minutes. The vote was unanimous in favor.

- (100) 2019 Alcohol Beverage Renewals – No Changes
- (10) 2019 Alcohol Beverage Renewals – With Changes

2019 PAWNBROKER RENEWALS

On the motion of Commissioner Mathis, second Commissioner Willis, the Commission approved (4) 2019 Pawnbroker renewals. A complete list itemizing the renewals is a part of these minutes. The vote was unanimous in favor.

POLICE DEPARTMENT

Crime Statistics for October 2018

Police Chief Cliff Cason presented the Crime Statistical Report for the month of October, 2018. Chief Cason gave a written and oral summary of the crime statistics. As noted in the written summary, Chief Cason reported the rate of Part I crimes are down by 2.09% when compared to the same month in 2017.

On the motion of Commissioner Willis, second Commissioner Calderin, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Financial Statistics for October 2018

Police Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of October 2018. Chief Cason reported that the department has expended 81.4% of their 2018 budget and are 1.93% under budget for the year.

On the motion of Commissioner Calderin, second Commissioner Willis, the financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Policy Updates October 2018

Police Chief Cliff Cason presented to the Commission an update to the policies described below. On the motion of Commissioner Mathis, second Commissioner Calderin, the Commission adopted the following policy updates. The policies and the respective updates are a part of these minutes. The vote was unanimous in favor.

- Communications Standard Operating Procedures – GO89-4.3
- Conducting Interviews and Interrogations – GO98-4.4
- Vehicle Stops – GO88-4.5
- Impounding, Towing and Inventory of Vehicles – GO91-4.7
- Occupant Protection – GO04-4.26

FIRE DEPARTMENT

Monthly Statistical Report – October 2018

Fire Chief Todd Pangle presented the October, 2018 Statistical Report to the Commission. Chief Pangle outlined details of the complete report that included the Incident Type Report, Dollar Value Saved & Loss Analysis, NFPA Fire Experience Survey, Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report, Engine Company Pre-Plan Updates, and the Inspection Summary.

On the motion of Commissioner Calderin, second Commissioner Mathis, the Commissioners approved the October, 2018 Statistical Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – October 2018

Fire Chief Todd Pangle presented the Financial Report for the month of October, 2018 to the Commission. Chief Pangle stated the department is around 5% under budget for the month and on track for the year.

On the motion of Commissioner Mathis, second Commissioner Willis, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

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Job Description Update – Administrative Assistant

On the motion of Commissioner Calderin, second Commissioner Willis, the Commission approved the Job Description update for the Administrative Assistant position as presented by Fire Chief Todd Pangle. The vote was unanimous in favor.

Revised SOP

On the motion of Commissioner Mathis, second Commissioner Calderin the following three (3) S.O.P amendments were approved.

1. F0-13 Rapid Intervention Teams/Crews (RIT/RIC)
2. Commendation and Recognition Guideline
3. Employee Corrective Action Manual

A copy of each S.O.P and its changes is a part of these minutes. The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Mathis, second Commissioner Calderin, the meeting was adjourned at approximately 9:23 a.m.

Bill Weaver, Chairman

ATTEST:

Terry Mathis, Secretary