

**2018 Budget Amendment**  
**Budget Amendment #4**

<b>GENERAL FUND</b>	<b>Increase (Decrease)</b>	
<b>Revenues &amp; Transfers-In</b>		
Donations	\$ 9,000	(1)
Interest income	50,000	(5)
	<u>\$ 59,000</u>	
<b>Expenditures &amp; Transfers-out</b>		
REC - Supplies	\$ 9,000	(1)
PD - Wages	(129,690)	(2)
PW - Insurance property claims	(5,000)	(3)
CC- Software	4,200	(4)
REC - Capital > \$5,000	-	(3)
Transfers to capital acquisition	134,690	(2)(3)
	<u>\$ 13,200</u>	
<b>Net Increase (Decrease) Budgeted Fund Balance</b>	<u><u>\$ 45,800</u></u>	

- (1) Sponsorship donations remitted by Charity Support Foundation for Haig Mill Park event - MOU to manage event and collect sponsorships.
- (2) To utilize funds from vacant positions to purchase Tasers for the police department as approved at the 11/19/18 council meeting.
- (3) To cover budget overrun for purchase of capital items.
- (4) Request by City Clerk's office for enhancement to business license module - 50% due with request and 50% due when delivered (expected 2020).
- (5) To adjust to expected interest earnings for 2018.

<b>CAPITAL ACQUISITION</b>	<b>Increase (Decrease)</b>	
<b>Revenues &amp; Transfers-In</b>		
Transfer from general fund	\$ 134,690	(2)(3)
	<u>\$ 134,690</u>	
<b>Expenditures &amp; Transfers-out</b>		
PD - capital acquisition	\$ 129,690	(2)
PW- capital acquisition	5,000	(3)
	<u>\$ 134,690</u>	
<b>Net Increase (Decrease) Budgeted Fund Balance</b>	<u><u>\$ -</u></u>	

<b>AIRPORT IMPROVEMENT GRANT</b>	<b>Increase (Decrease)</b>	
<b>Revenues &amp; Transfers-In</b>		
Federal & state grant revenue	\$ 150,510	(1)
Transfer from general fund for match	15,620	(1)
	<u>\$ 166,130</u>	
<b>Expenditures &amp; Transfers-out</b>		
Airport - capital outlay	\$ 166,130	(1)
	<u>\$ 166,130</u>	
<b>Net Increase (Decrease) Budgeted Fund Balance</b>	<u><u>\$ -</u></u>	

- (1) Airport contract approved at 10/15/18 council meeting - airport layout plan update.

**BUDGET AMENDMENT REQUEST**

**DATE: 11-27-18**

**DALTON PARKS and RECREATION DEPARTMENT (RC)**

<b>ACCOUNT NAME</b>	<b>ORG</b>	<b>OBJECT</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>
Donations	347437	20085	10,000.00	(9,000.00)
Supplies Mack Gaston	16800	_000440/20081	16,800.00	4,500.00
Supplies Special account	162100	_000440	33,000.00	4,500.00

Donations are from the \$9000 check sent from Charity Foundation for Haig Mill Opening



# Charity Support Foundation

## CHARITABLE DONATION & EVENT PRODUCTION AGREEMENT

This Event Production and Charitable Donation Agreement (this "Agreement") is made and entered into as of 10/10/18 (the "Effective Date"), by and between Charity Support Foundation, Inc. (the "Company") and, The City of Dalton (the "Recipient") a charitable donation as described herein (the "Contribution"). The purpose of this Agreement is to set forth the terms and conditions pursuant to which the Company shall provide, and the Recipient shall receive the services and contribution.

### **A. Contract Agreement Deliverables**

#### **Recipient Deliverables to Charity Support Foundation:**

1. Pay \$18,000.00 For Event Planning Items and Services. *Due 10/12/18.*
2. Acceptance of this agreement grants permission to Charity Support Foundation to use Recipients official name to obtain sponsorships, ticket sales and any other event promotions.
3. Provide insurance to cover Haig Mill Park grounds, driveways, entrances, Kayaks, lake area, shore line, docks, electrical supply, walking trails, parking lots, any common area or park facilities.
4. Provide Power for booths and Vendors
5. Flat Bed Truck for "Stage"
6. Recipient to market and promote to assist in obtaining event sponsorships as applicable.

#### **Charity Support Foundation Deliverables to Recipient:**

1. Provide Event Planning Services
2. Provide Sponsorship acquisition services.
3. Included in Fee to provide Food Trucks, Inflatables, Midway Games, DJ Entertainment, Raffle Tickets, banners, graphics, and advertising. Vendors will cover their own insurance to cover their specific service. CSF will pay all Vendors for these services.
4. Volunteer coordinating and Staffing for above items.

**B. Hold Harmless Provisions:**

**Company**

The Company shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

**Recipient**

Recipient shall defend, indemnify, and hold harmless the Company, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of Lessee's use of Premises, or from the conduct of Companies business, or from any activity, work or thing done, permitted, or suffered by Company in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

**Vendor Services**

Vendors shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the city.

**IN WITNESS WHEREOF**, the parties have signed and thereby caused this Agreement to be duly executed effective as of the date written above.

**COMPANY**

By: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**RECIPIENT**

By: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Bruce

Satterfields@  
Optilink.us

Charity Support  
Foundation

## Haig Mill Lake Park Grand Opening

- **Saturday, October 20, 11am - 3pm**
- **Entertainment**
  - Amusement company from Atlanta with carnival games, Bouncy Houses, etc
  - DJ with music and possible some live entertainment
  - Firetruck climb for kids
  - Kayaking on the Lake....free/sponsored??
- **Food Trucks**
  - Waffle House
  - Varsity
  - Tacos
  - *Maybe Cousins Maine Lobster*
  - Kona Ice
  - Coca Cola/Dasani Pop Up
- **Raffle of a Kayak & Mountain Bike & Child's Bike**
- **Advertising**
  - DCN, Radio, Billboard
    - *To begin Sept 15 - October 20*

Charity Support  
Foundation

Haig Mill Lake Park Grand Opening Event

<u>Item:</u>	<u>Budget Allocation</u>
Entertainment	\$ 5,000.00
Food Trucks	\$ 6,000.00
Printing & Advertising	\$ 4,000.00
CSF Fee/Misc	\$ 3,000.00
<b>Total Expense</b>	<b>\$ 18,000.00</b>

Sponsorships:

<u>Organization:</u>	<u>Amount:</u>
	\$
	\$
	\$
<b>Total Sponsorships</b>	<b>\$</b>

City To Provide:

Police Officers/Security  
Fire Truck  
FlatBed Truck for stage  
Free Kayaks During Event

Saturday, October 20<sup>th</sup>, 2018

HAIG MILL LAKE PARK GRAND OPENING

11:am – 3:00pm General Event

Haig Mill Lake Park  
653 Haig Mill Road  
Dalton, GA 30720

# Sponsorship Levels

## Presenting

- Featured in promotional material & press materials
- Company signage at the Park for the event
- Verbal Recognition of Company from the stage during the event.
- VIP Tent admission for 10 people
- Photo Op with Ribbon Cutting Ceremony

**\$2,500.00**

## Recreation

- Featured in promotional material
- Company Signage at the Park in Recreation area
- Verbal recognition from stage during the event
- VIP Tent admission for 8 people

**\$2,000.00**

**\$1,500.00**

- Mentioned in promotional material
- Company signage at the Park dock during the event

## Water Sports

**\$1000.00**

- Company signage on the stage at the Park

## Stage

### DONOR INFORMATION

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Presenting  Recreation  Water Sports  Stage

Donation \$: \_\_\_\_\_

I cannot sponsor the event, please accept my donation

Payment Method:  Check  Invoice  VISA

MASTERCARD  AMEX  DISCOVER

Card Number: \_\_\_\_\_

Exp Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Please make checks payable to Charity Support Foundation, Inc**

**THANK YOU FOR YOUR KIND DONATION!!**

Inquiries:

Charity Support Foundation

[info@csfgives.com](mailto:info@csfgives.com)

706.264.1599

Charity Support  
Foundation

Must be paid in full by Oct 15th

Mail to: Charity Support Foundation

PO Box 1601

Dalton GA. 30722

Charity Support Foundation, Inc.  
PO Box 1601  
Dalton, GA 30722  
404.886.9724  
info@csfgives.org  
www.csfgives.org

Charity Support  
Foundation

# INVOICE

**BILL TO**  
City Of Dalton  
Attn. Mayor Dennis Mock

**INVOICE #** 1002  
**DATE** 09/07/2018  
**DUE DATE** 09/14/2018  
**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/20/2018	<b>Event Planning Services</b>	Food Trucks Inflatables Midway Games DJ Entertainment Raffle Liability Insurance for provided items	1	18,000.00	18,000.00

City Insurance to cover:  
Park Grounds, Driveways, Kayaks, Walking Trails, Restrooms,  
Common Areas and all park facilities.

**BALANCE DUE**

**\$18,000.00**

162100  
000440  
m0Miller

Vendor # 2350

# MEMO

**TO:** Cindy Jackson, CPA  
Chief Financial Officer

**FROM:** Cliff Cason  
Police Chief

**DATE:** November 27, 2018

**SUBJECT:** Budget Amendment for Taser Purchase

The following is a request for a budget amendment to reallocate funds from a salary line to an operating line to cover the recently approved purchase of 90 Taser devices. Please transfer money from Police Department Patrol Salaries budget line 141503 000010 to Police Department Patrol Capital Outlay budget line 141503 039980. The amount of the transfer will be \$129,690 as reflected in the included spreadsheet.

DALTON POLICE DEPARTMENT					
LINE ITEM	ORG #	OBJ #	CURRENT BUDGET	REVISED BUDGET	DIFFERENCE
<b>PATROL</b>					
SALARIES-REGULAR	141503	000010	\$3,083,270.00	\$2,953,580.00	-\$129,690.00
CAPITAL OUTLAY	141503	039980	\$25,740.00	\$155,430.00	\$129,690.00

Thanks,  
Cliff



**Axon Enterprise, Inc.**  
 17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 Phone: (800) 978-2737

**Q-100613-43419.831KD**

Issued: 11/15/2018

**Quote Expiration: 11/30/2018**

Account Number: 110484

Start Date: 11/30/2018

Payment Terms: Net 30

Delivery Method: Fedex - Ground

**SHIP TO**

Chris Cooke  
 Dalton Police Dept. - GA  
 301 Jones St.  
 Dalton, GA 30720  
 US

**BILL TO**

Dalton Police Dept. - GA  
 301 Jones St.  
 Dalton, GA 30720  
 US

**SALES REPRESENTATIVE**

Kelsey Donohue  
 Phone: (480) 905-2074  
 Email: kelsey@taser.com  
 Fax: (888) 708-8634

**PRIMARY CONTACT**

Chris Cooke  
 Phone: (706) 278-9085  
 Email: ccooke@cityofdalton-ga.gov

**Years 1-3**

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>					
85700	TASER 60 YEAR 1 PAYMENT: X2 UNLIMITED	90	458.00	358.00	32,220.00
85701	TASER 60 YEAR 2 PAYMENT: X2 UNLIMITED	90	458.00	458.00	41,220.00
85702	TASER 60 YEAR 3 PAYMENT: X2 UNLIMITED	90	458.00	458.00	41,220.00
<b>Hardware</b>					
80137	TASER 60 X2 UNLIMITED	90	0.00	0.00	0.00
22002	HANDLE, BLACK, CLASS III, X2	90	0.00	0.00	0.00
22012	TPPM, BATTERY PACK, TACTICAL, PINKY EXTENDER, X2/X26P	95	0.00	0.00	0.00
22501	HOLSTER, BLACKHAWK, RIGHT, X2, 44HT01BK-R-B	80	0.00	0.00	0.00
22157	CARTRIDGE, PERFORMANCE, SMART, TRAINING, 25'	270	0.00	0.00	0.00
22151	CARTRIDGE, PERFORMANCE, SMART, 25'	270	0.00	0.00	0.00
22013	KIT, DATAPORT DOWNLOAD, USB, X2/X26P	2	188.00	0.00	0.00
22002	BLACK X2 CEW, HANDLE	9	1,170.00	1,170.00	10,530.00
22501	RIGHT-HAND HOLSTER, X2, BLACKHAWK	9	75.00	75.00	675.00
22014	WARRANTY, 4 YEAR, X2	9	363.00	363.00	3,267.00
22012	TPPM, TACTICAL BATTERY PACK, PINKY EXTENDER, X2/X26P	9	62.00	62.00	558.00
22504	LEFT-HAND HOLSTER, X2, BLACKHAWK	10	0.00	0.00	0.00
Subtotal					129,690.00
Estimated Shipping					0.00
Estimated Tax					0.00
Total					129,690.00

**Free Spare**

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Hardware</b>					
80137	TASER 60 X2 UNLIMITED	1	0.00	0.00	0.00
22002	HANDLE, BLACK, CLASS III, X2	1	1,170.00	0.00	0.00
22012	TPPM, BATTERY PACK, TACTICAL, PINKY EXTENDER, X2/X26P	1	62.00	0.00	0.00
				Subtotal	0.00
				Estimated Tax	0.00
				Total	0.00

**Year 4**

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>					
85703	TASER 60 YEAR 4 PAYMENT: X2 UNLIMITED	90	458.00	458.00	41,220.00
				Subtotal	41,220.00
				Estimated Tax	0.00
				Total	41,220.00

**Year 5**

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>					
85704	TASER 60 YEAR 5 PAYMENT: X2 UNLIMITED	90	458.00	458.00	41,220.00
				Subtotal	41,220.00
				Estimated Tax	0.00
				Total	41,220.00

**Grand Total | 212,130.00**

## Discounts (USD)

Quote Expiration: 11/30/2018

List Amount	222,738.00
<b>Discounts</b>	<b>10,608.00</b>
<b>Total</b>	<b>212,130.00</b>

*\*Total excludes applicable taxes and shipping*

## Summary of Payments

Payment	Amount (USD)
Years 1-3	129,690.00
Free Spare	0.00
Year 4	41,220.00
Year 5	41,220.00
<b>Grand Total</b>	<b>212,130.00</b>

TASER60 Terms and Conditions: This quote contains a purchase under the TASER 60 Plan. If your purchase only includes the TASER 60 Plan, CEWs, and CEW accessories, then this purchase is solely governed by the TASER 60 Terms and Conditions posted at: <https://www.axon.com/legal/sales-terms-and-conditions>, and the terms and conditions of Axon's Master Services and Purchasing Agreement do not apply to this order. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

### Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_  
PO# (Or write N/A): \_\_\_\_\_

Please sign and email to Kelsey Donohue at [kelsey@taser.com](mailto:kelsey@taser.com) or fax to (888) 708-8634

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store [buy.axon.com](http://buy.axon.com)

Quote: Q-100613-43419.831KD

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## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting  
**Meeting Date:** 11/19/2018  
**Agenda Item:** Renewal of Power DMS contract  
**Department:** Police  
**Requested By:** Chris Crossen  
**Reviewed/Approved by City Attorney?** No  
**Cost:** \$805  
**Funding Source if Not in Budget** EnterSource

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

This is a request for ratification of the renewal of the "Standards" module of our Power DMS contract. This is a yearly renewal.

**PUBLIC WORKS DEPARTMENT**  
**Benny Dunn, Director**  
 bdunn@cityofdalton-ga.gov

P.O. Box 1205  
 Dalton, GA 30722-1205  
 Office: 706-278-7077  
 FAX: 706-278-1847



**MAYOR**  
**DENNIS MOCK**

**CITY COUNCIL**  
**DENISE A. WOOD**  
**ANNALEE HARLAN**  
**TYREE GOODLETT**  
**GARY CREWS**

**2018 BUDGET AMENDMENT REQUEST (11/16/2018)**  
**PUBLIC WORKS DEPARTMENT**

<u>ORG.#</u>	<u>OBJ.#</u>	<u>Project #</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REVISED BUDGET</u>	<u>AMOUNT</u>
						<u>REVISED Increase Decrease(-)</u>
142060	000055		Insurance Property Claims	7,500	2,500	-5,000
370005	039990	420	Capital Outlay	738,000	743,000	5,000
<b>TOTALS =</b>				<b>745,500</b>	<b>745,500</b>	<b>0</b>

**\*\*Note:** Amendment needed to cover the overrun cost of our Department's 2018 Capital Outlay purchases.

**GENERAL FUND  
APPROVED CIP 2018**

	<u>Estimated Cost</u>	<u>Spent to Date</u>	<u>Savings (Overage)</u>	<u>Status as of 11/13/18</u>
<b>PUBLIC WORKS DEPARTMENT</b>				
<i>Original CIP</i>				
Brush/Rubbish Truck -- 2 @ \$80K Each	\$ 160,000.00	\$ 140,021.00	\$ 19,979.00	Received 2 trucks
Tractor (Clamshell for Rubbish)	65,000.00	59,950.00	5,050.00	Received
Pickup Truck (1/2Ton 2x2)	25,000.00	73,784.04	(48,784.04)	Received 2 trucks
Street Sweeper	215,000.00	215,174.99	(174.99)	Expected 12/21 (bid price \$215,174.99)
Construction Dump Truck--2 @ \$80K Each	160,000.00	141,381.00	18,619.00	Received 2 trucks
	625,000.00	630,311.03	(5,311.03)	
<i>Budget Amendment</i>				
Toolcat	51,000.00	50,659.53	340.47	
Vacuum Truck	62,000.00	62,000.00	-	
	<u>\$ 738,000.00</u>	<u>\$ 742,970.56</u>	<u>\$ (4,970.56)</u>	
<b>DALTON PARKS &amp; RECREATION</b>				
<i>Original CIP</i>				
F150 4x4 Crew Cab	\$ 35,000.00	\$ 34,864.00	\$ 136.00	Completed
Scissor Lift and Trailer	30,000.00	15,650.00	14,350.00	Completed
(2) Explorer's	84,000.00	63,700.00	20,300.00	Completed
Roofing Repairs	7,200.00	19,200.00	(12,000.00)	Completed
Paint Rotary Pavilion (2,000 sqf)	16,500.00	-	16,500.00	Scheduled to begin after 11/26
Paint Mack Gaston Health Clinic	-	10,225.00	(10,225.00)	Completed
Remove-Replace Fence Mack Gaston (965')	17,305.00	18,162.58	(857.58)	Completed
	<u>\$ 190,005.00</u>	<u>\$ 161,801.58</u>	<u>\$ 28,203.42</u>	
<b>DALTON FIRE DEPARTMENT</b>				
<i>Original CIP</i>				
(4) Ford Explorer's + outfitting	\$ 116,400.00	\$ 118,442.12	\$ (2,042.12)	Completed
Ford F-150 + outfitting	45,500.00	39,159.01	6,340.99	Completed
	<u>\$ 161,900.00</u>	<u>\$ 157,601.13</u>	<u>\$ 4,298.87</u>	
<b>DALTON POLICE DEPARTMENT</b>				
<i>Original CIP</i>				
Design plans and cost estimate	\$ 15,000.00	\$ 8,100.00	\$ 6,900.00	Completed 8/20/18 by KRH Architects
<b>CITY ADMINISTRATION</b>				
<i>Original CIP</i>				
4 Wheel Drive Vehicle	\$ 35,690.00	\$ 35,687.81	\$ 2.19	Completed (Toyota 4-Runner)
<b>Total CIP Budget as of 11/13/18</b>	<b>\$ 1,140,595.00</b>	<b>\$ 1,106,161.08</b>	<b>\$ 34,433.92</b>	

To: Mayor and Council

From: City Clerk's Office

Date: November 16, 2018

Re: Justification/Clarification for Budget Amendment  
Enhancement to Munis for licenses?

Previously, there was no difference between inactive accounts and non-renewals. In order for Gesse to generate a mass billing of "New" accounts, any account that had an "Active" license would also be generated a bill, even if the account itself was switched to a different status other than "New." The license portion still had to be switched to "Inactive." This in turn made it difficult to maintain two separate lists of OTs that were either Inactive or Non-renewed. With this addition of Non-Renewal, the murky lists easily become distinguishable. This saves time and confusion so we no longer have to maintain two murky "Inactive" and "Non-renewal" lists.



Jose Chavez Jr

### Tyler Technologies Development Client Sign-Off

Client Name	City of Dalton, GA
Modification Description	BL Status Mods
Reference Number	RFQ # 312380
Modification Cost	Please select the desired option(s): _____ \$8,400
Modification Delivery Expectation	v2020.1 - general release
Document Date	11/9/2018
Sign-Off Required By	12/3/2018

Following this Tyler Technologies Development Client Sign Off is a Client Specification for your review and approval. The modification will be entered into our Work Order system with the noted delivery date if approved by the Sign-Off Required By date. If the modification is not approved within this timeframe, the delivery date will be adjusted to fit into the development schedule at a later date as determined by the Product Manager.

Tyler will invoice the Client fees for this modification 50% upon Client submittal of this signed Client Specification and the remaining 50% upon delivery of the modification to the Client.

In order to begin programming these changes, Client authorization is required. For authorization please print, sign and date the bottom of this letter and return it along with a **copy of your Purchase Order**:

Via Email: [munis.dev@tylertech.com](mailto:munis.dev@tylertech.com)

Via US Mail: Tyler Technologies, MUNIS ERP Division  
ATT: Barbara Welch  
One Tyler Drive  
Yarmouth, ME - 04096

***Please add the Reference Number to your Purchase Order Form.***

**Important note:** Omissions at this point will result in reprogramming and any desired changes to the processes will be considered an Enhancement Request that will result in additional cost that will be delivered at a later date determined by the Product Manager.

Contacts	Title	For	Phone	Email
	Admin Assistant	Sign-off	800-772-2260 x4307	<a href="mailto:munis.dev@tylertech.com">munis.dev@tylertech.com</a>
Peter Thompson	Product Manager	Spec Inquiries	800-772-2260 x4414	<a href="mailto:peter.thompson@tylertech.com">peter.thompson@tylertech.com</a>

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## City of Dalton, GA

MUNIS AR Development Specification

RFQ # 312380

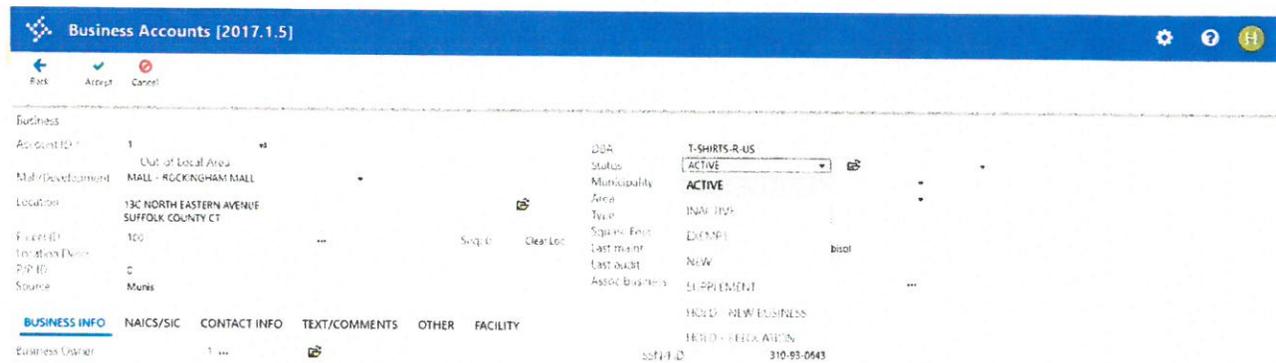
November 9, 2018

## Scope of Work

A setting will be added to have the user be prompted to automatically inactivate a business account when a license is inactivated and vice versa when an account is inactivated, there will be a prompt to inactivate the license(s) associated with the account. Additionally, a new status code will be added for both licenses and business accounts called non-renewed.

## Proposed Modifications

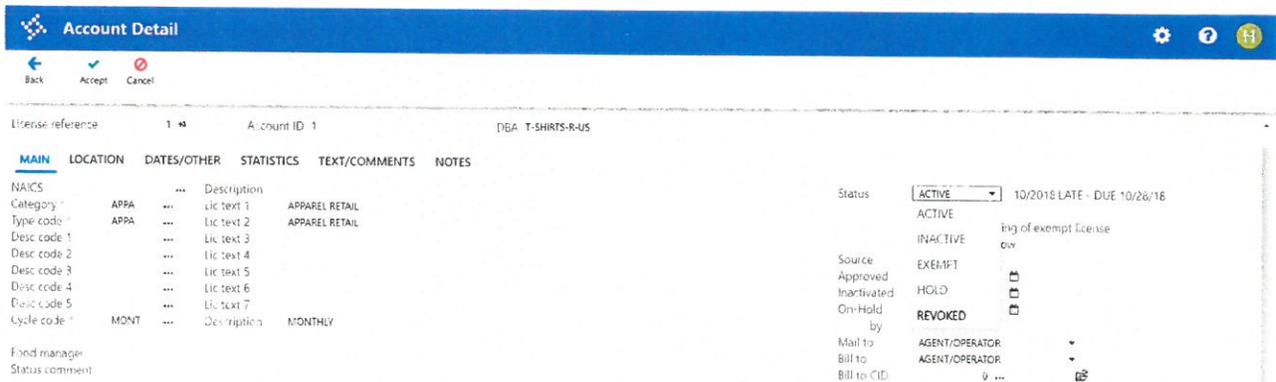
- 1) A new status will be added for both business accounts and the license detail. This status will be called "Non-Renewed" These will be hard coded in the system and will have similar logic/affect as the "inactive" status, and licenses will not be generated with this status.



**Business Accounts [2017.1.5]**

Business Account ID: 1  
 DBA: T-SHIRTS-R-US  
 Status: ACTIVE  
 Municipality: ...  
 Area: ...  
 Type: INACT  
 Square Foot: ...  
 Last Maint: ...  
 Last Audit: NEW  
 Assoc Business: SUPPLEMENT  
 HOLD - NEW BUSINESS  
 HOLD - PERM AVEN  
 SOFT ID: 310-93-0643

Business Owner: 1 ...



**Account Detail**

License reference: 1 ... Account ID: 1 DBA: T-SHIRTS-R-US

MAIN	LOCATION	DATES/OTHER	STATISTICS	TEXT/COMMENTS	NOTES
NAICS	...	Description			
Category	APPA	Lic text 1	APPAREL RETAIL		
Type code	APPA	Lic text 2	APPAREL RETAIL		
Desc code 1	...	Lic text 3			
Desc code 2	...	Lic text 4			
Desc code 3	...	Lic text 5			
Desc code 4	...	Lic text 6			
Desc code 5	...	Lic text 7			
Cycle code	MONT	Description	MONTHLY		

Food manager: ...  
 Status comment: ...

Status: ACTIVE 10/2016 LATE - DUE 10/26/16  
 INACTIVE  
 EXEMPT  
 HOLD  
 REVOKED  
 Mail to: AGENT/OPERATOR  
 Bill to: AGENT/OPERATOR  
 Bill to CID: ...

Note: Any rules, settings or logic that will prevent an account or license from being inactivated currently will still be considered, even with this modification. The system will notify users in the same way it is currently doing when these situations occur.

- 2) A setting will be added to BL settings to have the user be prompted to automatically inactivate a business account when a license is inactivated and vice versa when an account is inactivated, there will be a prompt to inactivate the license(s) associated with the account. We need to have the prompt to account for situations where the account or other licenses on the account need to remain active when a record is inactivated, but to still allow for an easy one step process for moving all records to inactive if desired.

Business License Settings

Back Update Output Print Display PDF Save Email Schedule Installments Requirements Date Rules

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Bill year \* 2019

**MAIN** DEFAULT CODES ADDITIONAL DEFAULTS TAX AUDITING EFT SELF SERVICE USER-DEFINED LABELS

Settings

Next ID no *	2828	AR code	BL - BUS LICENS
Next detail ref no *	28252039	Discount percent	5.000
Next license issue no		Current cycle *	1
Next bill no *	73	Process receipts	Yes
Next adj ref no *	2	Unpaid balance check	Current license only
Next C of O	0	Unpaid threshold	1,000.00
Validate parcel ID	Central property	License output type	XML Export
Validate personal property	No validation	Bill output type	XML Export
Calculate interest by year		Filing history limit	0
Interest method	02 - MONTHLY INTEREST	Business type access	Inquiry only
Max Aggr Int Rt	.00		

Additional settings

- Update G/L
- F/M audit comment required
- Process tax
- Maintain NAICS at the business level
- DBA name required in Account Master
- SSN/FID required in Account Master
- Show contact phone in Business Account inquiry
- Calculate charges for exempt license/tax
- Send bills to printer
- Override license bill delivery method
- Auto-display account in Receipts Entry
- Collect payments in Receipts Entry
- Default payment amount in Receipts Entry
- Default current date for Receipts Entry effective date
- Use extended scan line in Receipts Entry
- Reason code required for license print override
- Comment required for license print override
- Prevent inactivation of license/tax with unpaid balance

Single renewal print method Minimum entry screen

**DALTON MUNICIPAL AIRPORT  
DALTON, GEORGIA**

**EXHIBIT B**

**SCHEDULE OF PAYMENTS**

**GDOT PROJECT NUMBER: AP019-9033-38(313) Whitfield  
PID-T006765**

**Airport Layout Plan Update**

ITEM	SPEC	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	%	FEDERAL FUNDS	%	STATE FUNDS
<b>Part 1 Federal Funds - FY15</b>										
		Reimbursement from AP018-9033-37(313)-Septic and Electrical								
1a	FAA-5100-38D	Items	EA	3420.97	\$1.00	\$3,420.97	90%	\$3,078.87	0%	\$0.00
		<b>Total Part 1</b>				<b>\$3,420.97</b>		<b>\$3,078.87</b>		<b>\$0.00</b>
<b>Part 2 Federal Funds - FY18</b>										
		Reimbursement from AP018-9033-37(313)-Septic and Electrical								
1b	FAA-5100-38D	Items	EA	12684.64	\$1.00	\$12,684.64	90%	\$11,416.18	0%	\$0.00
2	FAA-5100-38D	ALP Project Formulation (Element 1)	EA	2133.13	\$1.00	\$2,133.13	90%	\$1,919.82	5%	\$106.66
3	FAA-5100-38D	ALP Narrative Report (Element 2a)	EA	24016.01	\$1.00	\$24,016.01	90%	\$21,614.41	5%	\$1,200.80
4	FAA-5100-38D	ALP Drawing Set (Element 2b)	EA	103111.6	\$1.00	\$103,111.60	90%	\$92,800.44	5%	\$5,155.58
5	FAA-5100-38D	ALP Project Documentation (Element 3)	EA	3890.4	\$1.00	\$3,890.40	90%	\$3,501.36	5%	\$194.52
6	FAA-5100-38D	ALP Meetings and Documentation (Element 4)	EA	10024.3	\$1.00	\$10,024.30	90%	\$9,021.80	5%	\$501.10
		<b>Total Part 2</b>				<b>\$162,702.02</b>		<b>\$140,274.00</b>		<b>\$7,158.65</b>
		<b>Total Project Cost</b>				<b>\$166,122.99</b>		<b>\$143,352.87</b>		<b>\$7,158.65</b>

FAA Federal Grant and FAIN #	Award Date	Amount	Fund Source
3-13-SBGP-016-2015	5/7/2015	\$3,078.87	22135
3-13-SBGP-022-2018	6/12/2018	\$140,274.00	22142
FY19 State	N/A	\$7,158.65	01191
<b>Total Maximum Obligation of State and Federal Funds this Contract:</b>		<b>\$150,511.53</b>	