DALTON POLICE DEPARTMENT

Effective Date **February 24, 2009**		*Number* **GO09-2.28**
Subject **Crime Analysis / Traffic Analysis**		
Reference **CALEA Standards – 40.1.1, 40.2.1, 40.2.2**		*Revised* ~~**June 22, 2021**~~ **May 23, 2023**
Distribution **All Personnel**	*Re-evaluation Date* ~~**June 2023**~~ **May 2025**	*No. Pages* **4**

I. **Policy**

It is the policy of the Dalton Police Department to provide crime analysis and traffic analysis information to the appropriate personnel within the Dalton Police Department to assist in meeting crime prevention and traffic safety objectives and departmental goals.

II. **Purpose**

A. Crime analysis and traffic analysis provide a system to collect, collate, analyze, and disseminate data for the purpose of supporting the Department in management and operational activities. In addition, through crime analysis and traffic analysis, estimates of future crime trends and traffic patterns may be based on inferences derived from crime and traffic data.

B. Analysis of regularly collected information on crime activity is a very useful tool in the prevention and suppression of crime and the apprehension of criminal offenders. Analysis of regularly collected information on traffic activity is also beneficial for targeting traffic-related issues and reducing injuries and fatalities caused by motor vehicle collisions.

C. All personnel shall assist in this function by gathering complete and accurate data to be used by the Crime Analysis / Traffic Analysis function.

III. **Procedures**

A. Development of Crime Analysis Data

The Spillman Records Management System (RMS) shall be the primary tool used to obtain data on current and past crime trends.

1. This data is obtained through querying of tables in the RMS, including the law incident, field interview, non-custody arrest, names, and vehicles tables, allowing records to be sorted by date, time, beat number, nature of offense, etc.

2.   Crystal reports are available to automatically query the records from the RMS based on established parameters.

3.   The reports are viewed, accessed, and printed using Crystal reports compatible viewing software.

4.   The City of Dalton's Information Technology Department and the Intelligence Analyst shall be responsible for maintaining the integrity of these reports, correcting any errors they may contain, and creating new reports as needed.

5.   The Intelligence Analyst shall be responsible for collecting, analyzing and dissemination of crime analysis data.

B.   Development of Traffic Analysis Data

1.   The Georgia Electronic Accident Reporting System (GEARS) shall be the primary tool used to ~~obtain~~ collect data on current and past motor vehicle collision trends.

    a.   This data is obtained through querying of pre-established reports within the GEARS program, allowing records to be sorted by day-of-week, time, location, etc.

    b.   The GEARS program provides advanced search and analytics features that allow the creation of charts, graphs, and maps.

    c.   The GEARS program is owned and maintained by Georgia Department of Transportation. GEARS is responsible for correcting any errors within their system and creating new reports as needed.

2.   The ~~Traffic Enforcement Unit~~ Intelligence Analyst shall be responsible for ~~collecting~~ retrieving, analyzing, and disseminating data pertaining to motor vehicle collisions and traffic ~~violations~~ enforcement activities. ~~including the rates of safety belt usage, speeding vehicles, and distracted driving.~~

3.   The Traffic Enforcement Unit shall be responsible for conducting surveys, both through visual inspections of traffic and through electronic equipment, to determine rates of safety belt usage, speeding vehicles, and distracted driving.

C.   ~~District Planning~~ Development of Strategies

~~By utilizing Crystal reports and GEARS, the~~ District Commanders shall develop ~~plans~~ strategies to address any crime or traffic trends that have been identified in each district of the City. ~~These plans may cover the following areas:~~ These strategies shall include the assignment of tasks to their Officers and include, but not be limited to, the following:

1.   ~~Present crime trends and problems~~ Conducting proactive or concentrated patrols

2. ~~Present traffic issues or concentrations of motor vehicle collisions~~ Conducting selective traffic enforcement details

3. ~~Suspects and persons of interest~~ Conducting foot patrols or surveillance activities

4. ~~Plans for investigation, disruption, or arrest of offenders~~ Organizing details to locate and arrest wanted persons

5. ~~Task assignments for specific Officers, Investigators, etc.~~

D. District ~~Planning~~ Meetings

1. ~~District Meetings shall be used to evaluate the effectiveness of previous strategies to determine if there were any modifications or additions needed to the District Plans.~~

2. When necessary, ~~District~~ meetings ~~shall also~~ may be ~~used~~ held to discuss current crime and traffic trends ~~and problems~~ identified ~~from analysis of data~~ by the Intelligence Analyst and the strategies ~~/ plans~~ to be implemented to combat the issues in each district. ~~These meetings shall be regularly scheduled in advance~~.

E. ~~Dissemination of District Plans~~

~~District Plans shall be disseminated to:~~

1. ~~All sworn Supervisors~~

2. ~~Command Staff~~

3. ~~Accreditation Manager~~

4. ~~Intelligence Analyst~~

E. Reporting

District Commanders shall complete a report at the end of each month detailing the response to the crime and traffic analysis for each district. This report shall identify the hotspots for crime and traffic issues, the strategies taken and tasks performed to address the hotspots, and the results of those strategies and tasks.

F. Specialized Requests for Information

1. The Intelligence Analyst shall, upon request, provide detailed crime analysis and traffic analysis information, including maps, graphs, charts, and bulletins.

2. The Intelligence Analyst shall also disseminate specialized information to the Chief of Police, Command Staff, District Commanders, and others, as

necessary. This shall be accomplished using a combination of PDF files of crime maps, email, paper copies of crime maps, and electronic or digital copies of crime bulletins.

G.   Evaluation of Process

In order to ensure feedback from vested parties, Department personnel shall provide feedback to District Commanders and the Intelligence Analyst. This feedback shall be utilized to adjust District Plans, change existing reporting methods, add new Crystal and GEARS reports, and to evaluate the overall effectiveness of the Crime Analysis / Traffic Analysis function.

H.   Briefing the Chief Executive Officer

On a weekly basis, the ~~Patrol Division Commander or his / her designee~~ Intelligence Analyst shall brief the Chief of Police on crime and traffic patterns and trends~~, traffic patterns and trends, and plans implemented~~ in each district.

This policy supersedes any policies previously issued.

BY ORDER OF

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CHIEF OF POLICE