

#100-

SEA-000005-2024

INV-0005063

# Special Event Permit Application Part II

FOR CITY USE ONLY:  
PERMIT APPROVED:

## APPLICANT INFORMATION

Company / Organization Buy Georgia Realty/ Paulding County Uncensored  
 Street Address 407 Heritage Club Circle *Event @ Chatt tech 400 Nelson*  
 City, State, Zip Dallas, Georgia, 30132 *been Blvd*

The City requires an individual named as a 24-hour contact for the event and a 24-hour phone number for the individual. One Alternate Contact is also requested.

Primary Contact Stormy Curtis Phone 770.262.8575  
 Address 407 Heritage Club Cir Email scurtis@buygeorgiarealty.com  
 Alternate Contact James Curtis Phone 678.334.4455  
 Address 407 Heritage Club Circle Email jcurtis@buygeorgiarealty.com

## Event Information

Event Title Halloween Spooktacular  
 Dates Requested: Start: Oct. 19, 2024 Time 5:00 am/pm End Oct 19, 24 Time 8:00 am/pm  
*rain date Oct. 27, 2024 rain date Oct 27, 24*  
 Set-up date & time Oct 19, 24 2:00pm Break-down date & time Oct 19, 24 8:45pm

Event Type:  Festival/Wedding  Concert/Performance  Exhibit/Special Attraction  
 Fundraiser  Parade/Processional  Bike/Walk/Run  
 Other: \_\_\_\_\_

Does your property touch:  Downtown/Main Street  Gazebo at Dallas Trailhead  
 Sara Babb Park  McKoon Park  Dogwoods at Coleman Camp Park  
 Other City Property: \_\_\_\_\_  
 or City Streets: \_\_\_\_\_

Mark All That Apply:  Alcohol  Signage/Banners  Amplified Sound/Music  
 Tents/ Canopies  Carnival Rides  Fireworks/lasers  Portable Restrooms  
 Trash  Road Closing  Shuttles  Generators/Electricity  
 Inflatables *Possibly*  Vendors/Concessions  Animals *Possibly*  Parking/Shuttles

**Event Description:** Describe type of your event, purpose of your event, projected attendance (including approximate number of persons and vehicles attending):

GIVING BACK TO THE  
COMMUNITY!

PLEASE SEE ATTACHED LETTER.

Will you require road(s) closure? If yes, describe:

NO!

Please describe your plan for clean-up and removal of waste, recycling and garbage during and after the event:

There will be an abundance of trash cans and all will be picked up at the end of the event.

How do you plan to publicize this event?

facebook, twitter, website, &  
Paulding County Uncensored

Schedule of the day's events (tentative is acceptable):

October 19th will be fun activities & treats for the community, with a rain date of Oct. 27th doing the same.

Attach and include a clear and clean copy of the Site Plan or Travel Route.

Applicant should consider:

- Assembly area
- Sound Equipment
- Lighting
- Signage
- Parking
- Restrooms
- Tents/Canopies
- Route to Travel
- Vendor Area
- Stage
- Detour Plan
- Water supply
- Communication Facilities
- Generators/Electric Supply
- Event Vehicles
- Medical Treatment Facility
- Adjacent Streets
- Trash Receptacles
- Barricades/crowd control barriers
- Disability Access
- Other Event Components

### Applicant's Affidavit

I, applicant or authorized representative, have read and understand the contents of this application. The information contained herein and attached is complete and true, current and correct to the best of my knowledge.

I understand providing false information shall void the application and cancel the event.

I understand the permit may be cancelled by the Chief Marshal or Chief of Police for the City of Dallas, Georgia at any time with or without cause.

Organization/Group: Buy Georgia Realty & Paulding County Uncensored

Applicant/Representative Name: Stormy Curtis

Signature: Stormy Curtis Date: 06/25/2024

**Release and Hold Harmless Agreement**

In consideration for being granted a Special Event Permit from the City of Dallas, Georgia, I, applicant or authorized representative, hereby release and hold harmless the City of Dallas, Georgia itself and its' employees from any liabilities and claims arising during or after this event. I agree that I will never prosecute or in any way aid in the prosecuting of any demand, claim or suit against the City of Dallas, Georgia or its' agents, officers, volunteer staff, or any employee acting officially or otherwise, for any loss, damage, or injury to my person or property that may occur during or after this event held in the City of Dallas, Georgia.

My signature constitutes my agreement and the agreement of my organization (as listed below), including all participants from my organization present at this event. The person or persons signing this document hereby represent to the City of Dallas, Georgia that they have the specific authority on behalf of the organization to execute this Hold Harmless Agreement.

Organization/Group: Buy Georgia Realty / Paulding County Uncensored

Individual Representative: Stormy Curtis

Signature: Stormy Curtis Date: 06/25/2024

**Appointments for review of completed applications and any attachments may be scheduled with the Chief Marshal by phone or email at:  
770.443.8110 x 1003  
mhester@dallas-ga.gov**

**STOP**

**FOR CITY USE ONLY**

Initial after complete review (any comments/requirements/exclusions should be noted):

Marshal \_\_\_\_\_ Police \_\_\_\_\_ Theater \_\_\_\_\_ Public Works \_\_\_\_\_

Community Dev \_\_\_\_\_ Sanitation \_\_\_\_\_ Parks/Rec \_\_\_\_\_

Additional department review(s) needed: \_\_\_\_\_

Comments/Requirements/Exclusions/Changes: \_\_\_\_\_

Officers required (number): \_\_\_\_\_ at rate of \$ \_\_\_\_\_ per \_\_\_\_\_

Additional trash receptacles required (number): \_\_\_\_\_ at rate of \$25/each per day

Temporary toilets required (number): \_\_\_\_\_

Permits (sign or devices) required: \_\_\_\_\_

Alcoholic Beverage Catering License required: \_\_\_\_\_

06/25/2024

City of Dallas Officials,

Thank you for the opportunity to apply once again for the event permit for the Halloween Spooktacular. Attached to this application is the agreement between my companies and Chattahoochee Technical College for the event on October 19th, with a rain date of October 27th, ensuring it does not interfere with the Halloween Village.

Setup for both dates will begin at 2:00 p.m., and we anticipate completing cleanup by 9:00 p.m., with an expected end time of 8:00 p.m., as in previous years. Chattahoochee Technical College has already arranged for police presence for either night, or we plan to proceed only with October 19, 2024 unless the weather is severe.

This event is an investment not only for me but for all participants, aimed at giving back to our community. Every vendor will provide a free activity or free treats, and the event itself is free for the community. Vendors will have Halloween-themed tents, and we will ensure the area is clean with multiple trash cans placed throughout the venue. These will be picked up after the event and the grounds will be cleaned as in previous years.


We have invited the City of Dallas Police, City of Hiram Police, and the Paulding Sheriff to participate in the "Touch a Truck" and community outreach portion of the event. We also plan to reach out to the Fire and EMT departments to have them on location for community engagement.

There will be no need for a sign permit or firework permit, and no alcohol will be permitted. The sound system will comply with the ordinance, and we have a DJ who will keep the volume appropriate for his designated area.

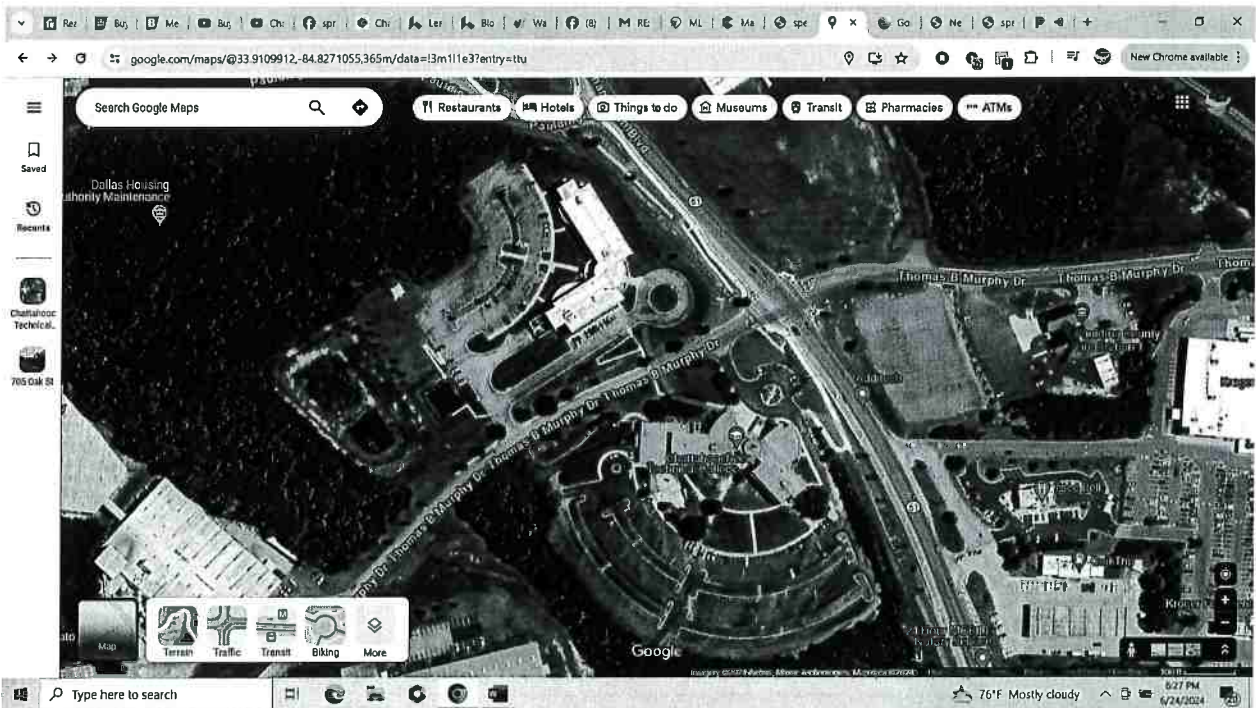
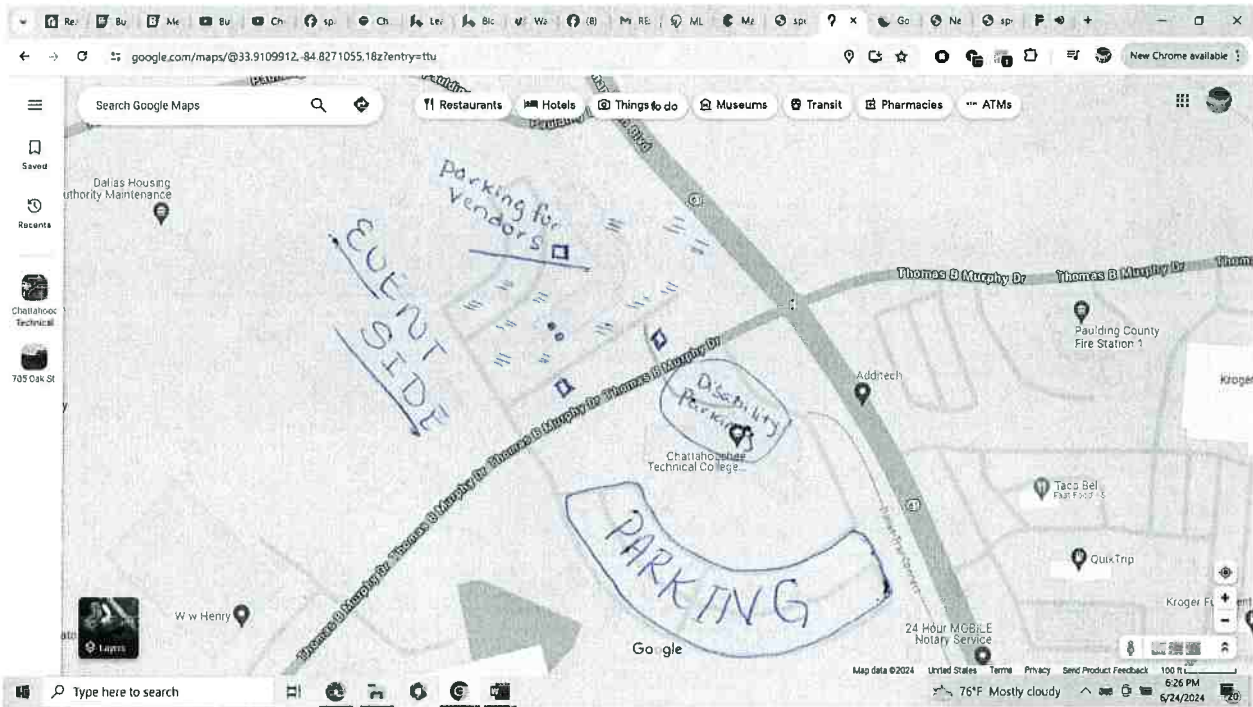
Regarding parking, please refer to the attached image. There will be a person directing traffic in the designated areas. Disability parking will be at the front of the school's auditorium facility for easy access across the street using the ramp. All other parking will be behind the same building, with vendor parking towards the back where the event will take place. Porta potties will be placed in a well-lit area for public use, and all police, fire, and EMT personnel will be stationed at the entrance for quick access if needed.

If you have any questions or concerns, please do not hesitate to call me. As demonstrated in past events, I ensure everything runs smoothly, as my attention to detail and dedication to community safety are paramount. This event is a way for us to give back to our community and create a safe, enjoyable experience for all.

Thank you for your consideration.

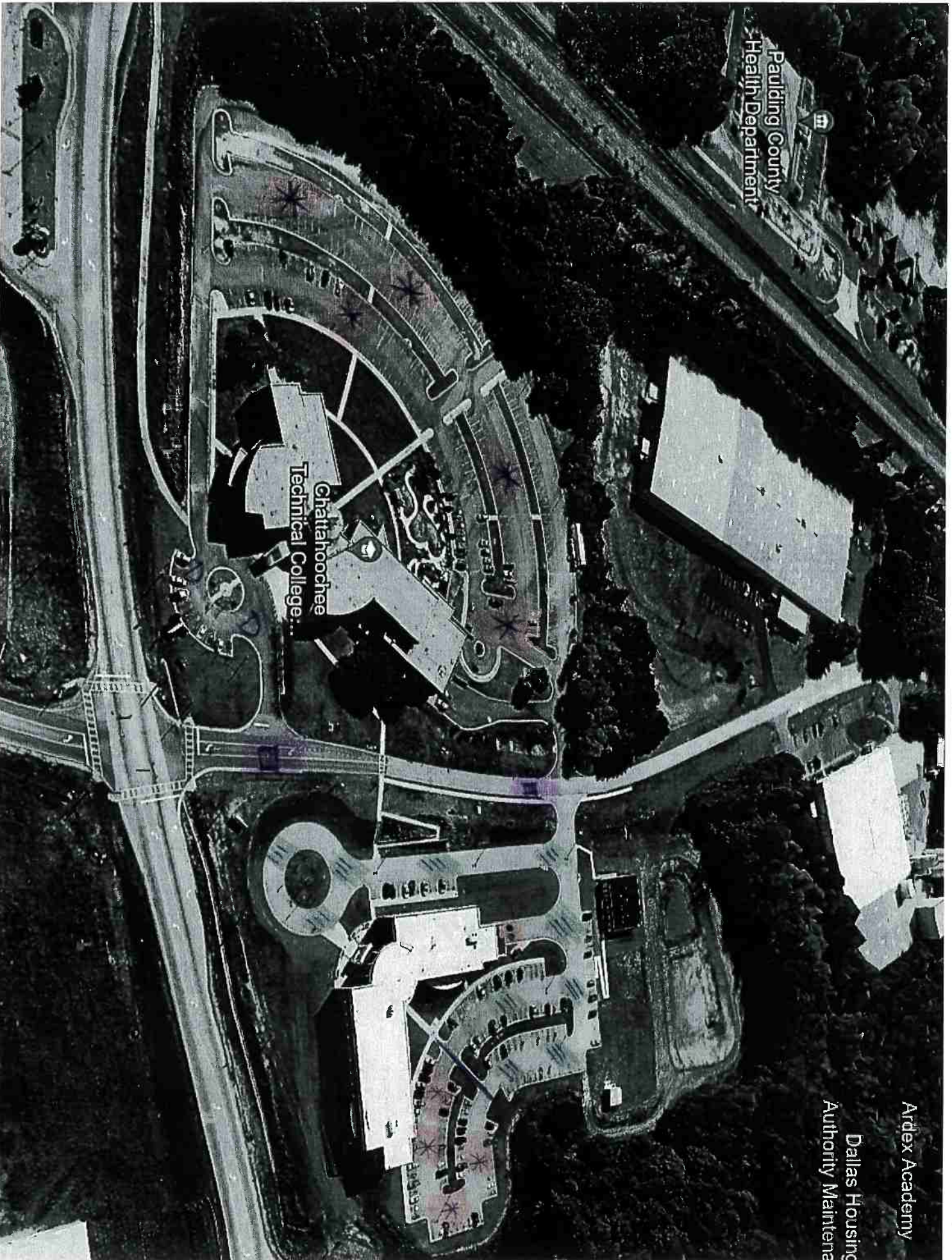
  
(770) 262-8575

# Site Plan



MAP @ Page 4 of 7 Site Plan:

- a) Shown above
- b) booths w/ activities or treats + touch-a-truck
- c) vendor parking (1st come) then to overall parking. There will be help.
- d) the event will have enough parking
- e) NONE!
- f) all over the event side
- g) ●● indicates it's location
- h) Shown above





Conference Center and Facility Rentals  
 Chris Morgan, Conference Center Coordinator  
 (770) 443-7979  
 Chris.Morgan@ChattahoocheeTech.edu

**FACILITY RENTAL USER'S AGREEMENT**

Date of Quote (Valid for 30 Days)

2/6/24

**EVENT INFORMATION**

Company / Group Name	Buy Georgia Realty	Event Name	Halloween Spooktacular
Contact	Stormy Curtis	Date(s)	Oct. 19, 2024 OR Oct. 27, 2024
Billing Address	407 Heritage Club Circle Dallas, GA. 30132	Space Reserved	Paulding A & B parking lots
Phone	770-262-8575	Time(s) of Event	2p - 9p
Email	scurtis@buygeorgiarealty.com	Room Setup (if applicable)	N/A
Banner ID	900519904	Attendance	Unknown

Appalachian Campus  
 100 Campus Drive  
 Jasper, GA 30143

Mountain View Campus  
 2680 Gordy Pkwy  
 Marietta, GA 30066

Woodstock Campus  
 8371 Main Street  
 Woodstock, GA 30188

Canton Campus  
 1645 Bluffs Pkwy  
 Canton, GA 30114

North Metro Campus  
 5198 Ross Road  
 Acworth, GA 30102

Marietta Campus  
 980 South Cobb Drive  
 Marietta, GA 30060

Paulding Campus  
 400 Nathan Dean Blvd.  
 Dallas, GA 30132

**PAYMENT TERMS**

All fees must be paid at least 30 days prior to the event, unless otherwise arranged. If fees are not paid by the deadline, reservation is subject to immediate cancellation. We accept cash, check, money orders, and credit cards. Checks should be made payable to "Chattahoochee Technical College". There is a \$30.00 fee for any check returned for insufficient funds.

**INSURANCE/LIABILITY**

To the extent permitted under Georgia Law, Client waives, releases, and agrees to indemnify Chattahoochee Technical College and its respective officers, employees and agents harmless from all liabilities, and the cost and expense of defending all claims of liability, for any personal or bodily injury to persons, including death, arising out of the use of the facilities by the Client or by any other person admitted to the facilities by the Client. The College may be liable only for personal injury or property damage caused by acts or omissions of its employees in the performance of the contract to the extent provided by the Georgia Tort Claim Act (O.C.G.A 50-21-20 et seq.).

**CANCELLATION POLICY**

- All cancellations are required to be in writing (email, fax, or mailed request, no phone cancellations accepted) and must be received during normal business hours prior to the event. The cancellation must be made by the person who booked the event.
- In the event of unforeseen circumstances and cancellation occurs by the facility, the rental deposit is 100% refundable. If cancelled by the client, return of rental deposit will be given at the discretion of the Center Coordinator. The Center will not be held responsible for any other cost the client incurs should the event need to be canceled by either the Center or the Client.
- Any Client cancelling an event more than 30 days prior to the beginning of the event will be entitled to a 100% refund of deposit. Client is responsible for all non-recoverable expenses, if applicable.



Conference Center and Facility Rentals  
 Chris Morgan, Conference Center Coordinator  
 (770) 443-7979  
 Chris.Morgan@ChattahoocheeTech.edu

**FACILITY RENTAL USER'S AGREEMENT**

**SUMMARY OF CHARGES**

Room (s)/Hall Requested	Rate per Day	# of Days	TOTAL
Paulding A & B Parking lots	\$100/each	1	\$200
Room Rate Total			\$200
<b>Services/IT Included in Rate:</b>			
✓ Instructor/Presenter Computer			
✓ Computer Display Package (includes Data Projector and screen)			
✓ Wireless Internet Access			
✓ Basic Audio Package (includes House Sound)			
✓ Podium			
Additional Services	Rate	Quantity	TOTAL
Public Safety Fee (After Hours/Saturday)	\$30/hour	3	\$90
IT Fee (After Hours/Saturday)	\$40/hour		
Public Safety applies ONLY to 10/19, 5p – 8p			
Coverage not offered on Sundays			
Additional Services Total			\$90
Grand Total			\$290
Deposit Due			
Date Deposit Paid			
Balance Due			\$290

*Paid  
in  
full*

You will receive a copy of Chattahoochee Technical College's Rental Policies. Please read through these policies and review them before signing the agreement. They outline the guidelines for usage of the College's facilities.

*[Signature]* Please initial to indicate receipt of Chattahoochee Technical College's Rental Policies.

By signing below you agree to abide by Chattahoochee Technical College's Rental Policies.

*[Signature]*  
 \_\_\_\_\_  
 Customer Signature

02/09/2024  
 \_\_\_\_\_  
 Date

*Chris Morgan*  
 \_\_\_\_\_  
 Chris Morgan, Conference Center Coordinator

2/6/24  
 \_\_\_\_\_  
 Date

Please return the signed agreement by the date indicated.