

TO: Mayor and City Council of the City of Dacula
FROM: Brittni Nix, City Administrator
DATE: March 22, 2023
SUBJECT: Security improvements for City facilities

The security system at City Hall is in need of improvement to secure employee only areas and remove blind spots around the perimeter and lobby. Staff has requested quotes for security cameras and signage to accomplish the stated goals.

Security System

Kellar Security Services has provided a quote to install four additional IP cameras, two license plate readers, and two panic buttons. One of the IP cameras would be placed in the lobby to view the public hallway. The remaining three IP cameras would be placed around the perimeter to minimize blind spots. The two license plate readers would be positioned at the two access drives. Lastly, two silent alarm panic buttons would be stationed on either side of City Hall and be accessible to staff.

The quote also includes other items needed to support the additional equipment such as upgrading to a sixteen-channel network video recorder (NVR) and an additional 4TB hard drive. The sixteen-channel network video recorder (NVR) could support additional cameras in the future, if needed. The subject quote totals \$5,445.

Signage

Virtual Studios, Inc. has provided a quote for signs to better demarcate public and employee areas within City Hall and Maintenance Facility. Internal signs would state “Employees Only” and external signs would have additional language stating “No Trespassing.” All signs are ADA compliant and match the existing signage at City Hall.

The provided quote of \$1,383 also contains ID signs for the two new rooms in City Hall.

Staff recommends approving both quotes as provided.