



CONTRACT CHANGE ORDER

CHANGE ORDER NO.: 001

CONTRACT: Covie Drive  
Site Design Services Proposal

CONTRACTOR: Richards and Associates Engineering, Inc.

The Site Design Services Proposal for the City of Dalton from Richards and Associates Engineering, Inc., dated May 14, 2020, is to be increased in the amount of \$1,500 to cover the cost of additional Errors and Omissions insurance coverage for this project. The vendor is an active City of Dalton vendor, but only has \$250,000 coverage. This amount must be increased to \$1,000,000 to meet the City of Dalton Purchasing Policy.

Mayor and Council Approval Date: May 18, 2020

BY:

Megan Elliott  
Project Engineer

Agreed to by:

Contractor Representative & Title (Print): \_\_\_\_\_

Contractor Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

