

ATTACHMENT A



CONTRACT FOR SERVICES AMENDMENT TO TASK ORDER NO. 17

The following modifications to the Task Order No. 17 shall be in accordance with the master contract for General Engineering Services dated June 15, 2023, between **City of Dallas (OWNER)** and **Ardurra Group, Inc., (CONSULTANT)**. The Ardurra Project Number for Task Order No. 17 is **20240595.00.WK**

1. SCOPE OF SERVICES AMENDMENT.

Construction Administration:

Upon successful bidding of the project, the CONSULTANT will proceed with the Construction Administration of a single project and provide the following:

- CONSULTANT to produce conformed plan set and contract document set.
- Schedule and attend one (1) pre-construction conference. CONSULTANT will prepare meeting minutes and provide to attendees.
- CONSULTANT to review shop drawings and provide OWNER and Contractor reviewed copy of shop drawings.
- CONSULTANT to review Contractor's Request for Payments - up to four (4) Applications anticipated – one (1) being the final adjusting payment, for a Construction Period of 120 days and make recommendations to OWNER.
- Attend monthly progress meetings.
- Review of RFI and submittals.
- Review Change Orders.
- Review certificate of substantial completion.
- Prepare final punch list.
- Review close-out documents.

Construction Observation:

The CONSULTANT shall assign a Resident Project Representative (RPR) to the project to provide part-time construction observation services during the construction period of four (4) months. Observation services can be provided beyond four (4) months, if requested, as an additional service. The representative will call to the Contractor's attention any deficient work noted in the field and, through the assistance of the Project Manager, interpret the project plans and specifications and City Water & Sewer Regulations when questions arise. It is assumed that construction will not exceed four (4) months. The part-time Construction Observation includes up to 192 man-hours (up to 12 hours per week) plus expenses for the Construction Observer and is inclusive of all necessary onsite meetings (partial approvals, progress meetings, job conferences, etc.). Observation services

can be provided beyond this specified time or number of hours, if requested, as an additional service. The CONSULTANT will provide general consultation as may be necessary to achieve successful construction for the duration of the project. The duties and responsibilities of the RPR are as follows:

- RPR is the CONSULTANT's agent at the Site, will act as directed by and under the supervision of the CONSULTANT, and will confer with the CONSULTANT regarding RPR's actions. RPR's dealings in matters pertaining to the Contractor's work in progress shall, in general, be with CONSULTANT and Contractor, keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of the Contractor. RPR shall generally communicate with OWNER with the knowledge of and under the direction of the CONSULTANT;
- Review the progress schedule, schedule of Shop Drawing and Sample submittals, and schedule of values prepared by the Contractor and consult with the CONSULTANT concerning acceptability;
- Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other project-related meetings, and prepare and circulate copies of minutes thereof;
- Serve as the CONSULTANT's liaison with the Contractor;
- Assist the CONSULTANT in serving as OWNER's liaison with the Contractor when the Contractor's operations affect OWNER's On-Site operations;
- Report to the CONSULTANT when clarifications and interpretations of approved plans, development agreement and City Water & Sewer Regulations are needed and transmit to Contractor clarifications and interpretations as issued by the CONSULTANT;
- Conduct on-site observations of the Contractor's work in progress to assist the CONSULTANT in determining if the Work is generally proceeding in accordance with the approved plans, development agreement and City Water & Sewer Regulations
- Report to the CONSULTANT whenever RPR believes that any part of Contractor's work in progress will not produce a completed Project that conforms generally to the approved plans, development agreement and City Water & Sewer Regulations or will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated in the approved plans, development agreement and City Water & Sewer Regulations, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise the CONSULTANT of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval
- Consult with the CONSULTANT in advance of scheduled major inspections, tests, and systems startups of important phases of the Work
- Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate OWNER's personnel, and that the Contractor maintains adequate records thereof. Prepare a daily report or keep a diary or log book, recording the Contractor's hours on the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to the CONSULTANT
- Review Applications for Payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to the CONSULTANT,

noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work

- Participate in a Substantial Completion (pre-final) inspection, and assist in the determination of Substantial Completion and the preparation of lists of items to be completed or corrected
- Observe Contractor-arranged inspections required by Laws and Regulations applicable to the Work, including but not limited to those performed by public agencies having jurisdiction over the Work
- Participate in a final inspection in the company of the CONSULTANT, OWNER, and Contractor and prepare a final list of items to be completed and deficiencies to be remedied
- Observe whether all items on the final list have been completed or corrected and make recommendations to the CONSULTANT concerning acceptance and issuance of the Notice of Acceptability of the Work.

2. TIME OF PERFORMANCE. Four (4) months.

3. BASIS OF COMPENSATION.

- A. Basic Services. The OWNER shall pay the CONSULTANT for services set forth above, Scope of Services, on an hourly plus expenses basis as detailed in the attached rate schedule.

The total fees for the work described above shall not exceed the sum of forty-six thousand dollars (\$46,000).

The CONSULTANT will bill the OWNER on the last day of each month for the fees and expenses incurred during that month.

- B. Additional Services. The OWNER shall pay the CONSULTANT for additional services which are not specifically called for in above, Scope of Services, on an hourly basis in accordance with the CONSULTANT'S standard rates.
- C. Reimbursable Expenses. Unless expressly included in the Lump Sum Fee, the OWNER shall compensate the CONSULTANT for incidental expenses incurred in connection with this Task Order, including travel expense, lodging and subsistence expense, printing and duplication expense, and other incidental out of pocket expenses at cost. For the purposes of reimbursement, travel expense shall be at the rate contained in the attached rate schedule.
- D. Premium Rate Adjustment. Should OWNER request an accelerated schedule requiring CONSULTANT to work overtime hours, then a 1.25 premium rate adjustment shall be applied to current hourly rates or lump sum fees as applicable. Accelerated schedule and premium rate adjustment shall be approved as part of compensation at time of contract execution or by written amendment

OWNER:

CITY OF DALLAS, GEORGIA

CONSULTANT:

Ardurra Group, Inc.

By: _____

Name: Brandon Rakestraw

Title: Public Works Director

Date: _____

By: _____

Name: Charles D. Rann, PE

Title: Group Leader

Date: May 11, 2026