

August 13, 2025

Ms. Brittini Nix

City of Dacula

442 Harbins Road, PO Box 400

Dacula, Georgia 30019

RE: Proposal Roof Consulting Services

Dacula City Hall, Amphitheater and Restrooms

2506 Sanjo Street

Dacula, Georgia 30019

Ms. Nix:

Reeves Consulting Inc. (RCI) is pleased to present this proposal to provide roof consulting services for the referenced Project.

We propose to provide the following services:

- Review AOR project plans and specifications.
- Review Roofing Submittals.
- Monitor the installation of the roof systems.
- Develop a Roof Punch List after all rooftop work is completed.
- Conduct a final inspection to verify completion of the Roof Punch List.

Fees for our services are as follows:

Construction Document/Roofing Submittal review - \$1,000

Construction Observation – Up to \$750 per 8-hour workday for the project duration

Punch List and Final Inspection - \$1,250

Please contact us should you have questions or comments.

Sincerely,

Reeves Consulting, Inc.

A handwritten signature in blue ink, appearing to read 'Jerry Reeves, Jr.', is written over the printed name.

Jerry Reeves, Jr., CDT, RRC,
Vice-President