

TO: City of Dacula City Council and Mayor

FROM: Jack Wilson, City Attorney

DATE: March 23, 2023

SUBJECT: Agenda Item—Business License Ordinance Update

Dear Mayor and Members of the City Council:

City staff has reviewed the policies and procedures for administration and enforcement of business license renewals. In some instances, it has been difficult to track and document renewal information, especially related to home-based businesses. It has been time consuming and difficult for staff to determine with finality whether some businesses continue to operate. The amendment provides for additional information to be provided in the application process and refines the procedures for enforcing the Ordinance. For these reasons, staff recommends the amendments and changes outlined on the amendment that follows.

If you have any questions or need any additional information, please do not hesitate to contact me.