



## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting

**Meeting Date:** 01/04/2022

**Agenda Item:** ClearGov Service Order Agreement

**Department:** City Administration

**Requested By:** Andrew Parker

**Reviewed/Approved by City Attorney?** Yes

**Cost:** Initial Setup (\$1,880.00) + Annual Subscription (\$11,840.00)

**Funding Source if Not in Budget** Operating Budget

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

The subject Service Order Agreement would provide the ClearGov Capital Budgeting and Budget Book cloud-based software modules for use by the City in 2022. The ongoing expense would be \$11,840.00 annually with a 3% increase per year.

The capital budgeting module will create a platform for Department Heads to submit their ongoing capital budget requests. The budget book module will be utilized by the City to create a user friendly, public-facing budget book that will be published on the City website.