

**TO:** Mayor and City Council of the City of Dacula  
**FROM:** Brittni Nix, City Administrator  
**DATE:** March 20, 2023  
**SUBJECT:** Bid results for 2050 Comprehensive Plan

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On Wednesday, March 15, 2023, the City of Dacula received two (2) bids for the 2050 Comprehensive Plan Request for Proposals (RFP). The RFP was posted on the Georgia Procurement Registry, advertised in the Legal Organ, and publicized on the City website.

The scope of work includes facilitating steering committee meetings and creating a new Comprehensive Plan for the City in compliance with the Georgia Department of Community Affairs by February 2024. The plan shall contain the nine required elements.

Staff reviewed the bids, and recommends awarding the bid to the lowest bidder, Hall Consulting, based on references and cost. A copy of the complete bid tabulation is attached for your review.

Staff recommends awarding the bid to Hall Consulting at \$79,400 subject to executing an agreement in a form prepared by the City.